

OKERE DISTRICT ASSEMBLY



2025 MOITORING AND EVALUATION (M&E)

ANNUAL PROGRESS REPORT

COMPILED BY
DEVT. PLANNING UNIT
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TABLE OF CONTENTS

LIST OF TABLES	iii
LIST OF ACRONYMS	v
CHAPTER ONE	1
1.0: INTRODUCTION.....	1
1.1: PURPOSE OF MONITORING AND EVALUATION FOR 2025.	1
1.2: PROCESSES INVOLVED IN CONDUCTING M&E.	2
1.3: STATUS OF IMPLEMENTATION OF THE DMTDP 2022-2025.....	4
1.4: DIFFICULTIES OR CHALLENGES ENCOUNTERED.	5
CHAPTER TWO	6
2.0: MONITORING AND EVALUATION (M&E) ACTIVITIES REPORT.....	6
2.1: PROGRAMME/ PROJECTS STATUS FOR THE YEAR 2025.....	6
2.1.1: Summary report on output or outcome of programme or projects implemented in 2025.	8
2.1.2: Programme status for the year	35
2.1.3: Project Register of Okere District in 2025.	64
2.1.4: Total Number of active projects	69
2.1.5: Distribution of Physical projects among departments of the assembly	70
2.1.6: Project Age Analysis.....	72
2.1.7: Repair and Maintenance of Existing Infrastructure	72
2.2: Update on disbursements from funding sources	73
2.2.1: Update on Revenue Sources.	73
2.2.2: Update on Expenditure.....	75
2.2.3: Capex Budget Performance Analysis	77
2.3: UPDATE ON INDICATORS AND TARGETS.	82
2.4: UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES.....	93
2.4.1: Update of Staff Strengths of MMDAs	94
2.4.2: Update on Capacity Development.....	95
2.4.3: Update on Logistics Analysis.....	95
2.5: EVALUATION AND PARTICIPATORY MONITORING AND EVALUATION.	96
2.5.1: Update on Evaluations Conducted	96
2.5.2: PARTICIPATORY MONITORING AND EVALUATIONS (PM&E) UNDERTAKEN AND THEIR RESULTS.....	105
CHAPTER THREE.....	112
THE WAY FORWARD	112

3.0. INTRODUCTION.....	112
3.1 KEY ISSUES ADDRESSED AND THOSE YET TO BE ADDRESSED.	112
3.1.1: KEY ISSUES ADDRESSED	112
3.1.2: KEY ISSUES YET TO BE ADDRESSED.....	113
3.2 RECOMMENDATIONS	113

LIST OF TABLES

Table 2: shows Details on the Annual Action Plan Implemented.	6
Table 3: shows Programme Register of Okere District Assembly.	35
Table 4: shows Project Register of Okere District Assembly in 2025.....	65
Table 5: shows total number of active projects.....	69
Table 6: shows distribution of physical projects among departments of the assemblies.....	70
Table 7: shows project age analysis	72
Table 8: shows update on repair and maintenance of Existing Infrastructure	72
Table 9: shows Updates on Revenue sources.	73
Table 10: shows update on Expenditure based on economic classification	75
Table 11: Shows MMDAs Capex Budget Performance Analysis, 2025	77
Table 12: Shows CAPEX budget allocation and implementation for active projects.	78
Table 12 b: Shows CAPEX budget allocation and implementation for active projects.	79
Table 13: Shows update on performance of District Indicators.....	82
Table 14: shows update on critical development and poverty issues.	93
Table 15: Update on Staff Strengths of MMDAs.	94
Table 16: shows update on Capacity Development.	95
Table 17: shows update Logistics Analysis.	95
Table 18: Shows Update on evaluations conducted.....	96
Table 19: shows update on PM&E tools used.	106

LIST OF FIGURES

Figure 1: Shows the 2025 Planned and Executed Programmes and Projects in Development Dimensions	7
Figure 2: All Revenue sources	74
Figure 3: Expenditure by economic classification from 2021 to 2025.....	76

LIST OF ACRONYMS

AAP	-	Annual Action Plan
AEA	-	Agriculture Extension Agent
AIDS	-	Acquired Immunodeficiency Syndrome
APR	-	Annual Progress Report
AU	-	African Union
AUA	-	Africa Union Agenda
BAC	-	Business Advocacy Center
BECE	-	Basic Education Certificate Examination
CBO	-	Community Based Organization
CCMI	-	Climate Change Mitigation Intervention
CHPS	-	Community-based Health Planning and Services
CLASS	-	Complementary Livelihood Asset Support Scheme
CSOs	-	Civil Society Organizations
DACF	-	District Assembly Common Fund
DACF- RFG	-	District Assemblies Common Fund – Responsiveness Factor Grant
DMTDPs	-	District Medium-Term Development Plans
DOVSU	-	Domestic Violence and Victims Support Unit
DPCU	-	District Planning Coordinating Unit
FBO	-	Farmer-Based Organization
FGP	-	Feed Ghana Program
FSRP	-	Food System Resilience Programme
GES	-	Ghana Education Service
GHANEPS	-	Ghana Electronic Procurement System
GHS	-	Ghana Health Service
GNHR	-	Ghana National Household Registration
GoG	-	Government of Ghana
GPSNP	-	Ghana Productive Safety-Net Project
GSS	-	Ghana Statistical Service
GWL	-	Ghana Water Limited
HIV	-	Human Immune-deficiency Virus

IGF	-	Internally Generated Funds
ILGS	-	Institute of Local Government Service
JHS	-	Junior High School
LEAP	-	Livelihood Empowerment Against Poverty
LED	-	Local Economic Development
LI	-	Legislative Instrument
LIPW	-	Labour Intensive Public Works
M&E	-	Monitoring and Evaluation
MGCSP	-	Ministry of Gender, Children and Social Protection
MLGCRA	-	Ministry of Local Government, Chieftaincy and Religious Affairs.
MMDAs	-	Metropolitan, Municipal and District Assemblies
MSME	-	Micro Small and Medium Scale Enterprises
NACAP	-	National Anti-Corruption Action Plan
NADMO	-	National Disaster Management Organization
NCCE	-	National Commission for Civic Education
NDPC	-	National Development Planning Commission
NHIS	-	National Health Insurance Scheme
NGO	-	Non-Governmental Organization
PERD	-	Planting for Export and Rural Development
Ps & Ps	-	Projects and Programmes
PHC	-	Population and Housing Census
PPD	-	Physical Planning Department
RCCs	-	Regional Co-ordinating Councils
RPCUs	-	Regional Planning Co-ordinating Units
SDG	-	Sustainable Development Goals
SDSs	-	Sub-District Structures
SMEs	-	Small and Medium Enterprises
UNICEF	-	United Nations Children Education Fund

CHAPTER ONE

1.0: INTRODUCTION

This report is a comprehensive analysis of the implementation of programmes and projects in the district for the year 2025 under review and their implications on the achievements of goals and objectives found in the district 2022-2025 District Medium-Term Development Plan DMTDP as well as its contributions towards the achievements of the targets of the Sustainable Development Goals (SDGs) and the African Union (AU) Agenda.

The Okere District Assembly (abbreviated as OkDA) was carved out of Akuapem North Municipal Assembly in 2017 and was created by Legislative Instrument (L.I) 2342 in pursuance of the Government's Decentralization Policy and Local Government Reform Policy. The Assembly was inaugurated on the 15th of March 2018 and commenced official business on Tuesday, 3rd April 2018. Adukrom- Akuapem is the administrative capital.

Vision

To create a Prosperous District whose communities, live in Peace and Unity.

Mission

The Okere District Assembly exists to improve the living conditions of its citizens through effective and efficient mobilization and utilization of resources in a sustainable environment.

Population

Per the 2021 Population and Housing Census (PHC), Okere District has a total population of 51,675 with a male population is 24,582 constituting 47.6% and a female population is 27,093 thus 52.4% of the total population of the district. The Urban Population is 10,599, while the rural population is 41,076 representing 20.50% and 79.49% respectively.

1.1: PURPOSE OF MONITORING AND EVALUATION FOR 2025.

The 2025 Monitoring and Evaluation (M&E) Annual Progress Report examines the implementation status of projects and programmes in the 2025 Revised Composite Annual Action Plan as extracted from the district's 2022-2025 DMTDP.

The following were the purpose of conducting this Monitoring and Evaluation (M&E) exercises:

- i. To examine the state of developmental projects and programmes as in the 2025 Revised Composite Annual Action Plan as at end of year and point out the various shortfalls or challenges hindered the hundred percent achievement of the goals and objectives set in the DMTDP (2022-2025) and make appropriate recommendations for redress.

- ii. To help measure progress towards the achievement of targets of core and district specific indicators, Sustainable Development Goals (SDGs) targets and to demonstrate results to all stakeholders as part of public Accountability and Transparency.
- iii. To maintain an effective and efficient system of tracking the progress of projects and programmes implementation in the district within the year 2025.
- iv. To provide management and other key stakeholders information regarding policy, programme, and project performance, while determining the weaknesses and strengths of the said interventions for improvements in future planning of the Assembly.
- v. To encourage participation among the local people and stakeholders in the provision of socio-economic services and ownership of development projects and programmes.
- vi. To generate timely reports to the National Development Planning Commission (NDPC), Eastern Regional Economic Planning Coordinating Unit (R.E.P.C.U.) and other stakeholders, leading to the creation of the Annual M&E Progress Report.
- vii. To provide clear understanding and lessons learnt from the implementation of project and programmes and recommend policy objectives.

1.2: PROCESSES INVOLVED IN CONDUCTING M&E.

Led by the development planning unit, the Okere District Planning Coordinating Unit (DPCU) organized a day working session meeting on Thursday, 5th February, 2025 for members on the APR reporting formats with the aim for members to understand the templates, reporting requirements, core and district indicators, interpretation of data as well as analyzing the implementation status of their projects and programmes relative to the achievement of district goals and objectives as found in the Assembly's 2022-2025 DMTDP and as well as its contribution towards the achievements of Sustainable Development Goals (SDGs) and African Union (AU) Agenda targets.

The Development Planning Unit, being the lead and as collaborated by DPCU which is made up of all Heads of all Decentralized Departments or Units and some Quasi or Semi-autonomous Institutions operating in Okere District were involved in the preparation of the 2025 Annual Monitoring and Evaluation (M&E) Progress Report.

Monitoring and Evaluation data were compiled from both primary and secondary sources. The primary data were obtained from a couple of Project Monitoring and evaluation exercises conducted within the year under review.

The secondary data was compiled from available quarterly and yearly Reports from the Departments or Units and institutions in the district.

The data were collated, analyzed and evaluated by DPCU, out of which the 2025 Annual M&E Progress Reports was prepared and disseminated to key stakeholders such as National Development Planning Commission (NDPC), Regional Economic Planning Unit (RPCU) of the Eastern Regional Co-ordinating Council (ERCC), Management of Okere District Assembly (OkDA), posted on the Assembly's Website and Notice Board.

As part of the monitoring and evaluation process conducted and developing the 2025 Annual M&E Report, the District Planning Coordinating Unit (DPCU) used the recommended Templates as prescribed by NDPC such as core and district specific indicator templates, project and programme registers, Total number of active projects, Distribution of Physical projects among departments of the assemblies, Project Age Analysis templates among others to obtain the required data to report on status of implementation of Projects and programmes in the 2025 Revised Composite Annual Action Plan.

During the implementation of projects and programmes within the year, DPCU as well as some Departments conducted Monitoring and evaluation on selected projects and programmes with the required M&E methods and tools.

Data on indicators and targets of National Core performance and district specific issues, Critical Development Poverty issues as well as government flagship programmes in the district were also updated where necessary. Data collected and collated from the field were compared with data already in the custody of the Development Planning Unit which were obtained from Departments/ Units. The data were validated with some Heads of Department / Units on one-on-one bases, through phone call or the social media platforms, all aimed at ensuring that, data is devoid of major errors and inconsistencies.

The data analyzed showed the performance of some Departments and Units with regards to indicators in their appropriate units of measurement and the critical area of concern to the public.

This helped in measuring the progress of each indicator towards meeting the district and national goals and objectives as in the 2022-2025 DMTDP as well as some targets of the Sustainable Development Goals (SDGs) and the African Union (AU) Agenda.

The interpretations of the data analysis further provided the basis for the results to guide management decision-making process in the district.

1.3: STATUS OF IMPLEMENTATION OF THE DMTDP 2022-2025.

The 2025 Revised Composite Action Plan had a total of 339 projects and programmes, (This is made up of 44 projects and 295 programmes), consisting of 12.97% and 87.03% respectively.

A total of 306 of both projects and programmes were implemented as at the end of 2025, representing 90.56% of overall implementation.

Projects in the 2025 Revised Composite Action Plan were forty-four (44) and twenty-two (22) were implemented (either on-going or completed).

Programmes or broad activities in the Revised Composite Action Plan were 295 out of which 285 were implemented, representing 96.61%.

The 90.22% of implementation represents 22.56% of the proportion of the DMTDP implemented in 2025.

The status of implementation of the District Assembly's DMTDP (2022 – 2025) is **94.76%** as at the end of 2025.

The following are the year-on-year implementation status of the 2022–2025 District Medium Term Development Plan (DMTDP), thus;

- In 2022, a proportion of 23.75% of the medium-term plan was implemented
- In 2023, a proportion of 24.32% of the medium-term plan was implemented
- In 2024, a proportion of 24.13% of the medium-term plan was implemented and finally,
- in 2025, a proportion of 22.56% of the medium-term plan was implemented, therefore, bringing a cumulative achievement of 94.76%.

Table 1: Shows the proportion of the 2022-2025 DMTDP Implemented as at the end of 2025.

Indicators	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025
1. Proportion of the annual action plans implemented by the end of the year	96	95	97.31	96.53	100	90.22
a. Percentage of activities completed	26.8	78.16	92.15	89.32	100	74.92
b. Percentage of ongoing activities	69.2	16.95	5.16	3.75	0.00	15.34
c. Percentage of activities abandoned	1.1	0	0.00	0.00	0.00	0.00
d. Percentage of activities yet to start	2.86	4.9	2.69	3.46	0.00	9.73
2. Proportion of the overall medium-term development plan implemented		23.75%	24.32%	24.13	25%	22.56

Source: Dev't. Planning Unit of OkDA- 2025.

1.4: DIFFICULTIES OR CHALLENGES ENCOUNTERED.

