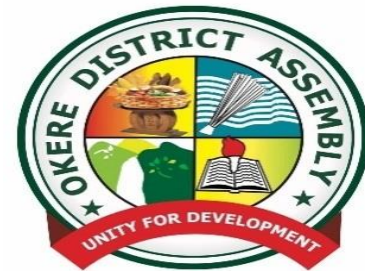


# **OKERE DISTRICT ASSEMBLY**

## **2021 COMPOSITE ANNUAL ACTION PLAN**



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Compiled by

Ok. D.A - DPCU & PLANNING UNIT.

AUGUST, 2020

**OKERE DISTRICT ASSEMBLY**

**2021 COMPOSITE ANNUAL ACTION PLAN**

ANNUAL ACTION PLAN – 2021 ECONOMIC DEVELOPMENT												
Adopted Goal: Build a Prosperous Society												
Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG.	IGF	Donor	Lead	Collab.
	<b>CENTRAL ADMIN./TRADE AND INDUSTRY</b>											
<b>Sub-Programmes:</b> Local Economic Development	1. Provide for the development of District Business Profile	District wide	District business profile developed					DACF 10,000.00			Central Admin.	BAC
	2. Provide for the development and promotion of Tourism (Asenema, Abiriw, Apirede, Awukugua, Abonse, Akaa waterfalls)	District wide	No. of tourist sites and interventions developed					DACF 20,000.00			Central Admin.	BAC, MoT
	3. Construct and or Rehabilitate markets	District wide / Asenema	No. of markets maintain						50,000.00		Central Admin.	BAC
	4. Provide for the Upgrade and maintenance of Asenema waterfalls and other recreational grounds in the district	District wide	Public Facilities Maintained						20,000.00		Central Admin.	BAC, MoT
	5. Construct a website and a district App for the District Assembly for Trade Promotion	District wide	Incidences of floods curbed					DACF 20,000.00			Central Admin.	BAC, MoT
	6. Engage the local media and other stakeholders to sensitize the public on topical issues	District wide	Communities sensitized on disaster control and management					DACF 5,000.00			Central Admin.	BAC, MoT
			TOTAL					<b>55,000.00</b>	<b>70,000.00</b>			
<b>Programme 4</b> Economic Development <b>Sub-Programme</b> Agricultural Services and	<b>DEPT. OF AGRICULTURE</b>			<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>GoG</b>	<b>IGF</b>	<b>Donor</b>	<b>Lead</b>	<b>Collaborating</b>
	1. Provide administrative support to the Department. (Fuel for coordination & vehicle and motor	Adukrom-DA	Improved efficiency of the department					22,878.40	1,800.00	(MAG) 27,000.00	Agric. Dept. DSW&CD	District Assembly (DA) Central

Management	maintenance, insurance and road worthy and Payment of utilities etc).										Admin., NGOs, Donors
	2. Support the running of District Center for Agriculture, Commerce and Technology (DCACT) Programmes.	Adukrom - DA	Improved efficiency of the department				5,250.00	0.00	4,200.00	DoA	DA
<b>Programme 4</b> Economic Development <b>Sub-Programme</b> Agricultural Services and Management	3. Procure stationeries, 2 weighing Scale Prismatic compass, 1 GPS, 2 programmable Calculator, Sanitizers and Nose/face Mask, and PPEs	Adukrom-DA	Improved efficiency of the department				12,825.30	0.00	2,450.00	DoA	DA
	4. Facilitate training of District Director of Agric on extension management and other emerging agricultural extension by the end of 4th quarter 2021.	District wide					2,000.00				
	5. Organize one Research, Extension Linkage Committee (RELC) Planning Session for 65 stakeholders (targeting 40% women participation)	District wide	Increased tree crop production				5,288.21	0.00		DoA	DA, NGOs, RAD, FBOs
	6. Facilitate the Participation of Regional fruit and vegetable fair through organization and training of selected farmers towards the programme	District wide	Increased improved cassava production				1,500.00	0.00	0.00	DoA	DA, RAD, FBOs
	7. Establish 7 No. half acre improved cassava and maize and 4 Taro demonstration plots on crop nutrient management, climate-smart/Conservation agriculture and good agricultural practices (GAPs)	DA	Improved productivity and efficiency of the department				6,200.00	5,0000.00		DoA	DA, NGOs, RAD, FBOs
	8. Hold 6 monthly	District	Improved				6,278.40	0.00	2,500.0	DoA	DA, NGOs,

	Management and General agricultural staff performance and activity review meetings with district development officers (DDOs) and AEAs.	wide	efficiency of the department						0		RAD, FBOs
	9. Conduct 4 monitoring and supervision visits to all planned activity site in the District by DPCU.	District wide	Improved efficiency of the department				2,000.00	0.00	3,800.00	DoA	DA, NGOs, RAD, FBOs
<b>Programme 4</b> Economic Development <b>Sub-Programme</b> Agricultural Services and Management	10. Organize 3 TEGMA Training sessions for staff to build their technical capacity and 2 training sessions on emerging issues and good agronomic practices for Agric Staff by the end of 2021	District wide	Improved policy planning and decision making				4,995.00	1,000.00	5,500.00	DoA	DA & Regional Agric. Dept. (RAD)
	11. Undertake 10 Community/farmer fora (1 in each operational area on sustainable Land Management and Climate Smart Agriculture, safe use of agro chemicals, pest and disease identification and control (e.g. with emphasis on Fall Army Worm (FAW) targeting 500 farmers	Adukrom – DA	Improved planning and decision making				5,178.66	0.00	5,000.00	DoA	DA, NGOs, RAD, FBOs
	12. Facilitate the development of satellite markets for fortified Gari commodity in the District by the end of 4th quarter 2021	District wide	Improved production efficiency and yield				4,000.00	0.00	18,000.00	DoA	DA, NGOs & FBOs
<b>Programme 4</b> Economic Development <b>Sub-Programme</b> Agricultural Services and	13. Conduct 4 Field Days for 200 individuals targeting women and youth on Mushroom production by the end of 2021	Adukrom-DA	increase farmers interest in aquaculture				4,500.00	0.00	3000.00	DoA	DA, NGOs & FBOs
	14. Provide direct	District-	Improved policy				26,100.00	0.00	1000.0	DoA	DA & RAD