Though not in any prioritized or preferred sequence, the following were some challenges or difficulties encountered during the implementation of the 2025 Composite Annual Action Plan and its monitoring and evaluation;

1. Inadequate and untimely release of statutory funds for implementation of programmes and projects.
2. Inadequate resources used to embark on effective and efficient monitoring and evaluation exercise make it very difficult and sometimes near impossible to be able to amply measure the level of implementation of planned programmes and projects.
3. Inadequate and no committed funds to conduct DPCU meetings and activities, Social Accountability Activities and Participatory Monitoring and Evaluation exercises is another challenge.
4. Lack of appreciation and sometimes the difficulty Heads of Departments and Units face to provide data to indicators and new templates as prescribed and requested by NDPC.
5. Inadequate knowledge and technical knowhow in conducting monitoring and evaluation of programmes and projects being implemented at the Departmental level.
6. Untimely submission of reports from some of the Decentralized Departments / Units which unduly delays the compilation and submission of fourth quarter and annual progress reports by the Development Planning Unit.
7. Delays in obtaining data from some decentralized governmental agencies who report to their regional and national offices. For instance, agencies such as Electricity Company of Ghana (ECG), Ghana Water Limited (GWL), DOVSU, and others hardly respond to requests for data from DA.
8. Different reporting cycles and formats of the decentralized departments also make compilation challenging. For example, some of the Department use different formats from their mother Ministry for reporting and data generation among others.
9. Logistical constraints remain a challenge towards smooth and effective execution of projects and programmes. For example, the Assembly currently has only one operational or floating vehicle which more often than does not break down due to the pressure on it.

CHAPTER TWO

2.0: MONITORING AND EVALUATION (M&E) ACTIVITIES REPORT.

Some departments / Units did basic monitoring and evaluation on selected programmes or projects in their action Plans as at the end of 2025. Significant outputs and outcomes of the implementation of programmes or projects are being realized with the aim of achieving the district objectives and strategies as closely linked to the National Goals, policy objectives and strategies aimed at;

- I. Building of a prosperous society,
- II. Creating opportunities for all.
- III. Safeguarding the natural environment and ensuring a resilient built environment
- IV. Maintaining a stable, united and safe society in the district, and
- V. Emergency preparedness, which are the foundation pillars for the Agenda for Jobs II development Policy.

2.1: PROGRAMME/ PROJECTS STATUS FOR THE YEAR 2025.

The 2025 Revised Composite Action Plan had a total of 339 projects and programmes, (This is made up of 44 projects and 295 programmes), consisting of 12.97% and 87.03% respectively.

A total of 307 of both projects and programmes were implemented as at the end of 2025, representing 90.56% of overall implementation.

Projects in the 2025 Revised Composite Action Plan were forty-four (44) and twenty-two (22) were implemented (either on-going or completed).

Programmes or broad activities in the Revised Composite Action Plan were 295 out of which 285 were implemented, representing 96.61%.

The 96.61% of implementation represents 24.15% of the proportion of the DMTDP implemented in 2025.

Table 2: shows Details on the Annual Action Plan Implemented.

S/N	Development Dimension	2022		2023		2024		2025	
		Plan	Exec	Plan	Exec	Plan	Exec	Plan	Exec
1	Economic Development	58	56	49	48	43	41	33	29
2	Social Development	131	125	124	122	121	117	101	99
3	Environment, Infrastructure and Human Settlements	41	38	41	40	50	49	38	38

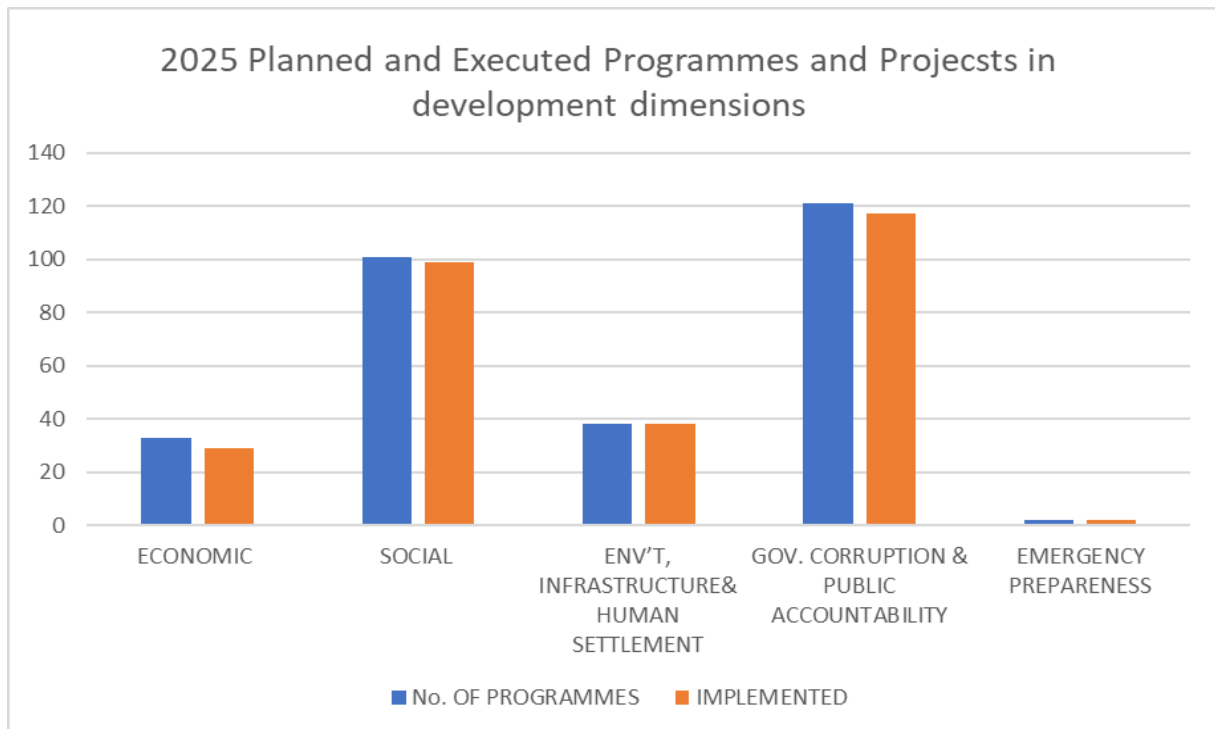
4	Governance, Corruption and Public Accountability	102	97	117	113	132	125	121	117
5	Emergency Planning and Response Implementation, coordination, M&E	3	3	3	2	2	2	2	2
	Total	336	319	334	325	346	334	298	285

Source: Dev't. Planning Unit of OkDA- 2025.

The following are the compositing of Programmes and Projects (Ps & Ps) and level of achievements /implementation under the four (4) adopted development dimensions as shown in Table 2.

1. The economic development dimension had a total of 33 Ps & Ps and 29 were executed which represents 89.9%.
2. The social development dimension had a total of 101 projects and activities, and 99 of these Ps & Ps, representing 98%, were executed.
3. Environment, Infrastructure and Human Settlement had 38 of Ps & Ps of which 38 were executed representing 100%.
4. The governance, Corruption, and Public Accountability dimension had the highest number of 121 projects and activities, and 117 of these Ps & Ps were executed representing 96.7% were executed.
5. Emergency Planning and Response and Implementation, Coordination, M&E, had 3 programmes of which all were executed representing 100%.

Figure 1: Shows the 2025 Planned and Executed Programmes and Projects in Development Dimensions.



Source: Dev't. Planning Unit of OkDA- 2025.

2.1.1: Summary report on output or outcome of programme or projects implemented in 2025.
Economic development dimension

The following are major programmes implemented in various Departments as grouped under economic development dimension which has had an immense development on various sectors of the district with its implications (in terms of outputs, outcomes or impacts) on the wholistic economic development and general wellbeing of citizens in the district. These successes have led to the achievement of the district's goal of Creating the enabling environment and opportunity for economic livelihood in the district and several related objectives as in the 2022-2025 DMTDP achieved.

ECONOMIC DEVELOPMENT DIMENSION

AGRICULTURAL DEPARTMENT.

For a District specific policy objective, District Assembly, led by the Department of Agriculture aims at promoting a demand driven approach to agricultural development by facilitating the recruitment of staff into the agric. sector and prospecting for adequate financial allocations towards the implementation of agricultural activities. Developing local strategies in dealing with climatic changes and promotion of climate smart Agriculture.

The District Assembly makes it a priority to gradually set up and stock up the center to aid the modernization of agriculture agenda in the district.

PROMOTION OF AGRICULTURE

Planting For Export and Rural Dev't (PERD) Program

The district continues to implement the programme to promote tree crops production to diversify the economy and boost rural incomes leading to achievement of the SDG goals 2.3 **“End hunger, achieve food security and improved nutrition and promote sustainable agriculture”** The district received and distributed 18,000 and 1,500 oil palm and coconut seedlings respectively from tree crop authority. This served 94 Farmers (82 Males and 12 Females) and 12 farmers (11 Males and 1 Female) respectively covering cropped area of 322 Acres.

Provision of Direct Extension Services to Farmers / FBOS

This is a core activity of the department where Agriculture Extension Agents (AEAs) stationed at their various operational areas disseminate improved agricultural technologies and

information to farmers through field demonstrations, regular farm and home visits and all the other Agricultural Extension methodologies.

Through this, farmers were sensitized, knowledge and skills of farmers were enhanced on good agronomic and animal husbandry practices, with the aim of improved livelihood of farmers through increased yield and income, **leading to achievement of the SDG goals 2.3 and 2.4.** A total of 1,866 visits were made by AEAs reaching 12,785 farmers (9,758 males and 3,027 females)

Feed Ghana Program (FGP)

The Feed Ghana Program (FGP) is a flagship initiative aimed at modernizing agriculture, creating jobs, and reducing food inflation in Ghana. The program focuses on increasing agricultural productivity, enhancing food security, and promoting agro-industrial development, **leading to achievement of the SDG goals 2.3 “End hunger, achieve food security and improved nutrition and promote sustainable agriculture”**

This year, the district embarked on vigorous sensitization and registration Farmers and Farmers-Based Organizations (FBOs) reaching over 3500 farmers to fully benefit from the programme in the next cropping season. This exercise is ongoing.

West Africa Food System Resilience Programme (FSRP)/Norwegian Tomato Support Project

This programme is being implemented out across the region, through the West Africa Food System Resilience Programme (FSRP). The programme’s objective is “to increase preparedness against food insecurity and build resilience of food systems in the country”. FSRP Ghana is focusing primarily on the intensified production, marketing and consumption of wholesome Rice, Maize, Broiler Poultry, Soyabeans and Tomatoes **leading to achievement of the SDG goals 2.3 and 2.4**

The implementation of the programme in the district could be explained in two batches, the first batch dealt with 13 farmers/beneficiaries cultivating 8 HA of tomato. Two (2) beneficiaries are involved in the second batch of production cultivating 2 HA of tomatoes. These Thirteen (13) farmers successfully produced and marketed their fresh tomato through an off-taker arrangement under the programme.

Dry Spell Inputs Support

In the first quarter of 2025, the district received and distributed its share of fertilizers under the Dry Spell Inputs Support initiative. The district received and supplied 2,515 bags of fertilizers (1,500 NPK and 1=1,015 UREA) to over 1,000 farmers. Beneficiaries experienced improved crops (especially) maize yield, and this reflected in the district average maize yield/ha from 2.45 to 2.85 and that of cassava from 26.5 to 28.4, **leading to achievement of the SDG goals 2.3 and 2.4**

Ghana Safety Production Net

This is a pro-poor activity or intervention under the climate change sub-project which seeks to provide the poor with an income generating venture and with the agricultural component where oil palm and coconut plantations have been established, it will go a long way to improve the district production levels of these crops, **leading to achievement of the SDG goals 2.3 and 2.4**. This exercise is ongoing at Okrakwadwo, Abonse and Baware where oil palm, mango and coconut are being produced.

District Satellite Market Development and Regional Market Fair Participation

The district continued to promote production and marketing of cassava and other agro-products in the district, through a satellite market development exercise which seeks to improve the local economy by promoting enhanced/fortified gari production and marketing in the district. The market has been expanded to include any added value or processed produce manufactured in the district.

The district also participated in a weeklong Eastern regional commodity satellite market fair at Koforidua Jackson Park as a marketing strategy for the Okere Gari and other products, **leading to achievement of the SDG goals 2.3 and 2.4**

Demonstration farms

Demonstrations have been one of the best tools to practically educate farmers with high probability of adoption. In view of this, the department conducts a number of demonstrations with farmers on improved agricultural practices and other new technologies. The department carry out diverse demonstrations from crops and animals' production to processing and other alternative livelihood ventures Crops demonstrations are geared toward

- Adoption of good agronomic practices
- Introduction of Improved seed variety/planting material to farmers

These demonstrations have resulted in adoption of improved maize and cassava varieties and the use of fertilizers resulting in improved crop yields and increased production thereby **ensuring achievement of the SDG goals 2.3 and 2.4**

Alternative Livelihood Ventures

Soap-Making and snail production

This exercise aimed at **achieving SDG goals 2.3 and 2.4** since is the district initiative to improve livelihood of our farmers especially Women, through given them extra life skills in value addition and other enterprises like soapmaking, soyabean processing, mushroom, grasscutter, snail production etc,

In collaboration with the productive SafetyNet 73 females /women were trained on soap/liquid soap preparation.

Plant Clinic Forums and Fall Army Worm Control

The department continued to organize periodic training on pest and disease identification and control for farmers. Pest and disease control in crop production is critical and have direct effect on yields, income and general livelihood of farmers as it can lead to total crop failure, therefore these engagement helped tremendously in ensuring farmers were able to control pest and diseases to secure better yields and improve on their **income levels leading to achievement of the SDG goals 2.3 and 2.4.**

It must be noted that chemicals were not available at the district for most part of the year., therefore most issues that came to our noticed, the farmers were sensitized and educated enough and were able to handle the situation on their own, in terms of getting/purchasing chemicals to control the FAW, hence, there was no total farm destruction. Fifty-Two (52) farmers (39 males and 13 female) were able to get chemicals at the office, and this covered a total of 53.5 Ha.

Animal Health and Disease Control/Vaccinations

Vaccination and Prophylactic Treatment of Animals were routinely carried out to treat and vaccinate animals on diseases like PPR, Newcastle, coccidiosis etc Medications were also administered to small ruminants and hygiene tips given to farmers to reduce the outspread of parasites/pests and diseases.

Veterinary officers also provide direct extension services to farmers (in a form of advice) aside treating their animals. The expected outcome is to improve animal health, reduce animal

mortality hence increase farmers stock and increase their income from animal production **leading to achievement of the SDG goals 2.3 and 2.4**

A total of 12,292 animals were treated of various pest/parasitic and disease. Funds for full implementation of this activity was not released however through direct Extension/veterinary services the department was able do something about it

The 2024 National Farmers' Day celebration

The 2025 District level 41st National farmers' day celebration for 2025 was also organized as required at Okrakwadwo on 5th December. It was celebrated with the theme 'Eat Ghana, Grow Ghana, Secure the Future', at Okrakwadwo on 5th December, 2025 where the district awarded 16 hardworking farmers (15 males and 1 female) for their dedication to the agriculture sector. The various winners received assorted farming equipment, tools, and inputs. These recognitions and awards served as motivation to other farmers to expand and those yet to go into farming to start farming which will lead to improvement in crops and animal production to help achieve **SDG goals 2.3 and 2.4**.

PROMOTION AND ENHANCEMENT OF LOCAL ECONOMIC DEVELOPMENT (LED). FROM BUSINESS ADVISORY CENTER (BAC),

To achieve the district's objectives of making provision for self-employed citizens to access capital and technical support and to enhance and promote local Economic development in terms of formalizing and building the capacities of some targeted Micro Small and Medium scale Enterprises (MSME) in the district. The district Business Advisory Center (BAC), supported by the Departments of Agriculture and Social Welfare implemented major programmes which included;

1. A total of 10 Community outreaches to Sensitize indigenes, communities and associations on activities of the BAC was conducted benefiting an estimate of 1000 citizens (369 males and 631 females) district wide. Also, the department conducted four Client (Individual and group businesses) Monitoring exercise,

Buisness Counselling and advisory services was also conducted for a total of 125 entrepreneurs (50 males and 75 females) within the district.

2. A total of 19 technical trainings were conducted for a total of 182 beneficiaries under various projects, such as the Ghana Productive Safety Net Project and the agric component of the Bizbox Project. In 2022, a total of 48 young females were trained under the GEA/mASTERcARD Foundation Young Africa Works Project under Baking and

confectionery. These skills trainings have equipped these individuals with skills on income generating activities, enabling them to commence their own businesses.

3. The BAC successfully organized 26 business management training for 450 beneficiaries under various projects such as the Ghana Productive Safety Net 2, Bizbox Project and through the engagement of several trade associations as of December 2025. This Business Management Training have equipped these beneficiaries on ideas of business management and has expanded their scope on issues related to financial literacy, marketing and other business management tips to enable them scale up, expand their businesses and start their businesses depending on their needs.

4. The BAC also promoted the formalization of businesses in the district through the facilitation of business registration of 65 MSMEs with the Office of the Registrar of Companies (ORC) under various projects.

5. Training and provision of start-up kits for 75 beneficiaries under the A2E Component of the Bizbox Project as of December 2025. In 2022, the office also supported 48 young females under the Young Africa Works Project with startups to enable them to establish themselves in baking and confectionery.

6. To enable a safe and healthy environment for MSMEs, the BAC organized an Occupational Health and Safety Training for 50 MSMEs across the district. This training has promoted the enabling of a safe environment for these SMEs, as they were equipped with new ways of keeping their working environment safe, as well as the safe keeping of their working equipment.

7. The district has developed a Strategic Local Economic Development (LED) Plan (with guidelines from the Institute of Local Government Studies), emphasizing its prioritized economic engagements or sectors. The district had an opportunity to partake in a LED Business fair organized by the MLGCRA, ILGS and supported by donor partners. This gave leverage to the district to exhibit its unique local products, and this has led to increased patronage and sales of some produce such as specially branded Okere Gari.

Successful implementation of the above programmes has led to the achievement of the following SDG targets 4.4, 8.3, 8.6, 8.3, 8.5, 17.17 respectively as in the DMTDP.

FROM TOURISM DEVELOPMENT SUB-COMMITTEE

Tourism development is a prioritized economic sector of the district and to achieve the objective as in the DMTDP, thus, to diversify and expand the tourism industry for economic

development, the following activities or projects were implemented within the year under review;

1. As part of promoting tourism, Asenema Waterfall, which is one of the major tourism products, continues to be developed by the District Assembly. The district partnered with Safari Valley Resort and has added Ridge Nest Hotel, Countryside Quads and C. K. Memorial Lodge to send their patrons to the waterfalls as part of a packaged tour. The Tourism Desk Officer also got in touch with different event organizers and Spa's. This brought about some beautiful day and night events at the premises as well as constant massages from different spas. Google map and social media handles have been created in 2023 and made available on all social media platforms which is advertising the product has also been linked to the official WhatsApp page with display of several pictures and videos in the catalogue and this has increased rate of patronage to the Site (from both locals and foreigners alike). To enhance sanitation at the waterfall, the District Assembly provided additional bins, pump, polytank and engaged a full-time cleaner to get the washrooms fully functional. As at the end of 2025, a total of 12,072 arrivals were recorded. This was made up of 8, 548 Adults (70.80%) and 3,524 Children (29.20%).

2. The construction of the Reception Center at the Birthplace of Okumfo Anokye at Awukugua is another milestone of development to promote cultural and historical tourism in the district. This project was completed, yet a few amendments had to be made upon family request before a Memorandum of understanding is signed.

3. In addition to the construction of an Astroturf at Adukrom and the cool weather condition is also gradually promoting tourism and excursion as groups of sports clubs and groups travel from other places, especially from Accra to use the turf at night, a sports complex was started in Abiriw and as at December 2025 it was completed with the athletic oval ongoing. This has rejuvenated the volleyball sports in the Okere District as the Eastern Regional Volleyball League finals were held at the new Sports complex on the 19th January, 2025.

4. The Tourism Desk Officer with her team through marketing and promotion got a few movie/skit/music producers to shoot a few scenes in the year 2025 as part of the strategy to promote tourism. A few others also had celebrations of birthday, marriage proposals and wildlife parties

5. Akaa Waterfalls was visited with hopes of getting a face lift after the court ruling.

6. Dideku Mystic site was visited, and discussions began to get parcels of land as a car park to a befitting standard for commercialization.

7. Management of the District Assembly also supported and actively participated in the traditional festivals of all the seven major towns in the district. 2025 was full of beautiful and exciting Odwira for most of the towns and Ohum for the rest. All the towns were able to crown their festivals with a beautiful love feast as well as the addition of the tour site visiting their guests.

The implementation of these projects and programmes has enabled the achievement of the following SDG targets as in the DMTDP.

Promote public-private partnerships for investment in the sector (SDG Target 17.17)

Promote local tourism and develop available and potential sites to meet international standards (SDG Target 8.9)

Develop local reforms to preserve culture and promote tourism in the communities (SDG Targets 8.9, 12.b).

PROMOTION AND ENHANCEMENT OF SOCIO-ECONOMIC INCLUSION OF THE VULNERABLE.

In its quest to include or carry along the vulnerable in holistic development and also to achieve the following adopted objectives, thus;

1. Ghana National Household Registration (GNHR)

To Strengthen targeting of the appropriate beneficiaries for various social protection interventions using the Ghana National Household Registration (GNHR), Ghana Statistical Service (GSS) in conjunction with Ministry of Gender, Children and Social Protection (MGCSP) has visited the District Assembly to pre-inform them about the scaling up of GNHR to cover the southern part of the Country, to which Okere District happened to be part. The GNHR census if successfully done, shall enhance targeting the poor and the very vulnerable among the population of Okere for the appropriate socio-economic interventions which will eventually promote inclusive development whereby leaving no one behind in the district and the nation at large.

The District Assembly, GSS, and MGCSP began few preparatory activities in 2025, and actual census or data collection is expected to be rolled out in 2025.

2. Implementation of Ghana Productive Safety-Net Project 2 (GPSNP2)

Okere District Assembly is a beneficiary of Ghana Productive Safety-Net Project 2 (GPSNP2), successor of Ghana Productive Safety-Net Project (GPSNP), this is a World Bank and Government of Ghana Funded Social Intervention Project.

The main objective of the Project is to expand and enhance social safety nets that improve the income and productivity of the poor.

Thus, the improvements in the assets of the poor, which includes both productive assets (such as livestock or tools, or a household enterprise) and human capital (such as improved nutrition and educational outcomes), which would enable these households to better meet their basic needs currently or in the future.

The district had the opportunity to benefit from three major components, namely; Productive Inclusion, Labor Intensive Public Works (LIPW) and the Livelihood Empowerment Against Poverty (LEAP) grant.

The following are highlights of major activities implemented under the various components.

For Productive Inclusion Component;

The district has sensitized seven beneficiary communities, targeted and has successfully enrolled initial 220 potential beneficiaries (60 males, 160 females) either or from a LEAP or LIPW households to benefit from the Complementary Livelihood Asset Support Scheme (CLASS) in the Productive Inclusion Component. The various training modules to prepare the beneficiaries before grant disbursement is affected started in 2025. Each beneficiary is entitled to a minimum of US\$250, its equivalent in Ghana Cedis to enable them to implement the Income Generation Activity they choose.

The implementation of the CLASS scheme alongside the LEAP cash grant will largely provide sustainable income earning opportunities to beneficiaries (SDG Targets 8.10, 9.3) as found in the DMTDP, the District Assembly continues to implement the following programmes.

Labor Intensive Public Works Component

The district benefits from eight (8) Sub-Projects under this component. This is made up of four (4) Climate Change Mitigation Intervention (CCMI) Sub-Projects and four (4) Feeder Road Sub-Projects. In total these Sub-Projects employed active beneficiaries of 414 (made up of 156 males and 258 females) who worked at the sub-project sites and earned fifteen Ghana Cedis (GH¢20.00) daily wage. Depending on the number of attendances, a beneficiary could earn as high as GHs770.00 per month.

Sub-Project Sites currently running at Okrakwadwo, Amanfro, Abonse and Baware, also registration of beneficiaries is ongoing for a total of 480 people to work at Rehabilitation of four Feeder Roads Sub-Projects, namely; Krutiase to Baware, Nkyenoa Junction to Deveme, Okrakwadwo to Akwateng as well as Klo- Agogo Junction to Kyekyeku. All these Sub-Projects are under Labor Intensive Public Works Sub- Component of GPSNP2. These wages earned by beneficiaries have augmented their income and therefore are now able to make and

implement certain critical economic decisions which have greatly improved their very existence.

The above economic inclusion interventions, among others, have lifted the very poor from abject poverty and increasing evidence of economic multiplier effects because of the wages earned by GPSNP beneficiaries in these affected communities and at the long run growing the local economy.

3. Implementation of LEAP.

Through the implementation of the Livelihood Empowerment against Poverty (LEAP) program, five hundred and seventy-eight (578) beneficiary households received bi-monthly stipends from government to improve their livelihood. The stipends range from GH¢250.00 to GH¢420.00 depending on the number eligible members in the household.

The successful implementation of such programmes among others in Okere District played a multifaceted role in the provision of food and enhancing food security, economic growth, poverty reduction, rural development and livelihoods to most of our citizens.

The implementation of these viable and sustainable economic livelihood schemes for vulnerable people, including persons with disabilities, has helped achieve SDG Targets 1.4, 2.3, 14.b.

SOCIAL DEVELOPMENT DIMENSION

The following major programmes were implemented in various Departments as grouped under Social Development Dimension which had contributed enormously to social development (in terms of outputs, outcomes) in the lives of citizens and the implications on the general wellbeing of citizens in the district. The successful implementation of these programmes or projects has contributed to the achievement of the district's goal of Providing basic universal social services to all citizens in the district. A number of related objectives as in the 2022- 2025 DMTDP were also achieved.

Promotion of sustainable Environmental Health Services.

FROM ENVIRONMENTAL HEALTH AND SANIATATION UNIT.

The district assembly in its quest to achieve its object by enhancing access to improve and sustainable environmental sanitation services successfully implemented the following programmes;

The promotion of household latrine construction, education on sanitation disease outbreak and also the implementation of WASH project in collaboration with hunger project THP-GH, educated ten (10) communities with 1200 people (230 males, 450 females) and 520 were school children who benefited from the sensitization aiming to reduce the spread of diseases in district and achieving SDG goal 6.1,6.2 and 16.6.

The District is promoting special Okere sanitation project, among which includes the sponsoring of 13 qualified and selected applicants to undertake two-year certificate programme in environmental health and sanitation at Ho School of Hygiene and so far, has spent GH¢42,726.41 as fees paid for the students. This is to augment the environmental health staff strength in district, after their graduation will help in promoting health and sanitation gearing towards SDG goals 6.2,17.3 and 17.5.

The District promoted the rehabilitation of sanitation sites, providing sanitation improved packages (SIP) and monitoring waste and management of landfill sites in the District. This has helped in the reduction of the spread of communicable disease e.g cholera, pollution of water bodies by improper waste disposal, and led to clean environment in the District. A typical example if these activities is the evacuation of the Amanfro refuse dump and provision of communal refuse container, costing GH¢146,700.00 in achieving SDG goal 6.2,16.6,17.3 and 17.5.

Promotion of basic universal health coverage

FROM DISTRICT HEALTH DIRECTORATE

The District Assembly, the District Health Directorate, and in collaboration with other Departments and Non-Government Institutions successfully implemented several programmes and projects which have helped achieve the districts' objectives.

- Ensuring affordable, equitable, accessible quality and Universal Health Coverage (UHC) for all.
- Reducing disability, morbidity, and mortality among the populace.
- Improving maternal and adolescent reproductive health, as in the district MTDP 2022-2025.

The following among others were executed in 2025:

1. The construction of Dawu Community-based Health Planning and Services (CHPS) is underway. This shall greatly improve upon health service delivery in the district and beyond
2. Physical or infrastructural construction of two new CHPS facilities at Minta Krom and Dawu Sanfo villages to increase access to primary healthcare.
3. Operationalization of Okere District Hospital within the year 2025 contributing to dealing with emergency healthcare and prevention of mortality.
4. Upgrade of Amanfro CHPS to Health Centre status to help improve care for clients.

The district currently has one Ultra-Modern District Hospital, four Health Centers and ten CHPs Compound. The strategic location of the district, gives the citizens easy and quick access to additional health facilities such as St. Joseph's Hospital, Koforidua Central/ Regional Hospital, SDA Hospital, the Atua Government Hospital etc. All these have improved access to health services.

Led by the District Health Directorate, several programmes to prevent ailments and promote healthy lifestyle among the public were implemented which included programmes such as:

1. All major outreach programmes such as sensitization exercises on both communicable and non-communicable diseases were conducted successfully, including counselling and testing, distribution of leaflets and condoms to curb the spread of Human Immune Virus (HIV) and Acquired Immune deficiency Syndrome (AIDS), thus HIV/AIDS.
2. All national and district level immunization against childhood diseases such as Polio were implemented.
3. Introduction of Human Papilloma Virus (HPV) vaccine into routine immunization for teenage girls to prevent Cervical Cancer
3. Several programmes to improve access to maternal, neonatal, child and adolescent services and other health promotion exercises district-wide were implemented district-wide, especially through the health facilities.