Management	extension services to 20,000 farmers/ FBOs (targeting 40% women and youth) through regular farm and home visit to disseminate improved agricultural technologies and other emerging issues	wide	planning and decision making							0		
	15. Hold one District annual planning and performance review/stakeholder meeting by the end of 2021	Aseeseo	Improved production efficiency and yield					2,298.00	0.00	5,102.48	DoA	DA & RAD
	16. Train 25 FBOs/ Farmer groups representatives /executives on post-harvest management of grains by the end of Dec. 2021	Adukrom-DA	Improved efficiency of staff					1,666.00	0.00	6,000.00	DoA	DA & RAD
	17. Form and Train 1 cassava and 1 maize sustainable community-based value chain committees to enhance/ Promote marketing of these commodities by the end of 3rd quarter of 2021	District wide	Increased PFJ patronage and reduced incidence of general pest and diseases					2,989.80	4,500.00		DoA	DA, NGOs & FBOs
<b>Programme 4</b> Economic Development <b>Sub-Programme</b> Agricultural Services and Management	18. Support the implementation of government flagship programmes (Planting for food and Jobs (PFJ), rearing for food and jobs (RFJ), Planting for Export and Rural Development (PERD) etc through sensitization of all stakeholders by the end of 2021	District wide	Increased PFJ patronage and Increased crop yield and farming					4,000.00	1,800.00	2,000.00	DoA	DA, FBOs & RDA
	19. Vaccinate 1000 sheep and goats against Peste des petits ruminants (PPR) and 250 pets especially dogs and cat against Rabies disease.	District wide	Increased Cassava yield per unit area					4,300.00	0.00	3500.00	DoA	DA, FBOs & RDA
	20. Conduct disease surveillance in the 10 operational areas in the district by the end of 2021	Nsutam	Improved animal health					2,000.00	0.00	0.00	DoA	DA, FBOs & RDA
	21. Collate and analyze	Adukrom	Reduced incidence					3,600.00	0.00	2,500.00	DoA	DA, FBOs &



	Change Mitigation Intervention sub-projects under LIPW programme under GPSNP	wide								GPSNP 1,200,000.00		NGOs, RAD & FBOs
	30. Sensitize and train 40 farmers (in areas with Aquaculture potential) on fish farming in the district by the end of second quarter 2021	Adukrom	Office work enhanced						5,000.00			
	31. Organize National Farmers Day Celebrations at the district level.	District wide	Road network improved in the district					80,000.00				
	32. Demonstrate establishment of bamboo platform structure for cassava dough for 50 cassava processors in communities to ensure food safety	District wide	New technics in farming encouraged					2,000.00		MAG 112,552.48		
	33. Establish one animal housing demonstration Centre for small ruminants by the end of 4th quarter 2021	District wide						3,300.00				
	34. Organize training for 40 vegetable farmers on Nursery Management, GAPs and IPM on vegetable production							1,900.00				
	35. Implement Agriculture sector activities under the Modernizing Agriculture in Ghana (MAG)	District wide	MAG activities implemented					MAG 90,190.00			DoA	Ok. DA, MoFA
			<b>TOTAL</b>					<b>326,381.85</b>	<b>65,900.00</b>	<b>1,717,404.96</b>		

**ANNUAL ACTION PLAN – 2021 SOCIAL DEVELOPMENT**

Adopted Goal: Create Opportunities for All.												
Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	IGF	Donor	Lead	Collaborating
<b>Programme 3</b> Infrastructure Development and Management <b>Sub-Programmes</b> Public Works, Rural Housing and Water Management	<b>ENVIRONMENTAL HEALTH UNIT</b>											
	1. Construct and Mechanize 16 boreholes in selected Communities in the District (Such as Asaasekorkor, Abonse, Adukrom etc).	Selected communities	No. of boreholes constructed and mechanized						50,000.00		Works Dept. / DWST	Cent. Admin., C'ties, MWH, NGOs
	2. Construct 1 No. lavatory at the Adukrom lorry station.	Adukrom	1 No. lavatory at the Adukrom lorry station constructed						10,000.00		Works Dept. /DWST	Cent. Admin
	3. Réhabilitâtes sanitation sites in the District	District wide	Sanitation sites rehabilitated						20,000.00		Works Dept/ DWST	Cent.Admin
	4. Procure sanitary materials	DA	Sanitary materials procured					40,000.00			DEHU, Central Admin.	Suppliers
	5. Promote household latrine construction	District wide	No. of household latrines constructed					30,000.00			DEHU	Cent. Admin.
	6. Provide for the management of landfill site in the District	District wide	Landfill site well managed					40,000.00			DEHU,	Central Admin.
	7. Support households to construct latrines	Kobokobo	No. of household latrines constructed					40,000.00			DEHU, Central Admin.	Works Dept.
	8. Construct 1No. 10-seater KVIP toilet at Abonse	Abonse	1No. 10-seater KVIP constructed					50,000.00			DEHU, Central Admin.	Works Dept.
	9. Undertake sanitary improvement activities / projects	District wide	Collection and disposal of solid wastes undertaken regularly					60,000.00			DEHU	Central Admin.
	10. Fumigate public toilets and public places	District wide	Solid waste disposal site and public toilets fumigated					180,000.00			DEHU	Central Admin.
	11. Organize quarterly public education on sanitation	District wide	Four (4) Quarterly public education organized					10,000.00			DEHU	Central Admin.
	12. Rehabilitate 2 public toilets	District wide	No. of public toilets rehabilitated					75,000.00			DEHU	Central Admin.
13. Evacuate 2 No. refuse dumps	District wide	Refuse dumps evacuated					3,55.00			DEHU	Central Admin.	