4. The District Assembly continues to support the district branch of the National Ambulance Service, etc.

5. Major intervention programmes such as TB Control, Malaria elimination, and HIV prevention were carried out during the year.

The successful implementation of these programmes and projects has generally led to the reduction of reported cases of primary diseases at the outpatient department of most health facilities and reduction in referral cases to other facilities outside the district due to the operationalization of the district hospital.

However, some challenges faced by the district in health and health service delivery are:

- The increasing teenage pregnancy among girls of school age and increasing incidence rate of non-communicable diseases such as diabetes and hypertension among the population. Incidence rate of hypertension increased from 2.8 in 2024 to 3.68 in 2025.

Promotion of basic universal Education Services

FROM DISTRICT EDUCATION DIRECTORATE

The District Assembly, the District Education Directorate and in collaboration with other Departments and Non-Government Institutions is on course of achieving its goal of making basic, quality and accessible education and training to all school going age citizens and has successfully implemented several programmes and projects which has helped achieve the districts' objectives of;

1. Enhanced inclusive and equitable access to and participation in basic universal and quality education at all levels.
2. Promote inclusive education.
3. Promote equitable access to e-learning.

Among a myriad of programmes and projects implemented includes;

1. In promoting Kindergarten education, the district has allocated some portion of its District Assembly Common Fund (DACF) and Member of Parliament Common Fund (MPCF) to completed the construction of six units of 2 No. KG blocks in the year under review, all the KG blocks are adequately equipped and in use bringing to a total of eight KGs constructed in six years (since the inception of the district). Apart from a few communities owned schools,

all primary and or basic schools in the district (47 in all) have their KGs to promote pre-school education.

Although most of them don't have adequate and the standard teaching and learning materials, the KGs have largely aided in fulfilling the pre-school policy of the Government and it has also relief parents, especially mothers for having enough time to attend to their economic engagements.

2. Promulgation of policies, intensive monitoring and supervision by the Education Oversight Committee for activities, for example, working visits to Junior High School (JHS) and Senior High School (SHS) to interact with teachers and encourage students, particularly the candidates, to learn hard.

3. Special Mock Exams was sponsored by the District Assembly, candidates were given free Mathematical Sets and other exams writing tools, Candidates from far Communities were provided with accommodation in exam Center Communities during the final exams all aimed at enhancing students' performance, especially the BECE.

4. The District and the Member of Parliament has committed huge funds in construction of Teacher's Quarters district-wide now totally ten, and especially in the rural areas such Nanabenin, Baware, Dawu, Krutiase among others, this has help reduce teacher lateness and absenteeism to school and has enhance and maximize contact hours, all aimed at improving of basic education.

5. The Assembly provided its Assembly premises and supported in provision of logistics to aid the Education Directorate in undertaking its regular training/ orientations for teachers, students etc.

7. Organized my first day at school to encourage beginners, etc.

8. Organize screening exercise for children with disabilities of from Kindergarten to primary levels and observation of teaching methods in the special needs schools to help eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations.

9. The Directorate Intensify education on Sexually Transmitted Infections on HIV/AIDS and sensitizing students on substance abuse to help reduce the number of sexually infections among the students and also reduce substance abuse and also, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender.

10. Monitor micronutrients for supplementary programs (GIFTS) in all schools. this help improve vitamins A and hemoglobin among adolescents, promote good eyesight to ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender.

11. The District Organize deworming education in all circuits to reduce worm infestation among school going children and to reduce growth retardation and any other diseases that associated with worms.

12. Refresher training and in-service training for kindergarten facilitators was held at circuit levels to help improve the knowledge of KG facilitators and to ensure that all girls and boys have access to quality early childhood development, care and pre0primary education so that they are ready for primary education.

Promotion of Social welfare and protection of the vulnerable.

DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY DEVELOPMENT

The Department of Social welfare and Community Development planned a total of twenty (22) activities in the 2025 Programmes Register of which all the planned activities were successfully implemented representing one hundred percent (100%).

The Department through the support of UNICEF organized ISSOP and Stakeholders Meeting Commission of Human Rights and Administrative Justice(CHRAJ), Ghana Health Service (GHS), National Commission for Civic Education (NCCE), Ghana Education Service (GES), Domestic Violence and Victims Support Unit (DOVVSU)/POLICE, Non-Governmental Organization (NGO)/ Civil Society Organizations(CSO), Traditional Leaders, Social Services Sub-Committee members, Presiding Member (PM), religious bodies and Regional Directorates of Social Welfare and Community Development) for fifty-five (55) stakeholders comprising twenty (20) females and thirty-five (35) males.

The Department, facilitated the provision of shelter for children in need of care and protection, liaised with relevant security agencies to Conduct investigations, follow up on Cases and Strengthening Referral and Linkage Services for Clients. At the end of the year, fifty (50) cases were reported, follow up cases- 50 and Referred cases three (3)

Community Engagement with Child Protection toolkits were organized in ten (10) communities tackling child abuse, Adolescent health and “Boy and Girls roles” to enhance effective delivery, one thousand four hundred and ninety -five (4,300) participants were

sensitized, four hundred and twenty-five (273) being females, three hundred and two (230) being males and seven hundred and six-eight (3,797) being children.

Persons With Disabilities

A total number of three hundred and thirty-three (333) LEAP household members were referred for National Health Insurance Scheme (NHIS) card renewal, and one hundred and two household members were registered unto the National Health Insurance scheme.

Through the implementation of the Livelihood Empowerment against Poverty (LEAP) program, five hundred and forty-seven (547) beneficiary households received bi-monthly stipends from government to improve their livelihood. The stipends range from GH¢ 320 to GH¢530 depending on the number of eligible members in the household.

Okere District HIV/AIDS Committee in Collaboration with District Health Directorate organised HIV/AIDS sensitization, condoms distribution, counselling and testing program during Adukrom and Apirede Odwira festivals. The theme for the program was '*ENDING AIDS TOGETHER; STEPPING UP PREVENTION EFFORTS*'. A total six thousand (6,000) pieces of condoms were distributed at efforts to prevent the spread of HIV/AIDS.

The achievement of the Department falls in line with SDG goal 1, which seeks to end poverty in all its forms everywhere.

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT DEVELOPMENT DIMENSION

Aimed at Promoting sustainable spatially integrated development of human settlements in the district. These two Departments spearheaded the implementation of activities towards the achievement of the above policy objective.

Due to the strategic location of the district to Accra, Koforidua, Akropong-Akuapem, and Somanya, there has been a mad rush for parcel of land by individuals and companies and putting them into ventures such as farming (both crop and animal), recreation and hospitality, real estate businesses or accommodation among others. As a result, the district has resolved to collaborate with various landowners to effectively and sustainably manage land use in the district to achieve the district goal of promoting and controlling sustainable natural and built environment in the district.

- FROM PHYSICAL PLANNING DEPARTMENT
- The following programmes or projects were implemented;

- 1. The department had a total of six (6) planned activities in its 2025 Action plan. Five of the activities were implemented and one rollover to the coming year. The Department held all its monthly Technical and spatial meetings for the year 2025.
- 2. A total of 53 physical development applications were received in 2025 and all applications were processed. Out of the 54 applications received, 47 were successfully approved, five (5) were pending for additional zoning checks while one (2) was deferred because all requirements were not met.
- 3. Base maps for Adukrom and Apirede have been prepared. Abiriw local plan has been prepared. Processes to prepare similar maps for Dawu, Awukugua, Aseseeso and Abonse is ongoing.
- 4. The department surveyed and demarcated the boundaries of Amanfro township for effective urban planning and development. The survey successfully identified and marked the points delineating the boundaries of Abiriw town. These points will serve as crucial reference markers for future development projects and zoning initiatives within the area. Also, notable topographical features such as rivers, hills, and roads were observed and documented.
- 5. After adequate engagement with stakeholders and landowners, a 112-acre land has been earmarked and zoned and planning scheme prepared to serve as the light industrial Zone /Area for the district.
- 6. The district undertook regular development control exercises and engaged landowners to observe the prevailing land-use purposes for areas that have been zoned.
- 7. Led by the Physical Planning Department, the district undertook three stakeholder engagements with landowners, Traditional Authorities and other stakeholders on the relevance of prepare planning schemes for their lands before it is used for its intended purpose. Such projects and programmes have enabled the district to attain its objective of promoting a sustainable spatially integrated development of human settlements as stated in the 2022- 2025 DMTDP and realization of some SDG targets such as;
 - Ensure preparation and implementation of Spatial Development Frameworks, Structure Plans and Local Plans for MMDAs (SDG Targets 11.3, 11.7, 11.a)
 - Undertake regular monitoring and sensitization on spatial planning and management
 - Enhance capacity for spatial planning in MMDAs
 - Enforce building codes and standards at all levels

FROM NATIONAL DISASTER MANAGEMENT ORGANIZATION (NADMO)

The National Disaster and Management organization had Twenty-four (24) activities in their Action plan. All activities were successfully implemented. During the year under review the following activities were carried out:

1. Six (6) General staff meetings were held as well as grass root level meetings in various Zones towards disaster risk reduction.
2. A total house to house education and sensitization on disaster related issues like ripping off of roofs during severe rain or windstorm, fire outbreak at home and farm, demolishing of dilapidated structures and among other disaster issues was carried out at Asamanketewa Zone, Asseseeso Zone and other selected communities.
3. The Abiriw Zone, in collaboration with Dawu and Awukugua towns, undertook communal labor exercise to clean up various gutters and main drainage systems in the communities to reduce flooding during heavy rains.
4. The organization also led in the implementation of the National “Green Ghana” Project at the District level, where a variety of trees were planted around the New District Hospital and distributed seedling to various schools as part of its tree planting exercise.

GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY DEVELOPMENT DIMENSION

The Policy objective of the district was to improve decentralized planning and popular participation in local governance at district level, through the provision of adequate logistical and financial support is needed.

The overall implementation of most programmes from Department of Central Administration has helped;

- i. Strengthen the implementation of planning and budgeting provisions in LI 2232 and the Public Financial Management Act 2016 (Act 921) (SDG Targets 16.5, 16.6, 16.a).
- ii. Strengthen MMDA collaboration in the design, implementation, co-ordination, monitoring and evaluation of government flagship projects.
- iii. Promote effective stakeholder involvement in development planning process, local democracy and accountability (SDG Target 16.7, 11.3; Ecowas Protocol Art. Art. 23)
- iv. Strengthen Peoples Assemblies Concept to encourage citizens to participate in government (SDG Target 16.7)
- v. Strengthen local level capacity for spatial planning (SDG Targets 16.6, 16.7, 17.9).

vi. Create enabling environment for implementation of Local Economic Development (LED) and Public-Private Partnership (PPP) policies at district level (SDG Targets 17.14, 17.17; ECOWAS Protocol Art. Art. 23).

FROM CENTRAL ADMINISTRATION DEPARTMENT

Conduct Town Hall meetings and DCEs engagements with the communities.

A town hall meeting is a public gathering where residents can discuss community issues, voice concerns, and interact with local officials. It provides a platform for open communication and civic engagement. The DCE on the other hand equally engage various communities in the district within the year to address concerns and collaborate with community members to enhance the overall well-being of the district through active involvement in town hall meetings, outreach programs, and decision-making processes which contribute to fostering a sense of unity and responsiveness within the community.

The Budget Unit of the Okere District Assembly in 2025 organized two town hall meetings with key stakeholders in the district in collaboration with the Central Administration and Planning Unit. This meeting was purposely held to discuss the financial performance of the district for the previous year in terms of revenue and expenditure.

With regards to DCE engagements, the DCE engaged various communities for three quarters in the district. The 1st quarter engagement was at Dawu, held on 1st March, 2025. A total of one hundred and fifty-one (151) people attended the programme. The number was made up of Seventy-One (71) Males and Eighty (80) Females. The 2nd quarter engagement was held from 26th to 30th June, 2025. Nineteen communities were engaged including Adukrom, VRA Resettlement, Apirede, Abiriw, Awukugua, Kwamanteng, Akuni and No.1, Akuni No 2, Mintakrom/ 14 Miles. The 3rd quarter engagement was held from 12th to 24th of September, 2025. A total of twenty-four (24) communities were engaged.

Some of the key issues discussed at these engagements were construction of Adukrom-Abiriw road, poor sanitation in the district, 6th March celebration, B.E.C.E performance in the district, security concerns in communities, management of newly constructed road, upsurge HIV/AIDS in second cycle schools, rampant teenage pregnancy amongst others.

This goes ahead to satisfy the SDG Goal 16- Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective accountable and inclusive institutions at all levels. Targets 16.6, 16.7, 16.8, 16.10

Conduct statutory meetings of the District Assembly and the Sub-structures meetings

A statutory meeting is a mandatory gathering of members of an organization. These meetings are typically structured to address specific aspects of governance, administration, and decision-making within government or public service entities. The Okere District Assembly in 2025 organized various statutory meetings including general assembly meetings, executive committee meetings, sub-committee meetings, amongst others. For three quarters of the year, meetings were organized for each of the mandatory statutory meetings under the auspices of the Central Administration Department. The key issues discussed in these meetings were annual action plan and composite budget for 2025, promotion of agriculture the falling standard in education, Okere mountain fest, revenue mobilization, education on drugs menace in the district, discussion on early childhood development in the district and establishment of Agric resource center in the district.

Substructure meetings on the other hand typically refer to gatherings or sessions that occur at a lower administrative level within a larger governance framework. The term substructure implies a division or subdivision within the overall structure of local government. Substructure meetings include discussions and decision-making at the level of sub-district councils, community committees, or other smaller administrative units. These meetings address issues specific to the substructure level and play a crucial role in local governance, ensuring that decisions are made with consideration for the unique needs and circumstances of the communities within that substructure.

Prior to each General Assembly meeting held in 2025 all 7 substructures in the District including Abiriw/Dawu/Awukugua Area Council, Aseseeso/Abonse Area Council, Apirede Area Council, Adukrom Town Council, Okrakwadwo/Amanfro Area Council, Asenema Area Council and Asamang/Onyamebekyere/Akyeremateng Area Council organized mandatory substructure meetings where Assembly Members as well Unit Council members meet to deliberate on issues that concerns their various communities. Some of the issues is discussed were collection of ceded revenue, Sensitization on drug abuse and teenage pregnancy, education, security, environmental health issues, amongst others.

This goes ahead to satisfy the SDG Goal 16- Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective accountable and inclusive institutions at all levels. Targets 16.6, 16.7, 16.8, 16.10

The Development Planning Unit

The Development Planning Unit besides other activities, implemented its core responsibilities which help to partially achieve the following goals set in the Assembly's DMTDP 2022 -2025, as follows;

Improve decentralized planning and popular participation in local governance at district level, thus the Unit;

1. Led the preparation of the 2026-2029 District Medium Term Development Plan (DMTDP).
2. Facilitated the conduct of the following, Development Planning Sub-Committee meetings, four DPCU meetings, some monitoring exercises, mid-year review, prepared the 2025 revised Composite Annual Action Plan, etc.
3. Facilitated the development of 2026 Composite Annual Action Plan of the District Assembly, prepared and dully submitted quarterly progress reports, Collected, collated and submitted data to outfits /entities such as ERCC, MoF, MLGCRA, NDPC etc. as and when its requested.
4. Although the implementation of all the components of Ghana Productive Safety Net Programme (GPSNP2) which are the Labor-Intensive Public Works and Productive Inclusion components in the district are on hold, the unit still do follow up and updates the facilitators.

The Budget Unit

There was a total of twelve (12) Planned activities in the 2025 Programme Register for the Budget Unit of which all the planned activities were successfully implemented representing one hundred percent (100%). The Unit spearheaded the organization of two (2) stakeholder engagements at the Conference Hall of the District Assembly, Adukrom in the first and third quarters of the year with a cumulative attendance of two hundred and twenty-five (243) comprising one hundred and thirty-two (132) females and ninety-three (93) males.

The stakeholders included representatives from Traditional Authorities, Persons Living with Disabilities, Media, Trade Unions, Political parties reps, Farmers, the District Chief Executive, District Coordinating Director, Heads of Departments, Opinion Groups and NGOs in the District. This meeting was purposely held to discuss the financial performance of the district for the previous year in terms of revenue and expenditure.

The preparation of budget seeks to support the achievement of SDG Target 16.6, Develop effective, accountable and transparent institutions at all levels and relates to Indicator 16.6.1 "primary government expenditures as a proportion of original approved budget, by sector". The stakeholder engagements and technical meetings also aims at achieving SDG

Target 16.7, Ensure responsive, inclusive, participatory and representative decision making at all levels. Conduct Town Hall meetings and DCEs engagements with the communities.

The Procurement Unit

The Procurement Unit of the Okere District Assembly developed its 2025 Annual Procurement Plan in line with the approved template issued by the Public Procurement Authority and subsequently uploaded the plan onto the Ghana Electronic Procurement System (GHANEPS). During the year under review, the Unit issued Requests for Quotation to selected suppliers registered on the GHANEPS database. Following a comprehensive evaluation process and strict adherence to established procurement procedures, the Assembly successfully engaged fifteen suppliers and contractors.

The convening of Entity Tender Committee meetings for projects within the approved financial thresholds plays a critical role in ensuring transparency, accountability, and value for money in public procurement. These activities directly support the attainment of Sustainable Development Goal (SDG) Targets 12.7 and 16.6, which emphasize the promotion of sustainable public procurement practices and the strengthening of institutional capacity for effective and accountable governance, including procurement audit systems.

Additionally, the preparation and processing of Purchase Requisitions, Purchase Orders, and Stores Receipt Advice on the Ghana Integrated Financial Management Information System (GIFMIS) contribute significantly to improving financial control and public sector accountability. This process supports the achievement of SDG Targets 16.5 and 16.6 by strengthening the implementation and effective use of the GIFMIS platform across all Ministries, Departments, and Agencies (MDAs) as well as Metropolitan, Municipal, and District Assemblies (MMDAs).

FROM THE INTERNAL AUDIT UNIT

During the year under review, five (5) Audit Committee meetings were held, and Four (4) Internal Audit reports were conducted, furthermore the 2025 Annual Risk Based Internal Audit Plan was also prepared.

The Internal Audit Unit during the year under review collaborated with the Audit Committee to prepare the Annual Audit Committee report to report on the activities of the Audit Committee in 2025.

The objective of all these activities was to achieve SDG Target 16.5, thus, to substantially reduce corruption and bribery in all its forms and SDG target 16.6, to develop effective, accountable and transparent institutions at all levels.

FROM MANAGEMENT INFORMATION SYSTEM UNIT

The Unit performed periodic checks, troubleshooting, and updates on most of the Assembly's official machines. During the year under review, the MIS Unit ensured that as many official machines that were serviceable and brought to the MIS office were troubleshooted and serviced. The Unit also throughout the year under review consistently updated the Assembly's website monthly. We ensured that programs and events carried out by the Depts off the Assembly as well as those carried out by the Assembly itself were all updated onto the official website. The Unit throughout the year under review activated the clock-in machine for monitoring and tracking the reporting and closing time of staff as well as tracking the overall attendance of staff monthly. The Unit finally installed internet service in the entire Assembly building in preparation for the enrolment of SMARTWORKPLACE. These interventions contribute directly to the achievement of **SDG 16 (Peace, Justice and Strong Institutions)** and **SDG 9 (Industry, Innovation, and Infrastructure)**.

FROM HUMAN RESOURCES DEPARTMENT

Facilitate All Activities Related to Schedule Compensation

Staff compensation is a key function of the Human Resource Department. The Department ensures that all employees, whether permanent or casual, are fairly and promptly compensated for work performed, thereby promoting staff motivation, productivity, and overall job satisfaction. Permanent staff are employees of the Local Government Service whose salaries are processed through the payroll system managed by the Controller and Accountant-General's Department. Each month, prior to month-end, the Human Resource Department initiates the necessary payment of vouchers on the payroll dashboard to facilitate timely salary disbursement.

Casual staff, who are engaged and paid by the District Assembly, have their payroll advice prepared by the Human Resource Department and forwarded to the Finance Office for onward processing and payment before the end of each month.

These efforts ensure timely and efficient salary administration and contribute to the achievement of SDG 8.5, which promotes full and productive employment and decent work for all.

Capacity Building of Staff and Hon. Assembly Members and Sub-Structures

Building the capacity of the major stakeholders of the District Assembly, which includes but not limited to staff, Hon. Assembly Members, and sub-structures, is a core function of the HR department. This process ensures that all actors responsible for the efficient administration of the district are adequately equipped with the knowledge, skills, and competencies required to perform their duties effectively.

Continuous training and development initiatives enhance performance, strengthen institutional effectiveness, and improve service delivery. By investing in capacity building, the Assembly promotes accountability, transparency, and responsiveness in governance. These efforts directly contribute to the achievement of the SDGs, particularly SDG 16.6 and 16.a. Through structured training programs, workshops, performance management systems, and institutional strengthening initiatives, the District Assembly ensures sustained improvement in governance outcomes and public service delivery.

Facilitating Staff Engagement Activities

The District Assembly prioritizes staff engagement as a cornerstone of building a productive and inclusive workplace. Key initiatives such as regular staff durbars that provide opportunities for feedback, team-building exercises, recognition programs, and open communication channels which strengthen collaboration and trust between management and staff. By fostering an inclusive and supportive organizational culture, the Assembly enhances performance and service delivery. These sustained efforts directly advance SDG 8.5 “full and productive employment with equal opportunities” and SDG 8.8” protection of labor rights and promotion of safe working environments”. Through continuous staff engagement, the Assembly promotes productivity, inclusiveness, and institutional effectiveness.

STATISTICS DEPARTMENT

With regards to the year under review, the Statistical Department had seven (7) Programmes to implement within the year. Two were implemented in the first quarter, and the remaining five were implemented over the next three quarters. The statistics Department was able to collate and validate data collected for the update of the district's data base and administrative data of the district. Again, we were able to provide data upon request to other departments within and outside the district. The department also had a series of workshops to build on the capacity of staff. This is focused on improving the routine production, quality, consistency, and timely reporting aimed at aligning district reporting with national statistical standards and strengthening evidence-based planning. This seeks to support the achievement of SDG Target

17.18.1 and Target 17.18.3. However, conducting a market survey on selected foodstuffs in the district was not achieved. This was due to a lack of relevant training in the market survey.

CULTURE DEPARTMENT.

Build The Cultural Profile of Okere and Promote It Awareness

The Department, through its internally mobilized resources, successfully organized an audio and video recording session with the Chief Elder (Abusuapanyin) of the Adukrom Traditional Council, which forms part of the Nifa Division of Akropong Kwon in Okere.

The interview provided a valuable opportunity to document the authentic narration of the traditional history of the people of Okere, with particular emphasis on Adukrom. The primary objective of this initiative is to preserve the unfiltered and accurate historical account of the people of Okere as told by their own custodian of tradition, and to ensure proper documentation for future generations

Promote Ghanaian Theater in The Senior High Schools (SHS) Through the Various Performing Art Forms

The Department collaborated with J.G. Knol Technical Institute to establish a vibrant cultural ensemble known as the J.G. Knol Technical Institute Cultural Troupe. This initiative was aimed at promoting cultural awareness, nurturing artistic talent, and preserving the rich traditional heritage of the community through music, dance, and drama. The troupe is composed of twenty-five (25) dedicated and enthusiastic members drawn from the student body, who have committed themselves to representing the institution at cultural events, ceremonies, and educational programs. Through structured rehearsals and coordinated performances, the group serves as a platform for creative expression and cultural education within and beyond the institute.

Note: Both activities are linked to, **United Nations Sustainable Development Goal 11 – Sustainable Cities and Communities.** By preserving and promoting cultural heritage through traditional music, dance, and performance, the troupe and the cultural heritage documentation support the safeguarding of intangible cultural heritage, which is a key target under SDG 11.

Financial Performance of the District Assembly

The District's Policy objective in terms of fiscal decentralization was the strengthening of the required structures to increase revenue mobilization.

The District Assembly's major / most revenue accrued from the following key sources;

- the Internally Generated Fund (IGF),
- the District Assemblies Common Fund (DACF),
- the District Assemblies Common Fund-Responsive Factor Grant (DACF-RFG), Government of Ghana (GOG) paid salaries,
- the Ghana Productive Safety-Net Project (GPSNP), and another donor supports.

The Okere district collected **93.6 percent of the annual estimate for 2025**. This performance was made possible by strong performances in licenses and lands (sale of building permit jackets and building permits). The outperformed budget expectations, with the licenses exceeding target by 21.8% and lands (sale of building permit jackets and building permits) surpassing target by 1.1%.

Property rate, Fines and Rent lagged budget targets, with Property rate collection standing at 73.2%, Fine at 76% and Rent at 79%, indicating potential areas for improvement in collection strategies and enforcement.

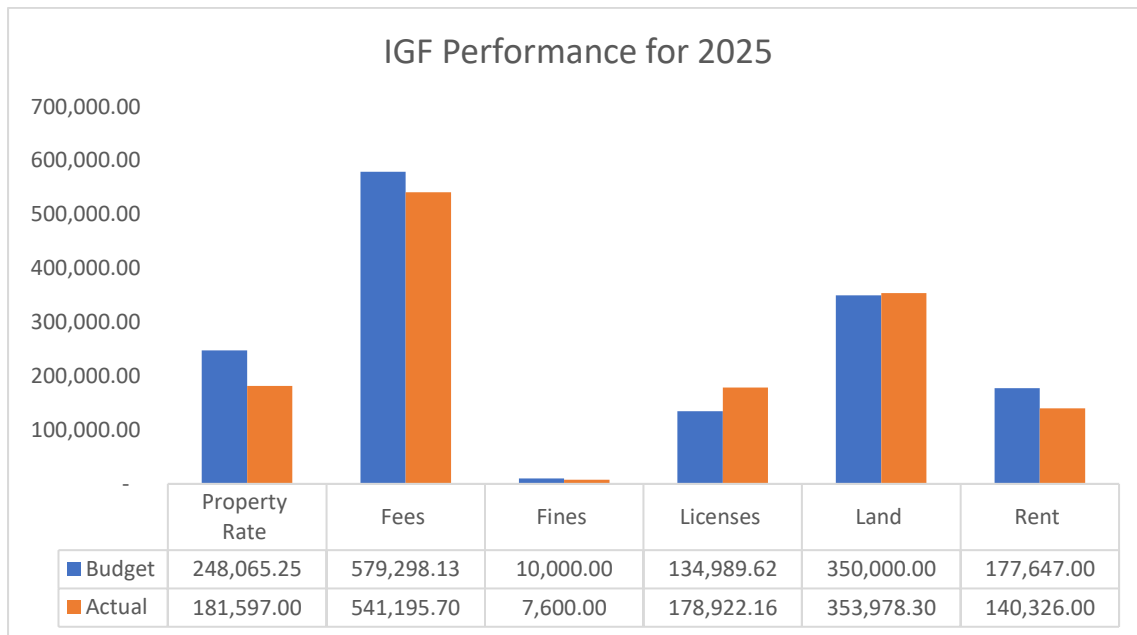
This helped the District Assembly to meet most of its routine financial commitments such as servicing statutory meetings, payment for seminars and conferences, running costs of fuel, payment of casual labors, etc.

Table: IGF performance from 2023 to 2025

ITEM	2023		2024		2025	
	Budget	Actual	Budget	Actual	Budget	Actual
Property Rate	30,000.00	59,397.67	94,008.00	162,585.00	248,065.25	181,597.00
Fees	191,703.00	284,132.14	304,530.00	379,029.01	579,298.13	541,195.70
Fines			11,200.00	5,000.00	10,000.00	7,600.00
Licenses	68,700.00	102,983.64	87,802.00	102,817.87	134,989.62	164,421.03
Land	277,500.00	323,250.94	395,402.00	355,361.60	350,000.00	353,978.30
Rent	56,000.00	31,559.00	57,058.00	31,594.00	177,647.00	140,326.00
Investment						
Miscellaneous (District /Regional Treasury Collections)				6,105.00		14,501.13
Total	625,403.00	801,323.39	950,000.00	1,042,492.48	1,500,000.00	1,403,619.16

Source: OkDA, - Budget Unit 2025.

This remarkable success was attained through public education and sensitization, training of Revenue Collectors, accountability and transparency regarding the use of the funds received, enforcement or taskforce operations, and the creation of an enabling environment that fosters the creation of businesses and employment.



The tourism development team performed very significantly increase the share of revenue from the Asenema Waterfalls.

Entrance fees from Asenema waterfall almost doubled in year-on-year receipts. Since 2023, the team handling the collection of entrance fees from the waterfall have increased their previous year's collection by over 80 percent. The 2025 collection of GH¢ 272,027.00 represent **19.38 percent** of the total IGF collection for the year GH¢ 1,403,619.16

Revenues from Asenema waterfall are expected to be one of the biggest revenue sources in the coming years as targeted developments are undertaken to revamp the recreational centre.