	14. Screening of food and drinks vendors district-wide	District wide	65% of food and drinks vendors in the district screened					3,500.00				DEHU	Central Admin.
	15. Procure office materials and consumables	Adukrom	. Effective office and Assembly work carried out						1,500.00			DEHU, Central Admin.	Works Dept.
	16. Support health intervention programmes-National Immunization Day	District wide	Rate of spread of polio reduced					DACF 10,000.00				DHS	Central Admin.
	17. Complete the construction of Lakpa CHPs Compound	lakpa	Assembly Lands properly registered					DACF 170,000.00				DWD	GHS
	18. Provide for drugs for first aide and Refund of Medical Expenses of Staff-HR	Adukrom	Staff with urgent medical attention on the job treated						1,000.00			DHS	Central Admin.
	19. Construct 1No. 10-seater pour flash toilet at Abiriw	Abiriw	Sanitation conditions improved in the District					DACF 145,000.00				DEHU, Central Admin.	Works Dept.
	20. Complete the construction of 1 No. 10 seater pour flash toilet at Okrakodwo	Okrakodwo	Sanitation conditions improved in the District					DACF 13,197.34				DEHU, Central Admin.	Works Dept.
	21. Construct household VIP toilet at Kobokobo	Kobokobo	Sanitation conditions improved in the District					DACF 80,000.00				DEHU, Central Admin.	Works Dept.
	22. Construct 1No. 10-seater KVIP toilet at Asaasekokor	Asaasekokor	Sanitation conditions improved in the District					DACF 90,000.00				DEHU, Central Admin.	Works Dept.
	23. Fumigate drains, refuse container sites, public toilets and Government Bungalows	District wide	Nuisance caused by rodents and reptiles minimized					DACF 164,000.00				DEHU, Central Admin.	Works Dept.
	24. Undertake public education on sanitation and diseases outbreak	District wide	Rate of spread of diseases reduced					DACF 10,000.00				DEHU	Central Admin.
	25. Procure sanitary materials and equipment	District wide	Sanitation conditions					DACF 40,000.00				DEHU	Central Admin.



Library Services	District Education Office Block at Apirede		Office Block rehabilitated furnished					50,000.00				Admin,
	3. Organize my First Day at school activities	District wide	No. of schools covered					DACF 10,000.00			GES	DA
	4. Complete the rehabilitation of Lakpa JHS	Lakpa	Lakpa JHS rehabilitated					100,000.00			DWD/ GES	DA
	5. Rehabilitate Asenema DA Basic School	Asenema	Asenema DA Basic School rehabilitated						34,000.00		GES	DA
	6. Construction of Teacher's quarters at Dawu	Dawu	Teacher's quarters constructed							289,396.00	DWD	DA
	7. Complete the Construction of 1 No. teacher's quarters at Krutiase.	Krutiase	Teachers quarters completed					DACF 240,000.00			GES	DA
	8. Support Science, Technology and Mathematics in Education (STMIE) activities for students annually	Adukrom	STMIE organized					15,000.00			GES	DA
	9. Support school sports and cultural festivals / development	District wide	No of sport activities organised					DACF 15,000.00			GES	DA
	10. Conduct regular inspection of Schools and find the state of buildings, books etc.	District wide	Schools inspected regularly					22,500.00			GES	DA
<b>Programme 2</b> Social Services Delivery <b>Sub-Programme</b> Education, Youth & Sports and Library Services	11. Conduct regular inspection and monitoring of schools.	District wide	Schools inspected regularly					50,000.00			GES	DA
	12. Conduct standardized reading/ numeracy in KG Schools.	District wide	Standardized reading and numeracy conducted					45,000.00			GES	DA
	13. Conduct standardized reading/ numeracy in Primary Schools	District wide	Standardized reading and numeracy conducted					15,000.00			GES	DA
	14. Organize inset for Teachers	District wide	Inset for teachers organized					45,000.00			GES	DA

	15. Organize a 2-Day workshop for Heads and Assistants of Basic Schools on BECE	Adukrom	Workshop organized for Heads and Assistants Heads					25,000.00			GES	DA
	16. Conduct management training for officers and circuit supervisors	Adukrom	Training conducted					10,000.00			GES	DA
	17. Organize a 2-Day orientation workshop for newly trained Teachers	District wide	A 2- Day orientation and workshop organized					25,000.00			GES	DA
	18. Provide resources for officers to attend annual conferences (Auditors, Accounts and others)	Adukrom	Resources provided					15,000.00			GES	DA
	19. Conduct a District festival of nine lessons and carols for Basic Schools	Adukrom	Carol music and drama conducted					10,000.00			DED	DA
	20. Provide Teaching and Learning materials	District wide	Teaching and learning materials provided					35,000.00			DED	DA
	21. Organize inset for Teachers in technical/ vocational education, TVET	District wide	Inset for teachers organized					4,750.00			DED	DA
<b>Programme 2</b> Social Services Delivery <b>Sub-Programme</b> Education, Youth & Sports and Library Services	22. Provide Guidance and Counseling services in Basic Schools	District wide	Guidance and Counselling services provided					45,000.00			GES	DA
	23. Organize a 2- Day training for girls in life skills development in Basic Schools	District wide	Training for girls in life skills organised					1,250.00			GES	DA
	24. Organize a 2- Day training for girls in life skills devt. in each Senior High Schools	District wide	Training for girls in life skills organized					35,000.00			GES	DA
	25. Conduct a 2-day workshop for girls in adolescent reproductive health and teenage pregnancy	District wide	Workshop for girls conducted on reproductive health					15,000.00			GES	DA
	26. Conduct a 2 – day workshop for all School	District wide	Workshop for girls conducted on					12,500.00			GES	DA



Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
	<b>DEPT. OF SOCIAL WELFARE &amp; C'TY DEVELOPMENT</b>											
<b>Programme 2</b> Social Services Delivery <b>Sub-Programme</b> Public Health Services and Management	1. Support District Response Initiative (DRI) on Malaria & HIV and AIDS prevention activities.	District wide	No. of malaria prevention activities					DACF 20,148.57			DHD	Central Admin., NGOs
	2. Support the implementation of National Immunisation Day	District wide	No. of children immunised					5,000.00			DHD	Central Admin., NGOs
	3. Organise District Aids Committee (DAC) meetings	District wide	No. Of DAC activities implemented					2,000.00			DSW&CD	Cent. Admin.
	4. Organise HIV and AIDS educational programmes in 5 selected communities	Selected communities	HIV/AIDS programme organised in selected communities					544.00			DSW&CD	Cent. Admin.
	5. Provide administrative support to Disability Fund Mgt. C'tee.	District wide	Disability Fund Mgt. C'tee. supported					400.00			DSW&CD	Cent. Admin., GHS
	6. Facilitate the provision of shelter for children exposed to moral and physical danger, orphans and vulnerable children when identify (OVC's)	District wide	No. of children and OVC provided with shelter					600.00			DSW&CD	Cent. Admin.
<b>Programme 2</b> Social Services Delivery <b>Sub-Programme</b> Public Health Services and Management	7. Provide support and care for persons living with disability, orphans and the vulnerable	District wide	10 aged and 30 OVC supported					GOG 2,000.00			DSW&CD	Cent. Admin.
	8. Provide care and support for 50 vulnerable aged and 30 orphans and vulnerable children (OVC's) with community-based services	District wide	10 aged and 30 OVC supported					GOG 2,000.00			DSW&CD	Cent. Admin.
	9. Provide care, support and counselling services to	District wide	No. of patients with psycho					700.00			DSW&CD	Cent. Admin.

	patients with psycho-social problems		problems supported									
	10. Compile database on NGOs and CBOs	District wide	Database on NGOs & CBOs compiled					400.00			DSW&CD	Cent. Admin.
	11. Undertake follow-up visits to case handed on distressed families, patients and vulnerable children	District wide	No. Of visits undertaken					500.00			DSW&CD	Cent. Admin.
	12. Update and sensitize LEAP beneficiaries on LEAP activities	District wide	No. of LEAP beneficiaries updated and sensitized					3,000.00			DSW&CD	Cent. Admin.
	13. Promote voluntary contribution and communal labour for the provision of such facility and services that a community need. e.g. water, sanitation, street drains etc.	District wide	No. of communal labour held				1,000.00				DSW&CD	Cent. Admin.
<b>Programme 2</b> Social Services Delivery <b>Sub-Programme</b> Public Health Services and Management	14. Conduct investigations into child welfare cases	District wide	No. Of child care welfare cases investigated				500.00				DSW&CD	Cent. Admin.
	15. Sensitize communities on social issues that pose threat to the wellbeing of people especially children	District wide	Register on Early Childhood updated				2,500.00				DSW&CD	Cent. Admin.
	16. Form District Child Panel and Child Protection committees	District wide	No. of child panel and volunteer teams formed					500.00			DSW&CD	Cent. Admin.
	17. Update register on Early Childhood Development Centres	District wide	7 Early Childhood Development Centres registered					400.00			DSW&CD	Cent. Admin.
	18. Provide technical support for building social infrastructure in deprived communities through self help	District wide	No. of deprived communities supported				700.00				DSW&CD	Cent. Admin.
	19. Support People living with disabilities	District wide	PWD supported				DACF 201,485.71				DSW&CD	Cent. Admin.
	20. Organize training	District	No. Of women				2,000.00				DSW&CD	Cent. Admin.,

	workshop for seven women's groups on income generation activities and provide start-ups for two groups.	wide	groups trained								NGOs
	21. Organize monitoring visits to 20 child development centers	District wide	HIV/AIDS prevalence reduced					1,914.78		DSW&CD	Cent. Admin.
	22. Make provision for running cost for monitoring, home visit and community sensitization	District wide	Provisions made for all exercises					515.04		DSW&CD	Cent. Admin.
	23. Teach community members the management of home, child care and specific tailored education among women's group through home science extension	District wide	No. Of groups and communities reached out					1,000.00		DSW &CD	Cent. Admin., NGOs
	24. Support and promote Okere District Empowerment Fund (OkDEF) and provide for Gender economic and mainstreaming programmes.	District wide	No. of traders empowered					DACF 200,000.00		DSW &CD	Central Admin./ CSOs, NGOs
	25. Update photo album of PDWs	District wide	photo album of PDWs updated					1,000.00		DSW &CD	Cent. Admin., NGOs
	26. Handle child custody and maintenance cases. Offer welfare and support services to orphans and vulnerable children.	District wide	OVCs properly cared for					GOG 3,000.00		DSW &CD	Central Admin./ CSOs, NGOs
	27. Organize mass education programmes on health, child rights and other community development activities	District wide	Office work enhanced					GOG 2,000.00		DSW &CD	Central Admin./ CSOs, NGOs
	28. Form and train five women's group in	District wide	HIV/AIDS prevalence reduced					GOG 4,500.00		DSW &CD	Central Admin./



	livelihood empowerment skills training (e.g. Beading, Powder /liquid Soap Making)											CSOs, NGOs
			Total									
<b>Programmes and Sub-Programmes</b>												
Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	GoG	Lead	Collab
<b>DISTRICT BIRTH &amp; DEATHS REGISTRY</b>												
<b>Programme</b> Social Services Delivery <b>Sub-Programmes</b> Population and Demographic Management	1. Partake in Child Health Promotion week	District wide	Parents sensitised on births registration					200.00			DHD	BDR
	2. Organise public announcements and education on the importance of registering births and deaths	District wide	Indigenes being more knowledgeable about births and deaths registration					200.00			BDR	OkDA
	3. Organise outreach registration exercises for infant births	Selected communities	Outreach to selected communities					200.00			BDR	OkDA
	4. Provide information to the assembly on births and deaths occurring within the district for planning, etc.	District wide	Reports								BDR	OkDA
	5. Train NSPs and other assigned staff to assist with effective registration	District wide	Increased number of personnel to render registration services					500.00			BDR	OkDA
	6. Visit health centres for registration during Births Registration	District wide	Number of health centres visited					1,000.00			BDR	OkDA