2.1.2: Programme status for the year








Table 3: shows Programme Register of Okere District Assembly.



Annual Programme Register







PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUT STANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
	ECONOMIC DEVELOPMENT									
CENTRAL ADMINISTRATION (LED)										
Provide for the upgrade and Maintenance of Asenema Waterfalls and Other Recreational Grounds in the District	Economic development	38,000.00	IGF	02/01/2025	31/12/2025	0.00	0.00	100		
Update the Assembly's web site and Promote the use of social media handle to Promote Trade and Tourism.	-do-	25,000.00	DACF	02/01/2025	31/12/2025	0.00	0.00	100		
Implement activities or programmes that enhances local economic development (LED).	-do-	50,000.00	GoG	02/01/2025	31/12/2025	0.00	0.00	100		
Support local businesses to access low (sustainable) interest credit and or start-up capital.	-do-	10,000.00	GoG	02/01/2025	31/12/2025	0.00	0.00	100		
Provide for Okere Tourism Development and Promotion	-do-	30,000.00	DACF	02/01/2025	31/12/2025	0.00	0.00	100		
DEPARTMENT OF AGRICULTURE										
Support Maintenance of official vehicles/motorbikes	Economic development	10,500.00	GoG,DACF	01/01/2025	31/12/2025	0.00	10,500	0		Implemented with some support from FSRP Programme. Fund was inadequate
Support Insurance and road worthy registration/renewal for official vehicles/motorbikes	Economic development	11,000.00	IGF, DACF	01/01/2025	31/12/2025	0.00	11,000	0		Yet To Start

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Organize one Research, Extension Linkage Committee (RELC) Planning Session for 30 stakeholders (targeting 40% women participation)	Economic development	4,500.00	DACF	01/05/2025	31/08/2025	0.00	4,500	100		Funds for full implementation of this activity was not released however through direct Extension services the department was able do something about it
Organize Plant clinic exercise for FBO leaders and other farmers (30 crop farmers) in the District by the end of 2025	Economic development	1,500.00	IGF, DACF	01/01/2025	31/12/2025	0.00	1,500	100		Implemented
Establish 5 half acre crop demonstrations on crop nutrient management, climate-smart/Conservation agriculture and good agricultural practices (GAPs)	Economic development	4,000.00	GoG,IGF	30/09/2025	31/12/2025	0.00	4,000	100		Funds for full implementation of this activity was not released however through direct Extension services and FSRP programme the department was able do something about it
Provide direct extension services to 15,000 farmers/ FBOs (targeting 40% women and youth) through regular farm and home visit to disseminate improved agricultural technologies and other emerging issues	Economic development	28,000.00	GoG,IGF	01/06/2025	30/06/2025	5000.00	23,000	100		Fund was inadequate
Support the running of District Center for Agriculture, Commerce and Technology (DCACT) Programmes through Data collection on major crops and livestock in the District by the end of 2025	Economic development	7,000.00	DACF	01/06/2025	30/06/2025	1500.00	5,500	50		Ongoing Fund was inadequate
Conduct 4 monitoring and supervision visits to all planned activities site in the District by DDO, DDA , DCE & District Coordinating Director by the end of 2025	Economic development	3,000.00	IGF	01/01/2025	31/12/2025	0.00	3,000	100		Fund was inadequate

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Organize 4 Training sessions for staff on emmerging issues by the end of 2025	Economic development	2,500.00	IGF	01/04/2025	31/12/2025	0.00	2,500	100		Funds for full implementation of this activity was not released however through montly staff meetings it was achieved.
Promote women developmet through development of satellite markets for fortified Gari commodity in the District by the end of 4th quarter 2025	Economic development	3,000.00	IGF	01/01/2025	31/12/2025	1,500.00	1,500	100		Fund was inadequate
Promote women development through promotion of products of women processors facilitating their participation in the regional satellite markets fair 2025	Economic development	2,000.00	DACF	01/01/2025	31/12/2025	1,000.00	1,000	100		Fund was inadequate
Support the implementation of government flagship programme (feed ghana), Rearing for food and jobs (RFJ) and panting for rural development (PERD) etc) through sensitization of all stakeholders by the end of 2025	Economic development	2,000.00	IGF	01/01/2025	31/12/2025	1,231.00	769	100		Fund was inadequate
Vaccinate 500 sheep and goats against Peste des petits ruminants (PPR) and 250 pets especially dogs and cat against Rabies disease.	Economic development	4,000.00	IGF	01/01/2025	31/12/2025	0.00	4,000	0		Funds for full implementation of this activity was not released however through direct Extension/veterinary services the department was able do something about it
Conduct disease surveillance in the 3 agricultural zones in the district by the end of 2025	Economic development	1,500.00	DACF	01/01/2025	31/12/2025	0.00	1,500	50		Funds for full implementation of this activity was not released however through direct Extension/veterinary services the department was able do something about it

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Collate and analyze agricultural data (yield/production figures/Market data) on major crops and farm animals in the District by the end of 2025	Economic development	2,000.00	ig	01/01/2025	31/12/2025	0.00	2,000	100		Funds for full implementation of this activity was not released however through direct Extension services the department was able do something about it
Organize a day training programme for 30 females on value addition (Fortification) and food safety' by the end of 2025	Economic development	4,500.00	GoG,IGF	07/06/2025	30/09/2025	0.00	4,500	100		Funds was not released but the exercise was completed in collaboration with the SafetyNet programme
Train 20 women on alternative livelihood enterprise eg. Soap making by the end of 3rd quarter 2025	Economic development	2,000.00	IGF	07/06/2025	30/09/2025	0.00	2,000	100		Funds was not released but the exercise was completed in collaboration with the safety-net programme
Train 25 FBOs/ Farmer groups representatives /executives on post-harvest management of grains by the end of 2025	Economic development	2,000.00	IGF	01/04/2025	31/12/2025	0.00	2,000	100		Funds for full implementation of this activity was not released however through direct Extension services the department was able do something about it
Offer employment for vulnerable especially women and Support the implementation of Ghana productivity SafetyNet programme implementation by the end of 2025	Economic development	-	Donor	01/01/2025	31/12/2025	0.00	0	Haulted		Lack of Fund
Organize National Farmers Day Celebrations at the District level. by the end of 2025	Economic development	40,000.00	DACF	01/09/2025	31/12/2025	60,000.00	20,000	0		The award items could be improved by increasing the budget
Support the Construction of Storage Facility (Crib) to Reduce Post Harvest Loses		25,000.00	DACF	01/01/2025	31/12/2025	0	0	100		Implemented

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
8. Rehabilitate Ten (10) Ha degraded Communal land using Coconut Trees at Baware by GPSNP 2	Social & economic development	875,898.00	GPSNP	1 st June. 2023	31 st July. 2025	361,707.00	594,184.22	65%		Ongoing
9. Rehabilitate Ten (10) Ha degraded Communal land using Mango Trees at Abonse by GPSNP 2	Social & economic development	416,283.00	GPSNP	1 st June. 2023	31 st July. 2025	64,925.00	884,535.43	45%		Ongoing
BUSINESS ADVISORY COUNCIL										
Conduct Client (Individual and group businesses) Monitoring, Evaluation and Counselling	Economic Development	1,000.00	BAC	01/10/2025	20/11/2025	1,000.00	0.00	100%		implemented
Facilitate Business Registrations with the Registrar Generals Department	-do-	200.00	-	01/10/2025	20/11/2025	200.00	0.00	100%		Implemented
Organize Business Management Training for MSME's	-do-	200.00	BAC	01/10/2025	20/11/2025	200.00	0.00	100%		Implemented
Organize Community Based Technical Training under various projects.	-do-	500.00	BAC	01/10/2025	20/11/2025	500.00	0.00	100%		implemented
Organize Occupational Safety and Health Management for MSMEs	-do-	200.00	BAC	01/10/2025	20/11/2025	200.00	0.00	100%		Implemented
	SOCIAL DEVELOPMENT									
ENVIRONMENTAL HEALTH UNIT										
Procure sanitary items /tools	Social Development	35,000.00	DACF	01/01/2025	31 /12/2025	35,000.00	0	100		Implemented

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUT STANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Provide for the Okere Special Sanitation Project	-do-	10,000.00	DACF	01/01/2025	31/12/2025	0		100		implemented
Procure additional waste and skip bins	-do-	100,000.00	DACF	01/01/2025	31/12/2025	0		100		Implemented
Promote household latrine construction	-do-	5,000.00	IGF	01/01/2025	31/12/2025	5,000.00	0	100		Implemented
Fumigate Drains, Refuse Container Sites, Public Toilets and Government Bungalows	-do-	201,250.00	DACF	01/01/2025	31/12/2025	201,250.00	201,250.00	100		implemented
Provide for Sanitation Improvement Package	-do-	212,750.00	DACF	01/01/2025	31/12/2025	212,750.00	212,750.00	100		More resources needed to expedite work
Organize quarterly / regular public education on sanitation and disease outbreaks	-do-	7,000.00	DACF	01/01/2025	31/12/2025	2,000.00	0	100		More room for improvement
Organize public education on (NTDS)	-do-	7,000.00	IGF	01/01/2025	31/12/2025	5,000.00		100		implemented
Undertake screening of food and drinks vendors/ handlers.	-do-	8,500.00	DACF	01/01/2025	31/12/2025	2,600.00	5,900.00	100		Successfully carried out
Provide for the management of final disposal (Land fill) sites in the district (Liquid and Solid Waste)	-do-	42,726.41	DACF	01/01/2025	31/12/2025	42,726.41	42,726.41	100		Implemented
Provide Fuel for monitoring of waste management activities	-do-	35,253.36	IGF	01/01/2025	31/12/2025	38,316.46		100		implemented

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Undertake Environmental enhancement programme eg. Education on Noise Pollution and Control, Air quality control.	-do-	7,000.00	DACF	01/01/2025	31/12/2025	1,500.00		0		Yet to Start
Promote (CLTS) Community Led Total Ssanitation in the District.	-do-	13,000.00	DACF	01/01/2025	31/12/2025	2,000.00		100		Implemented
Procure Land, Design and construction of final disposal site	-do-	120,000.00	DACF	01/01/2025	31/12/2025	84,000.00		0		Yet to Start
Acquire land for District public cemetery	-do-	151,160.61	IGF	01/01/2025	31/12/2025	0		100		Implemented
Arrest of stray animals		5,500.00								implemented
Creation of Engineered final disposal sites (Liquid &Solid)	-do-	200,765.00	IGF	01/10/2025	31/12/2025	200,765.00		100		Implemented
Provide for Burial of Paupers and Unidentified Persons within the District	-do-	10,000.00	IGF	01/10/2025	31/12/2025			100		Implemented
GHANA HEALTH SERVICE										
Collect, collate and submit data to ERHD	Social Development	1000.00	IGF	01/10/2025	31/12/2025	1,000.00		100		
Celebrate National Health events/ activities e.g World TB Day, Breast, Mental Health Day, World Malaria	-do-	20,000.00	DACF	01/10/2025	31/12/2025	500		100		Inadequate financial support
Support Health education and Screening for food and drink vendors	-do-	12,000.00	DACF	01/10/2025	31/12/2025	0	0	100		Inadequate financial support
Support District Response Initiative (DRI) on HIV/AIDS, Health Intervention Programmes, Malaria Prevention and National Immunization Day	-do-	105,262.78	DACF	01/10/2025	31/12/2025	0		100		Implemented
Implement nutrition intervention programmes to improve on nutritional status of citizens.	-do-	12,500.00	IGF	01/10/2025	31/12/2025	12,500.00	0	100		Inadequate financial support
Support the Established of Asaman CHPS	-do-	12,000.00	DACF	01/10/2025	31/12/2025			100		Implemented
Prepare Annual Budget for 2025	-do-	500.00	IGF	01/10/2025	31/12/2025	500.00	0	100		Inadequate financial support

PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Conduct quarterly review meetings (health committee meetings, etc.)	-do-	4,000.00	DACF	01/10/2025	31/12/2025	4,000.00	0	100		Inadequate financial support
Monitor and Supervise Health-Related Activities in the District	-do-	6,000.00	DACF	01/10/2025	31/12/2025	6,000.00	0	100		Inadequate financial support
GHANA EDUCATION SERVICE	Social development									
My First Day at School	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Monitoring of Teaching & Learning in Selected Basic Schools.	-do-	23,000.00	GOG	01/01/2025	30/10/2025	23,000.00	000.00	100		implemented
Conduct confirmation/lower rank promotion of teachers	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	95		Ongoing
Organize a 2-Day orientation workshop for newly trained Teachers	-do-	25,000.00	GOG	01/01/2025	30/10/2025	25,000.00	000.00	100		Implemented
Organize School/Circuit and District SPAM on BECE results	-do-	30,000.00	GOG	01/01/2025	30/10/2025	30,000.00	000.00	95		Ongoing
Organize Career Guidance For BECE Candidates	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		implemented
Support Science, Technology and Mathematics in Education (STMIE) activities for students annually	-do-	15,000.00	GOG	01/01/2025	30/10/2025	15,000.00	000.00	100		Implemented
Monitoring of teaching & learning in selected Second Cycle Schools	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		Implemented
Intensive inspection of academic and non-academic disciplines in the Second Cycle schools	-do-	3,000.00	GOG	01/01/2025	30/10/2025	3,000.00	000.00	100		Implemented
Organize District Science & Mathematics Quiz.	-do-	20,000.00	GOG	01/01/2025	30/10/2025	20,000.00	000.00	100		implemented
Sensitizing students on substance abuse	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	90		Ongoing
Intensify education on Sexually Transmitted Infections on HIV/AIDS	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	85		Ongoing
Organize community sensitization on parental responsibility	-do-	20,000.00	GOG	01/01/2025	30/10/2025	20,000.00	000.00	85		Ongoing
Conduct Sensitization on peer pressure among adolescents in various schools.	-do-	15,000.00	GOG	01/01/2025	30/10/2025	15,000.00	000.00	95		Ongoing
Organize Sensitization on Sex Addiction in schools	-do-	20,000.00	GOG	01/01/2025	30/10/2025	20,000.00	000.00	75		Ongoing




PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	AMOUNT INVOLVED SUM GH¢	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE	OUTSTANDING BALANCE	IMPLEMENTATION STATUS		REMARKS
								(%)	Pictures (If any)	
Conduct Sensitization on proper use of the internet among students	-do-	25,000.00	GOG	01/01/2025	30/10/2025	25,000.00	000.00	90		Ongoing
Organize Sensitization on Teenage Pregnancy in schools	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Cluster base training on GALOP, SMC activities	-do-	8,000.00	GOG	01/01/2025	30/10/2025	8,000.00	000.00	85		Ongoing
Provide resources for officers to attend annual conferences (Auditors, Accounts and others)	-do-	15,000.00	GOG	01/01/2025	30/10/2025	15,000.00	000.00	100		Implemented
Undertake refresher training and in-service training for kindergarten facilitators at Circuit levels.	-do-	20,000.00	GOG	01/01/2025	30/10/2025	20,000.00	000.00	85		Ongoing
Organization of Phonics Week in selected kindergarten schools.	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Organize the celebration of Creative Art week in selected KG Schools.	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		implemented
Celebration of Numeracy Week in selected kindergarten schools.	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Conduct Workshop on using excel and all existing database software management; Preparation of the District Educational Annual Action Plan	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		Implemented
Collection and collation of data on Circuit Bases	-do-	3,000.00	GOG	01/01/2025	30/10/2025	3,000.00	000.00	100		Implemented
Verification and validation; First inspection of ongoing school projects (bungalows and school buildings)	-do-	4,000.00	GOG	01/01/2025	30/10/2025	4,000.00	000.00	85		Ongoing
Preparation of Annual School Census; and Review of Educational Annual Action Plan	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		Implemented
Preparation of ADEOP (Annual Education Operational Plan 2024) for the District Education Directorate	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		Implemented
Education on Menstrual Hygiene Management (MHM) in schools	-do-	15,000.00	GOG	01/01/2025	30/10/2025	15,000.00	000.00	90		Ongoing
Education on adolescent Reproductive Sexual Health (ASRH)	-do-	12,500.00	GOG	01/01/2025	30/10/2025	12,500.00	000.00	85		Ongoing


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								(%)	Pictures (If any)	
Monitor nutrition friendly school activities and encourage pupils on the importance of eating fruits, eggs and vegetables.	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Organize joint school programs to create awareness on the dangers of early sex	-do-	15,000.00	GOG	01/01/2025	30/10/2025	15,000.00	000.00	100		Implemented
Monitor SHEP activities including Ghana School feeding programs(GSFP)	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Organize workshop for teachers and pupils on safe school programs	-do-	20,000.00	GOG	01/01/2025	30/10/2025	20,000.00	000.00	90		Ongoing
Organize joint programs for teachers on Food Hygiene and Nutrition Education.	-do-	18,000.00	GOG	01/01/2025	30/10/2025	18,000.00	000.00	100		Implemented
Establish and strengthen Health Clubs	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		Implemented
Monitor micro nutrients supplementary programs(GIFTS) in all schools.	-do-	7,000.00	GOG	01/01/2025	30/10/2025	7,000.00	000.00	100		Implemented
Organize deworming education in all circuits(National Deworming Exercise)	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		implemented
Organize screening exercise for children with disabilities of KG 1, KG 2 and basic 1.	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Observation of teaching methods in the special needs schools	-do-	2,000.00	GOG	01/01/2025	30/10/2025	2,000.00	000.00	100		Implemented
Organize speech with parents of special needs learners in the special schools	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
Monitoring of teaching and learning in Special schools.	-do-	5,000.00	GOG	01/01/2025	30/10/2025	5,000.00	000.00	100		implemented
Examination clinic and career guidance for BECE candidates	-do-	13,000.00	GOG	01/01/2025	30/10/2025	13,000.00	000.00	100		Implemented
Organization and Administering of Simulation examination (District Based) at the four (4) exams centres in the district. (2nd District Mock)	-do-	15,000.00	GOG	01/01/2025	30/10/2025	15,000.00	000.00	100		Implemented









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Support schools and BECE Candidates to prepare towards final and other related issues	-do-	20,000.00	GOG	01/01/2025	30/10/2025	20,000.00	000.00	100		Implemented
Briefing of Final year candidates. Time with examiners	-do-	3,000.00	GOG	01/01/2025	30/10/2025	3,000.00	000.00	100		implemented
Visit, inspect and assess the various examination centers	-do-	2,000.00	GOG	01/01/2025	30/10/2025	2,000.00	000.00	100		Implemented
Capacity Building on Calculation of Key Indicators workshop.	-do-	10,000.00	GOG	01/01/2025	30/10/2025	10,000.00	000.00	100		Implemented
D'PT OF SOCIAL WELFARE & C'TY DEV'T										
Update photo album of PWDs	Social development	1,500.00	GoG / IGF	01/01/2025	30/10/2025	0.00	0.00	100%		Implemented
Organise HIV and AIDs educational programmes in 2 selected communities	-do-	3,600.00	DACF HIV/AIDS	01/01/2025	30/10/2025	3,600.00	0.00	100%		implemented
Provide support and care for persons living with disability, orphans and the vulnerable with community-based services	-do-	3,000.00	GoG	01/01/2025	30/10/2025	300.00	2,700.00	100%		Implemented
Provide care, support and counselling services to patients with psycho-social problems	-do-	3,000.00	GoG	01/01/2025	30/10/2025	0.00	3,000.00	100%		Implemented
Monitor and Compile database on Non-Governmental Organizations (NGOs) and Community Based Organizations (CBOs)	-do-	2,500.00	GoG / IGF	01/01/2025	30/10/2025	0.00	2,500.00	100%		Implemented
Update and sensitize LEAP beneficiaries on LEAP and other related activities	-do-	2,500.00	GoG / IGF	01/01/2025	30/10/2025	0.00	2,500.00	100%		implemented
Monitor and update register on Early Childhood Development Centres	-do-	2,500.00	GoG / IGF	01/01/2025	30/10/2025	0.00	2,500.00	100%		Implemented
Provide capacity building through vocational skills for persons with disabilities	-do-	7,000.00	DACF – PWD	01/01/2025	30/10/2025	0.00	7,000.00	100%		Implemented


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Register and renew NHIS cards for persons with Disabilities	-do-	3,000.00	DACF – PWD	01/01/2025	30/10/2025	350.00	2,650.00	100%		Implemented
Support Persons with Disabilities and Disability Fund Management meetings	-do-	200,000.00	DACF – PWD	01/01/2025	30/10/2025	200,00.00	0.00	100%		implemented
COMMUNITY DEVELOPMENT										
Provide for Okere District Empowerment Programme	-do-	200,000.00	GoG	01/01/2025	30/10/2025	200.00	200,00.00	100%		Implemented
Promote voluntary contribution and communal labour for the provision of such facility and services that a community need. e.g. water, sanitation, street drains etc.	-do-	5000.00	GoG	01/01/2025	30/10/2025	0.00	500.00	100%		Implemented
Sensitise community members on Gender Based Violence	-do-	1000.00	IGF	01/01/2025	30/10/2025	0.00	1,000.00	100%		implemented
Organize mass education programmes on social issues that pose threat to the wellbeing of people especially to children.	-do-	1000.00	DACF	01/01/2025	30/10/2025	0.00	1,000.00	100%		Implemented
Form and train five women's group in livelihood empowerment skills training.	-do-	1000	GOG	01/01/2025	30/10/2025	1000	0	100		Implemented
Undertake Community Engagement with Child Protection toolkits in 12 communities tackling child abuse, Adolescent health and "Boy and Girls roles" to enhance effective delivery	-do-	4,200.00	UNICEF	01/01/2025	30/10/2025	4,200.00	0.00	100%		Implemented
facilitate the provision of shelter for children in need of care and protection	-do-	2000.00	UNICEF	01/01/2025	30/10/2025	2,000.00	0.00	100%		implemented
Organize a refresher training for twenty (20) early childhood development centers	-do-	3,800.00	UNICEF	01/01/2025	30/10/2025	3,800.00	0.00	100%		Implemented
Liaise with relevant security agencies to Conduct investigations, follow up on Cases and Strengthening Referral and Linkage Services for Clients	-do-	2,750.00	UNICEF	01/01/2025	30/10/2025	2,750.00	0.00	100%		Implemented

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Provide for the Training on Case Management for Child Protection Committee	-do-	500.00	UNICEF	01/01/2025	30/10/2025	500.00	0.00	100%		Implemented
Procure internet data and call credit to enhance office administrative activities	-do-	500.00	UNICEF	01/01/2025	30/10/2025	500.00	0.00	100%		implemented
Sensitize Communities and Schools on Child Protection issues (Review meetings with stakeholders)	-do-	11,750.00	UNICEF	01/01/2025	30/10/2025	11,750.00	0.00	100%		Implemented
DISTRICT BIRTH & DEATH REGISTRY										
Visit Health/ weighing centres and communities to sensitize mothers on births registration.	Social development	1,700.00	GOG	01/01/2025	30/10/2025	1,700.00	0.00	100		
Provide information to the assembly on births and deaths registered within the district for planning, etc.	-do-	300.00	GOG	01/01/2025	30/10/2025	300.00	0.00	100		Low registration rates of death: Despite sensitization efforts, approximately 90% of communities in the district fail to register deaths.
Partner with community health nurses and Assembly members to register infant births	-do-	1,300.00	GOG	01/01/2025	30/10/2025	1,300.00	0.00	100		
Train NSPs and other assigned staff to assist with effective registration	-do-	900.00	GOG	01/01/2025	30/10/2025	900.00	0.00	100		Inadequate staffing: The registry is severely understaffed, with only one permanent staff member
Partake in Child Health Promotion week.	-do-	1,400.00	GOG	01/01/2025	30/10/2025	1,400.00	0.00	100		
Organise public announcements to sensitize the locals on the importance of death registration.	-do-	1000.00	GOG	01/01/2025	30/10/2025	0	0	100		Inadequate funds

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								(%)	Pictures (If any)	
	ENV'T, INFRAT. & HUMAN SETTLEMENT									
DISTRICT WORKS DEPARTMENT										
Rehabilitate Roads and Desilt Drains in the District	Social development	37,624.00 25,000.00	DACF IGF	1/01/2025	31/12/2025			100		Implemented
Undertake Development Control exercise across the district.	-do-	5,000.00	IGF	1/01/2025	31/12/2025			100		implemented
Undertake Road inventory on selected Feeder Roads	-do-	5,000.00	IGF	1/01/2025	31/12/2025			100		Implemented
Verting of development applications.	-do-			1/01/2025	31/12/2025			100		Implemented
Undertake project inspection and supervision of District Assembly including Donor projects	-do-	6,000.00 3,000.00	DACF IGF	1/01/2025	31/12/2025			100		Implemented
Undertake Repair and Maintenance Works on Assembly assets	-do-	3,000.00	GOG	1/01/2025	31/12/2025			100		implemented
Undertake contract management and project coordination	-do-	5,000.00	IGF	1/01/2025	31/12/2025			100		Implemented
										Implemented
PHYSICAL PLANNING DEPARTMENT										
Provide for civic numbering and street naming exercises	Social development	20,900.00	DACF	1/01/2025	31/12/2025	0.00	0.00	0%		Yet To Start
Conduct Spatial Planning Committee and Spatial Planning Technical Sub-Committee meetings.	-do-	20,000.00	IGF	1/01/2025	31/12/2025	44,037.00	0.00	50%		Ongoing
Provide for Community participation in the settlement planning process	-do-	2,000	IGF	1/01/2025	31/12/2025	500.00	500.00	25%		Ongoing
Complete the preparation of District Planning Schemes and Street Naming.	-do-	15,060.00	DACF	1/01/2025	31/12/2025	40,000.00	15,060.00	100%		Implemented

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Provide for internal management	-do-	2,000.00		1/01/2025	31/12/2025	2,000.00	350.00	17.5 %		Ongoing
Provide for development control activities	-do-			1/01/2025	31/12/2025	2,000.00	500.00	25%		Ongoing
NATIONAL DISASTER MANAGEMENT ORGANIZATION										
Staff stimulation and capacity built to sharpen their skills for effective and efficient management of disaster	Env't, Infrat. & Human Settlement	4,975.00	G.O.G	09/12/2024	16/12/2024	3,984.00	931.00	100%		Inadequate funds
Organizer disaster management committee meeting	-do-	1,238.00	G.O.G	05/04/2024	27/12/2024	1,234.00	06.P	100%		Inadequate funds
From and train D.V.Gs and D.V.Cs to undertake tree planting exercise to promote greening Ghana project in the district (i. e. one house 3 tree 7,000. Tree to be planted. Land restoration/ reclamation and environmental education afforestation	-do-	32,000.00	GOG	05/01/2024	27/12/2024	31,604.00	396.00	100%		Inadequate funds
Undertake teenage pregnancy and registration of birth and death disaster risk campaign	-do-	7,000.00	IGF	05/01/2024	23/12/2024	6,834.00	166.00	100%		Inadequate funds
Undertake public education campaign on pest and insect infestation disaster and disease epidemic disasters	-do-	7,000.00	IGF	05/03/2024	27/12/2024	6,920.00	80.00	100%		Completed
Organized clean up exercise in basic and all the senior high school in the district	-do-	2,000.00	G.O.G	16/01/2024	21/08/2024	1,862.00	138.00	100%		Late release of items and inadequate funds




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								(%)	Pictures (If any)	
Undertake public education and sensitization on commercial divers on road safety to reduce vehicular and pedestrian accident on disaster prevention and mitigation	-do-	3,500.00	I.G.F	05/01/2024	27/12/2024	2,500.00	700.00	100%		Inadequate funds
Undertake media engagement/sensitization programme on the need for tree planting (demonstration) and indiscriminate felling down of tree by chainsaw operators in the district	-do-	2,750.00	G.O.G	02/05/2024	27/12/2024	2,640.00	110.00	100%		Lack of funds for maintenance
Organize disaster week celebration and inter basic school quiz for selected communities.	-do-	8,000.00	I.G.F	04/03/2024	27/12/2024	7,750.00	250.00	100%		Lack of funds
Provide for public education and sensitization on disaster issues	-do-	30,000.00	D. A.CF	04/01/2024	27/12/2024	27,500.00	2,500.00	100%		Inadequate funds
Undertake join polio immunization campaign against poliomyelitis to boost immunity of children, seasonal influenza Covid-19, acute watery diarrhea and tuberculosis	-do-	30,000.00	G.O.G	01/02/2024	27/12/2024	2,850.00	150.00	100%		Implemented
Undertake media engagement with key stake holders on road safety issues in the district	-do-	30,000.00	I.G.F	01/03/2024	27/12/2024	29,725.00	275.00	100%		implemented
Undertake public education on dangers of usage of electricity for newly connected communities on the national grid	-do-	25,000.00	G.O.G	05/01/2024	27/12/2024	24,536.00	464.00	100%		Implemented
Provide for community educational programmes and mitigation of impacts of flood, domestic and bushfires control and climate change	-do-	3,000.00	D.A.CF	12/01/2024	24/12/2024	2,912.00	850.00	100%		Implemented