	Week											
	7. Undertake related programmes or projects	District wide	Specific programme implemented					1,500.00			BDR	OkDA and Related Agencies
			<b>TOTAL</b>					<b>3,600.00</b>				

**ANNUAL ACTION PLAN – 2021 ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT**

**Adopted Goal:** Safeguard the Natural Environment and Ensure a Resilient Built Environment

Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collab
	<b>DISTRICT WORKS DEPARTMENT</b>											
<b>Programme 3</b> Infrastructure Devt. and Management <b>Sub-Programme</b> Urban Roads and Transport Services	1. Rehabilitate 20 km feeder roads and desilt drains	District wide	Length of roads rehabilitated and drains desilted								Dept. of Feeder Roads	Works Dept., Cent. Admin.
	2. Rehabilitate and replace street lights	District wide	No. of streetlights rehabilitated and replaced					35,000.00			Works Dept., Central Admin.	Assembly members
	3. Maintenance of Office buildings, equipment and furniture	Adukrom	Office buildings, equipment and furniture maintained					30,000.00			Works Dept.,	Central Admin,
<b>Programme 3</b> Infrastructure Development and Management <b>Sub-Programme</b> Public Works, Rural Housing and Water Management	4. Construct, furnish and equipment 1No. Police Post at Apirede	Apirede	1No. Police Post at Apirede constructed					20,000.00			Works Dept.,	Central Admin,
	5. Construct, furnish and provide equipment for 1 No. Police post at Aseseeso	Aseseeso	1 No. Police post constructed					DACF 20,000.00			Works Dept.,	Central Admin, GP
	6. Undertake site & project inspection and monitoring, activities	District wide	Report of site and project inspected					6,000.00	3,000.00		Works Dept.,	Central Admin,
	7. Monitoring of water, sanitation facilities in the district	District wide	Report on water facilities and feeder roads						6,000.00		Works Dept.,	Central Admin., DFR

	8. Capacity building for Work Dept. Staff	DA	Report on capacity building						1,500.00		Works Dept.,	Central Admin, Consultant
	9. Repair and maintain official residential Buildings.	Dawu	Assembly's office block rehabilitated						2,000.00		Works Dept.,	Central Admin,
	10. Repair and maintain Assembly office building	DA	Office buildings, equipment & furniture maintained					10,000.00			Works Dept.,	Central Admin,
	11. Construct a small town solar powered water system to serve Bepoase, Asemketiwa, Asenema, Aya, Mintakrom, Nyensi camp, Amanfro, Nsutam, Kobokobo, Nyamebikyere (phase1)	District wide	Access to potable water increased					DACF 300,000.00			Works Dept.,	Central Admin,
	12. Implement labor intensive public works Sub-project (LIPW) under GPSNP (Employ 60 participants to Construct (sectional work) 1km walkway from Abiriw Bosomptra forest to the waterfall.)	District wide	Road network improved in the district							GPSNP 1,020,721.13	Works Dept.,	Central Admin,
	13. Provide for development control and project monitoring activities	District wide	Property addressing system developed					DACF 15,000.00			Works Dept.,	Central Admin,
	14. Repair and maintain Assembly office Buildings	Adukrom	Office buildings maintained					DACF 40,000.00			Works Dept.,	Central Admin,
	15. Maintain street lights in the district	District wide	Traffic flow regulated					DACF 35,000.00			Works Dept.,	Central Admin,
			TOTAL									
Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating

	PHYSICAL PLANNING DEPARTMENT											
	1. Registration of land acquired for residential accommodation.	District wide	Size of land acquired					80,000.00			PPD	Cent. Admin., Lands C'ssion.
	2. Promote street naming and property addressing exercise	District wide	No. of streets named/properties numbered					60,000.00			PPD	Cent. Admin., SAT, Fin. Dept.
	3. Hold monthly Technical Sub-committee and Spatial Planning Committee meetings	Adukrom	Committee meetings held to promote sustainable spatial development						7,000.00		PPD	Cent. Admin., SPC
	4. Provide for civic numbering and street naming exercises	District wide	Property addressing system developed					DACF 30,000.00			PPD	Cent. Admin., LUPSA, SPC
	5. Promote appropriate development control activities.	District wide	Development control programmes promoted					DACF 5,000.00	2,500.00		PPD	Cent. Admin., SPC
	6. Prepare planning schemes for Abiriw, Dawu, Awukugua and Adukrom	District wide	Communities Sensitized on planning schemes					DACF 30,000.00			PPD	Cent. Admin., SPC
	7. Acquire and document Assembly lands for future development.	Adukrom	Lands banks acquired					DACF 80,000.00			PPD	Cent. Admin., SPC
	8. Revalue properties in the District	District wide	Land banks acquired					DACF 40,000.00			PPD	Cent. Admin., SPC
			TOTAL									
Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
	NADMO											
Programme 5 Environmental Management	1. Promote and implement Climate change programmes / activities	District wide	No. of climate change activities organised					5,000.0			NADMO	Cent. Admin., NGOs, NDPC
	2. Organise Disaster	Adukrom	No. of meetings					1,000.00			NADMO	Cent. Admin.

<b>Sub-Programme</b> Natural Resource Conservation and Management	Management Committee meeting		held									
	3. Form and train DV clubs in Basic and SHS	District wide	No. DV clubs formed and trained					1,200.00			NADMO	Cent. Admin.
	4. Organise clean up exercise in the district	District wide	No. Clean up exercise organised					4,000.00			NADMO	Cent. Admin.
	5. Form new DVGs in selected communities	Selected communities	New DVGs formed					1,300.00			NADMO	BAC, DA
	6. Form and train 6 Disaster Volunteer Groups and 6 Volunteer Clubs, 20 women groups and the youth in 6 communities on income generating activities in the District.	District wide	No. of groups and clubs formed and trained					2,000.00			NADMO	Cent. Admin.
	7. Undertake Public education on the dangers of Electricity, gas usage etc.	District wide	Report on public education					3000.00			NADMO	Cent. Admin.
	8. Education on the use of electricity for new communities on the National Grid	Lakpa, Asuokor, Kwadarko, Twum Guaso, etc.	No. of communities educated on use of electricity					1,500.00			NADMO	ECG, GFS
	9. Organize clean up exercises in all Senior High Schools in the District as well as Tree growing exercises and nursing of cocoa seedlings	Akyeremanteng Adukrom Aseseeso Achechesu	No. of SHS who undertook the exercise					2,000.00			NADMO	Cent. Admin., Security Agencies, NGO etc.
	10. Undertake Disaster management activities / programmes	District wide	No of disaster management activities managed					50,000.00			NADMO	Cent. Admin.,
	11. Organize Disaster Week Celebration in October 2021	District wide	Disaster Week Celebration organised					2000.00			NADMO	Cent. Admin., Security Agencies, NGO etc.
	12. Provide for community educational programmes and mitigation of impacts of floods, domestic and bushfire control and climate change.	District wide	Communities sensitized on disaster control and management					DACF 25,000.00			NADMO	Cent. Admin., Security Agencies, NGO etc.
	13. Provide for Tree growing activities with public education and training of carpenters and masons	1,000.00	Communities sensitized on disaster control and					DACF 5,000.00			NADMO	Cent. Admin.

	(Building)		management									
	14. Promote COVID-19 awareness creation in the communities.	1,200.00										
	15. Under climate change activities	1,400.00										
			TOTAL									

**ANNUAL ACTION PLAN – 2021 GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY**

**Adopted Goal:** Maintain a Stable, United and Safe Society.

Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
	<b>CENTRAL ADMINISTRATION</b>											
<b>Programmes and Sub-Programmes Programme 1</b> Management and Administration <b>Sub-Programme</b> General Administration	1. Provide for the development of District Business Profile	Adukrom	Business profile developed					DACF 10,000.00			Cent. Admin	Ok. DA
	2. Undertake monthly pay Levy campaign	District wide						3,000.00			Fin. Dept.	Cent. Admin
	3. Pay for stationery and printing materials	District wide	Workshop for stationery and printing materials					80,000.00			Cent. Admin	DA
	4. Provide for End of Service Benefit for honorable members of the Okere District Assembly	Adukrom	Decision making at the traditional level strengthened						17,000.00		Cent. Admin and Fin. Dept.	Ok. DA
	5. Provide for internal management of all departments in the District Assembly	District wide	Service providers compensated						34,000.00	10,000	Cent. Admin	Fin. Dept. All Depts of OkDA
	6. Provide for Transfer Grant	Adukrom	Workers transferred to the Assembly are catered for						10,000.00		Cent. Admin.	Fin. Dept.
	7. MP's Support to complete community-initiated projects	District wide	Community project initiation improved					MP(DACF) 500,000.00			Cent. Admin and Works.	Fin. Dept.
	8. Provide for rent of	Awukugu	Office work								Cent. Admin	Fin. Dept.

	accommodation for the DCDS Bungalow	a	enhanced					DACF 33,000.00				
<b>Programme 1</b> Management and Administration <b>Sub-Programme</b> Planning, Budgeting, Monitoring and Evaluation	9. Provide for rent of office accommodation for the District Assembly Office and Education Directorate.	Adukrom	Office work enhanced					DAFC 50,000.00			Cent. Admi.	Fin. Dept.
	10. Internal management of organisation	Adukrom	No. of manag't, Sub-C'ttee & Assembly, General assembly meetings held					330,970.57			Cent. Admi.	Depts. of the Dist. Ass'bly.
	11. Maintain security in the district.	District wide	No. of security threats averted					15,000.00			DISEC	Cent. Admin., Communities
	12. Development of Assembly website and a District App	Adukrom	Assembly website and App developed					30,000.00			Cent. Admin. and MIS	Fin. Dept.
	13. Development of bye-laws for the District	Adukrom	Bye laws developed					DACF 20,000.00			Cent. Admin	Fin. Dept.
	14. Support community-initiated projects	District wide	No of self-help projects supported						189,305.66		Works Depts	Cent. Admin.
	15. Support Government Flagship Programmes	District wide	No. of Gov't programmes supported					DACF 80,000.00			Cent. Admin	Depts. of the D.A
	16. Prepare sustainable environmental Assessment report for the Assembly	Adukrom	Annual Action Plans prepared and on schedule					DACF 10,000.00			Dev't Plg Unit	Cent. Admin
	17. Implement NACAP activities / implement the National Anti-Corruption Action Plan (NACAP).	Adukrom	No of NACAP activities implemented					DACF 10,000.00			Cent. Admin	Ok. DA
	18. Support National Celebrations	District wide	No. of National Programmes supported					15,000.00			Cent. Admin.	Depts. of the Dist. Ass'bly.
<b>Programme 1</b> Management and Administration <b>Sub-Programme</b> Planning, Budgeting, Monitoring and Evaluation	19. Provide for the Activities of the Sub District structures of the Assembly	Seven (7) Town/Area a councils	7 Town/Area councils strengthened					80,594.28			Cent. Admin.	Area Council
	20. Organise 4 town hall meetings	District wide	No. of town hall meetings organised					10,000.00			Cent. Admin.	Depts. of Ass'bly, ZC, NGOs, CBOs
	21. Prepare DMTDP for 2022 – 2025 of OkDA	Adukrom	DMTDP & SEA plan of 2022 – 2025 prepared					40,000.00			DPCU	Cent. Admin
	22. Review 2021 Composite Annual Action	Adukrom	2021 Composite AAP and Budget					5,000.00			DPCU / Dev't Plg &	Cent. Admin.

	Plan, Budget and Procurement.		reviewed							Budget Unit	
	23. Prepare 2022 Composite Annual Action Plan, Budget and Fee Fixing Resolution	Adukrom	2022 Composite Annual Action Plan and Budget prepared					DACF 20,000.00		DPCU / Dev't Plg & Budget Unit	Cent. Admin.
	24. Prepare Revenue Improvement Action Plan (RIAP) for 2022	Adukrom						2,000.00		Budget Unit & Fin. Dept.	DPCU
	25. Prepare Strategic Environmental Assessment (SEA) document / Plan	Adukrom	SEA document prepared					15,000.00		DPCU	Cent. Admin.
	26. Procure office machines and equipment	Adukrom	No. of machines and equipment procures					DACF 50,000.00		Procurement Unit	Suppliers & Cent. Admin.
	27. Procure office furniture	Adukrom	No. of office furniture procured					DACF 100,000.00		Procurement Unit	Suppliers & Cent. Admin.
	28. Undertake monitoring and evaluation exercises	District wide	No. of quarterly exercises undertaken					50,000.00		M&E Team	Cent. Admin. NGOs, CBOs, Communities
	29. Support traditional authorities in the District	District wide	No of traditional authorities supported						DACF 90,000.00	Central Admin.	Fin. Dept, Trad Authorities
<b>Programme 1</b> Management and Administration <b>Sub-Programme</b> Planning, Budgeting, Monitoring and Evaluation	30. Continue support for joint military /police patrols in the district	District wide	Security in the District ensured					DACF 42,000.00		DISEC	Cent. Admin
	31. Provide for DPCU meetings and monitoring works	Adukrom	Effective and realistic planning and monitoring ensured					DACF 20,000.00		Dev't Plg Unit	Cent. Admin
	32. Provide for protocol services in respect of official guest	Adukrom	Decentralisation deepened					DACF 30,821.74		Cent. Admi.	Fin. Dept.
	33. Purchase office facilities, supplies and accessories	Adukrom	Effective office work carried out						IGF 1,000.00	Procurement Unit	Cent. Admin
	34. Provide for Official Celebrations	Adukrom	Official celebrations commemorated					30,000.00	8,000.00	Cent. Admi.	Fin. Dept.
	35. Provide refreshment items	Adukrom	Effective office and Assembly work carried out						IGF 2,000.00	Cent. Admi.	Fin. Dept.



<b>Programme 1</b> Management and Administration <b>Sub-Programme</b> Planning, Budgeting, Monitoring and Evaluation	36. Pay for utility charges. (Electricity, Water, Telecommunication, Postal and Bank charges)	Adukrom	Effective office and Assembly work carried out						IGF 5,000.00		Cent. Admi.	Ok. D.A
	37. Pay for running cost, Repair and Maintain of official vehicles. (Office Cars, Excavator and Grader)	Adukrom	Effective office and Assembly work carried out				90,000.00		IGF 65,000.00		Cent. Admi.	Fin. Dept.
	38. Provide for expenses of security forces in the District	District wide	Decentralisation deepened						IGF 5,000.00		Cent. Admi.	Fin. Dept.
	39. Provide for other travel and transport cost	Adukrom	Office work enhanced						IGF 7,000.00		Cent. Admi.	Fin. Dept.
	40. Provide Training materials, hotel accommodation and fuel for seminars and conferences	Adukrom	Capacity building of staff ensured						IGF 30,000.00		Cent. Admi.	Fin. Dept.
	41. Provide for public education & sensitization on assembly projects and programmes	Adukrom	Awareness creation on assembly projects and programmes increased						IGF 4,000.00		Cent. Admi.	Fin. Dept.
	42. Procure 1 No. Electric Generation Plant	Adukrom	Electric Generation Plant procured				50,000.00				Procurement Unit	Suppliers & Cent. Admin.
	43. Complete the Construction of 1No. Durbar grounds at Onyamebkyere	Onyamebkyere	Public infrastructure Maintained						IGF 10,000.00		Works Dept.,	Central Admin,
	44. Complete the Construction of 1No. Durbar ground at Asaman	Asaman	Public infrastructure Maintained						IGF 47,000.00		Works Dept.,	Central Admin,
	45. Co-ordinate, implement and support all COVID -19 related projects and programmes	District wide	All COVID -19 related projects and programmes implemented					DACF & DACF-RFG 250,000.00			All related Dept.s	Central Admin,
			TOTAL									
<b>Programmes and Sub-Programmes</b>	<b>Activities (Operations)</b>	<b>Location</b>	<b>Output Indicators</b>	<b>Quarterly Time Schedule</b>				<b>Indicative Budget (GH¢)</b>			<b>Implementing Agencies</b>	
				<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>GoG</b>	<b>IGF</b>	<b>Donor</b>	<b>Lead</b>	<b>Collaborating</b>



Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)		Implementing Agencies		
				1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
				FINANCE DEP'T								
Programme 1 Management and Administration Sub-Programme Finance	1. Provide for emergency works and unforeseen exigencies	Adukrom	Expenses into the enhancement of investment assets borne						14,000.00		Fin. Dept.	Cent. Admin
	2. Compensation of employees- Monthly paid, Casual labour and Daily rated	Adukrom	Service providers compensated						40,000.00		Fin. Dept.	Cent. Admin
	3. Provide for Overtime Allowance	Adukrom	Category of staff who do work outside the normal working hours are paid						5,000.00		Fin. Dept.	Cent. Admin
	4. Provide for 13% SSF Contribution for Assembly paid workers	Adukrom	Employer contribution to SSNIT made						3,250.00		Fin. Dept.	Ok. DA
	5. Provide for MP Development projects	District wide	Constituents to benefit from social development					MP (DACF) 1,200,000.00			Fin. Dept.	Cent. Admin
	6. Update and Computerize revenue and socio-economic database of the District	Adukrom	No. of new revenue items captured					DACF 20,000.00.00			Fin. Dept.	Cent. Admin., Consultants
	7. Provide for Insurance and compensation for Assembly assets	District-wide	Insurance and compensation provided						IGF 6,000.00		Fin. Dept.	Ok. DA
	8. Numbering of Households and businesses	District-wide	No. of households numbered					25,000.00			Fin. Dept.	Cent. Admin & Valuation Board
	9. Train 20 revenue collectors in the maintenance of Revenue Cashbook.	Adukrom	20 revenue collectors trained						1,500.00		Fin. Dept.	Cent. Admin
	10. Provide raincoat, bags, wellington boot for 20 revenue collectors	Adukrom	20 revenue collectors Provided with raincoats, bags, wellington boots					15,000.00			Fin. Dept.	Cent. Admin
	11. Train members of the Town/ Area councils on simple book keeping	At the offices of the seven Town/Area councils	No. of Area Council members trained						5,000.00		Fin. Dept.	Cent. Admin

	12. Educate the public on payment of rates and fees	District-wide	No. of public meetings						2,000.00		Fin. Dept.	Cent. Admin
	13. Form revenue Taskforce to assist in revenue mobilization	Adukrom	Revenue taskforce formed						3,000.00		Fin. Dept.	Cent. Admin
	14. Organize quarterly review meetings with Revenue Staff	Adukrom	Four (4) quarterly meetings held						4,000.00		Fin. Dept.	Cent. Admin
	15. Pay Special allowance and honorarium to staff / Provide for Assembly Members Sitting Allowance for Assembly meetings.	Adukrom	Capacity of major stake holders on local Governance System Built						25,000.00		Fin. Dept.	Cent. Admin
	16. Pay Commission to revenue collectors and the Area Councils	Adukrom	Service providers compensated						IGF 15,000.00		Fin. Dept.	Cent. Admi.
	17. Purchase value books	Adukrom	Value books purchased for revenue generation						IGF 3,000.00		Fin. Dept.	Cent. Admi.
			SUB- TOTAL									

**Adopted Goal: Maintain a Stable, United and Safe Society**

Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	IGF	Donor	Lead	Collab.
	<b>CENTRAL ADMIN/ MANAGEMENT INFORMATION SYSTEM</b>											
Programmes 1 Management and Administration Sub-Programmes General Administration	1. Train basic students on Microsoft office proficiency in the CICs	District wide	Training conducted					500.00			MIS	GES
	2. Build an official software application to serve the ICT needs of the assembly	Adukrom	Official app						1,000.00		MIS	OKDA
	3. Network installation and configuration for new assembly building	Adukrom	Network Setup					1,500.00			MIS	Ntech Computer Networks

	4. Create and manage the District Assembly social media platforms i.e. Instagram, Twitter, Facebook	Adukrom	Social Media Accounts created					1,000.00			MIS	OKDA
	5. Perform periodic checks, troubleshoot and updates on all Assembly and CIC machines i.e. PCs and laptops	District wide	Update and Maintenance of Assembly and CIC Machines						1,000.00		MIS	OKDA
			<b>TOTAL</b>					<b>3,000.00</b>	<b>2,000.00</b>			

**Adopted Goal: To provide operational support for implementation of the district objectives**

Programmes and Sub-Programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget (GH¢)			Implementing Agencies	
				1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	GoG	IGF	Donor	Lead	Collab.
	<b>STATISTICS DEPARTMENT</b>											
<b>Programme 1</b> Local Economic Development	1. Develop a Data Base for the district.	Adukrom	Database developed					DACF 2,500.00			Statistics Dep't	RSD
	2. Collation of Data Quarterly from Departments, Agencies and other Institutions.	District Wide	No. of quarterly data collected from various dept.					DACF 1,000.00			Statistics Dep't	OkDA and other Agencies
	3. Update quarterly data from various Departments, Agencies, Institutions, etc.	District Wide	Quarterly data updated					DACF 500.00			Statistics Dep't	OkDA and other Agencies
	4. Undertake relevant district based statistical exercises/ programmes.	Adukrom	District base activities duly undertaken					DACF 1,000.00			Statistics Dep't	OkDA
	5. Training of Heads of Departments on basic	District Wide	Survey on critical issues conducted.					DACF 1500.00			Statistics Dep't	HR Dep't

	statistics and statistical reporting											
<b>Programme 1</b> Local Economic Development	6.Procurement of office equipment: laptops, printer (able to print front and back) and shelves	Adukrom	Equipment procured					13,000.00			Statistics Dep't	OkDA
	7. Acquisition of Enterprise license SPSS Software/STATA/SAS	Adukrom	Software purchased					500.00			Statistics Dep't	OkDA
	8.Provide for seminars/ conference for staff	Adukrom	Data processing						1,500.00		Statistics Dep't	OkDA
			<b>TOTAL</b>					<b>20,000.00</b>	<b>1,500.00</b>			