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								(%)	Pictures (If any)	
Undertake public education/sensitization on fire and lightening disasters	-do-	2,500.00	GOG	01/03/2024	24/12/2024	1,890.00	610.00	100%		Inadequate funds
Undertake media engagement with key stake holders on armory, volatile chemicals gases alcohol, dynamite, electrical faults, radio action materials and petrol and diesel disaster	-do-	50,000.00	G.O.G	29/01/2024	27/12/2024	49,830.00	170.00	100%		Implemented
Undertake public education/sensitization on programme on geological disaster hazard on land slides, rock falls, liquefaction, expansive soils	-do-	45,000.00	I.G.F	16/04/2024	24/12/2024	44,200.00	800.00	100%		implemented
Undertake public education/sensitization man- made hazards on collapse of dilapidated buildings, sand wining, ethnic conflicts, industrial accidents, pollution (dust, air, and fuel spillage, water) nose making; deforestation/ desertification disaster	-do-	41,000.00	D.A.CF	23/01/2024	27/12/2024	39,720.00	39,280.00	100%		Implemented
From and train women disaster volunteer groups to undertake income generating and livelihood support activities in the district	-do-	45,000.00	I.G.F	14/02/2024	27/12/2024	44,670.00	330.00	100%		Implemented
Emergency response and rescues mission, distribution of relief items (to bring relief to the people) and communities affected by disaster	-do-	30,000.00	G.O.G	05/01/2024	27/12/2024	29,715.00	285.00	100%		Late release of items and inadequate funds
Conduct registration and regular update of public transport routes operators vehicles drivers and terminals	-do-	25,000.00	G.O.G	26/01/2024	27/12/2024	24,650.00	350.00	100%		Late release of items and inadequate funds





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								(%)	Pictures (If any)	
DEPARTMENT OF GAME & WILDLIFE CONSERVATION										
Undertake patrol operations to check and reduce illegal chainsaw activities.	Env't, Infrat. & Human Settlement Development	2,000.00	GoG	01/01/2025	31/12/2025	2,000.00	0.00	100%		implemented
Undertake education and sensitization exercise of game and wildlife	-do-	3,000.00	IGF	01/01/2025	31/12/2025			100%		Implemented
Raise 20, 0000 seedlings for planting e.g. Accassia, Mahogany and Oframua for planting	-do-	10,000.00	GoG	01/01/2025	31/12/2025	8,000.00	2000.00	100%		implemented
Undertake circle weeding and beating up Abiriw Busompra forest reserve and at Okumfu Anorkyi mystic resting place on the Adukrom to Apirede road	-do-	3,000.00	GoG	01/01/2025	31/12/2025	3,000.00	0.00	100%		implemented
Undertake tree planting exercise to promote "Tree for Life Project	-do-	2,500.00	DACF	01/01/2025	31/12/2025	2,500.00	0.00	100%		implemented
	GOV'T. CORRUPT. & PUBLIC ACC.									
CENTRAL ADMINISTRATION										
Engage the local media and other stakeholders to sensitize the public on topical issues.	Gov't. Corrupt. & Public Acc.	2,500.00	IGF	01/01/2025	31/12/2025	2,500.00	0.00	95%		Timely reimbursements required.
Pay for stationery and printing materials	-do-	85,315.98	GOG	01/01/2025	31/12/2025	85,315.98	0.00	89%		Stakeholders want this to be done regularly
Provide for internal management of all departments in the District Assembly	-do-	65,000.00	IGF, GOG, OTHERS	01/01/2025	31/12/2025	65,000.00	0.00	100%		More room for improvement.
Provide for gazzate of fee fixing resolution and bye-laws.	-do-	13,000.00	IGF	01/01/2025	31/12/2025	0.00	0.00	100%		None


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								(%)	Pictures (If any)	
Provide for the support of Communities to Complete Initiated Projects.	-do-	40,000.00	GOG	01/01/2025	31/12/2025	40,000.00	0.00	90%		More resources needed to expedite project completion
Provide for rent of official residential accommodation for the DCE, DCD and GES offices.	-do-	0.00		01/01/2025	31/12/2025	0.00	0.00	100%		Implemented
Provide all support for the operation and management of DRIP	-do-	1000,000.00		01/01/2025	31/12/2025	0.00	0.00	100%		implemented
Support Government Flagship Programmes.	-do-	50,000.00	DACF	01/01/2025	31/12/2025	50,000.00	0.00	100%		Implemented
Implement the National Anti-Corruption Action Plan (NACAP).	-do-	-		01/01/2025	31/12/2025		0.00	100%		Implemented
Support National Celebrations	-do-	15,000.00	GOG	01/01/2025	31/12/2025	15,000.00	0.00	100%		Implemented
Provide for the Activities of the Sub-District structures of the Assembly/Area Council meetings	-do-	65,628,98	DACF	01/01/2025	31/12/2025	65,628,98	0.00	87%		Provisions should be timely.
Conduct Town Hall meetings and DCEs engagements with the communities.	-do-	10,000.00	GOG	01/01/2025	31/12/2025	10,000.00	0.00	96%		Communities want this to be done regularly
Provide for MP's support to community-initiated projects and other development projects	-do-	1,300,000.00	MP (DACF)	01/01/2025	31/12/2025	1,300,000.00	0.00	100%		More M&E of projects required
Provide for the preparation of 2026-2029 DMTDP	-do-	80,000.00	DACF	01/01/2025	31/12/2025	80,000.00		100%		Implemented
Support traditional authorities and Organize Communal Labour for Sub District Structures in the District.	-do-	3,000.00	DACF	01/01/2025	31/12/2025	3,000.00	0.00	85%		Netizens need more sensitization on the need to participate
Provide for the conduct of statutory meetings e.g. DPC Meetings.	-do-	3,000.00	GOG, IGF	01/01/2025	31/12/2025	3,000.00	0.00	98%		Implemented
Provide for protocol services in respect of official guest.	-do-	50,000.00	DACF	01/01/2025	31/12/2025	50,000.00	0.00	100%		implemented
Provide For expenses of security forces in the District.	-do-	50,000.00	DACF	01/01/2025	31/12/2025	50,000.00	0.00	100%		Implemented
Provide refreshment items	-do-	13,500.00	IGF	01/01/2025	31/12/2025	13,500.00	0.00	100%		Implemented

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								(%)	Pictures (If any)	
Pay for utility Charges and Services. (Electricity, Water, Telecommunication, Postal and Bank charges)	-do-	40,400.00	IGF	01/01/2025	31/12/2025	40,400.00	0.00	100%		Implemented
Pay for Running Cost of Official Vehicles	-do-	80,500.00	IGF	01/01/2025	31/12/2025	80,500.00	0.00	97%		More transparency needed
Complete the payment for the Repair and Maintenance of official vehicles and equipment.	-do-	173735.13	GOG, IGF	01/01/2025	31/12/2025	173735.13	0.00	96%		Improve professionalism
Provide for Other Travel and Transport Cost	-do-	24,000.00	IGF	01/01/2025	31/12/2025	24,000.00	0.00	95%		Improve transparency
Provide Training materials, hotel accommodation and fuel for seminars and conferences.	-do-	15,000.00	IGF	01/01/2025	31/12/2025	15,000.00	0.00	90%		Provision of materials should be timely.
Provide for public education & sensitization on assembly projects and programmes	-do-	10,000.00	IGF	01/01/2025	31/12/2025	10,000.00	0.00	93%		Should be done regularly
Co-ordinate, implement and support the implementation of all emergency related projects and programmes.	-do-	250,000.00	DACF & DACF-RFG	01/01/2025	31/12/2025	172,000.00	0.00	90%		Co-ordination should be improved
Provide for Official Celebrations	-do-	63000.00	DACF, IGF	01/01/2025	31/12/2025	63000.00	0.00	100%		Implemented
Donate to individual, Groups and Organizations	-do-	10000.00	IGF	01/01/2025	31/12/2025	10000.00	0.00	100%		Implemented
Provide for MP Sponsorship activities.	-do-	200,000.00	MP (DACF)	01/01/2025	31/12/2025	200,000.00	0.00	100%		Implemented
Undertake liaison/ linkage between visitors/ citizens and Departments/ Units of the District Assembly	-do-	2,000.00	IGF	01/01/2025	31/12/2025	2,000.00	0.00	100%		Coordination should be improved
Receive complaints and pass it on to the appropriate quarters/ Department for redress.	-do-	1,500.00	IGF	01/01/2025	31/12/2025	1,500.00	0.00	100%		Implemented
Conduct statutory meetings of the District Assembly and the Sub-structures	-do-	40,000.00	DACF	01/01/2025	31/12/2025	40,000.00	0.00	100%		Commitment to meetings should be improved
Conduct meetings and undertake activities of the Public Relations and Complaints Committee (PRCC)	-do-	3000.00	DACF, IGF	01/01/2025	31/12/2025	3000.00	0.00	100%		Implemented




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								(%)	Pictures (If any)	
Undertake Inter-Sectoral collaborations and activities to improve on Service delivery.	-do-	2700.00	DACF, IGF	01/01/2025	31/12/2025	2700.00	0.00	100%		Implemented
Implement the Ghana Productive Safety Net Project 2 (GPSNP 2) in the district under Labour Intensive Public Works (LIPW) and Productive Inclusion (PI) Components	-do-	2,149,066.68	GPSNP	01/01/2025	31/12/2025	2,149,066.68	0.00	95%		M&E needs to be improved
Provide for the maintenance of peace and Security and Continue Support for Joint Military/ Police Patrols in the District	-do-	6300.00	DACF, IGF	01/01/2025	31/12/2025	6300.00	0.00	100%		Implemented
Provide for the Procurement of Cement for the Sub District Structures	-do-	3,000.00	GOG	01/01/2025	31/12/2025	3,000.00	0.00	100%		Implemented
Provide for the Rehabilitation and Maintenance of Area Councils	-do-	3,000.00	GOG	01/01/2025	31/12/2025	3,000.00	0.00	85%		More support needed to expedite process
Provide for payment of allowance for Assembly Members	-do-	483,600	GOG, IGF	01/01/2025	31/12/2025		0.00	95%		Committee's operations need to be monitored regularly
DEVELOPMENT PLANNING UNIT										
Facilitate the preparation of the 2026-2029 DMTDP of the district.	Gov't. Corrupt. & Public Acc	10,000.00	DACF	1/01/2025	31/12/2025			60%		Activity on going
Facilitate the development of 2026 Composite Annual Action Plan of the District Assembly.	-do-	4,500.00	DACF/ IGF	1/01/2025	31/12/2025	4,500.00	0.00	100%		Activity successfully implemented
Undertake 2025 quarterly and other Monitoring and Evaluation exercises.	-do-	7,500.00	DACF/ IGF	1/01/2025	31/12/2025	4,900.00		100%		Activity successfully implemented
Facilitate the conduct of 2025 quarterly DPCU meetings.	-do-	5,500.00	DACF-RFG/IGF	1/01/2025	31/12/2025	5,500.00		100%		Activity successfully implemented




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								(%)	Pictures (If any)	
Prepare and submit Quarterly and annual Monitoring and Evaluation Progress reports.	-do-	5,500.00	DACF /IGF	1/01/2025	31/12/2025	5,500.00		100%		Activity successfully implemented
Facilitate the conduct of DPCU meeting to undertake Mid-year Review of the DA 2025 composite AAP	-do-	4,500.00	DACF /IGF	1/01/2025	31/12/2025	4,500.00		100%		Activity successfully implemented
Coordinate the implementation of all the components (i.e., LIPW and PI) of GPSNP 2 in the district.	-do-	10,000.00	GPSNP	1/01/2025	31/12/2025	10,000.00		100%		Activity is on hold, but some payments were done.
Coordinate the preparation of some District Assembly documents. E.g. DESSAP, LED plan etc.	-do-	5,000.00	DACF	1/01/2025	31/12/2025	5,000.00		100%		Activity successfully implemented
Collect, collate and submit data to outfits /entities. E.g., ERCC, MLGCRA, NDPC etc.	-do-	6,000.00	DACF/IGF	1/01/2025	31/12/2025	6,000.00		100%		Activity successfully implemented
BUDGET UNIT										
Provide the preparation of the 2026 Composite Budget.	Gov't. Corrupt. & Public Acc	25,000.00	DACF	01/09/2025	30/10/2025	980.00	24,020.00	100		Implemented
Prepare the 2026 Revenue Improvement Action Plan.	-do-	5,000.00	DACF/IGF	01/09/2025	30/10/2025	3,000.00	2,000.00	100		implemented
Conduct quarterly Budget Committee meetings	-do-	10,000.00	DACF/IGF	11/03/2025	18/12/2025	8,000.00	2,000.00	100		Implemented
Conduct quarterly Finance and Administration sub-committee meetings	-do-	10,000.00	DACF/IGF	05/03/2025	24/09/2025	7,500.00	2,500.00	100		Implemented

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								(%)	Pictures (If any)	
Organize 2 No. Stakeholder engagement meetings	-do-	25,000.00	DACF	14/02/2025	30/11/2025	25,000.00	0.00	100		Implemented
Undertake Mid-year Budget review.	-do-	10,000.00	DACF/IGF	01/07/2025	15/07/2025	10,000.00	0.00	100		implemented
Prepare Warrant for the release of funds	-do-	3,600.00	IGF	01/02/2025	31/12/2025	3,600.00	0.00	100		Implemented
Prepare 2026 Rates and Fee Fixing Resolution	-do-	4,500.00	DACF/IGF	01/08/2025	31/08/2025	4,500.00	0.00	100		Implemented
Update Fixed Assets Register every quarter	-do-	2,000.00	DACF/IGF	31/03/2025	31/12/2025	1,800.00	200.00	100		Implemented
Collect, collate and submit data to outfits/entities. Eg. ERCC, MLG	-do-	1,500.00	DACF/IGF	01/01/2025	31/12/2025	1,200.00	300.00	100		implemented
Collect, collate and clean business data for budget preparation purposes	-do-	11,000.00	DACF/IGF	01/01/2025	31/08/2025	2,500.00	8,500.00	100		Implemented
Implement the 2025 Revenue Improvement Action Plan Activities	-do-	25,000.00	DACF	01/01/2025	31/12/2025	980.00	24,020.00	80		Implemented
PROCUREMENT UNIT										
Prepare 2025 Annual Procurement Plan	Gov't. Corrupt. & Public Acc.	5,000.00	IGF	01/01/25	31/12/25	5,000.00		100		Target Achieved
Undertaking four quarterly updates of the 2025 Annual Procurement plan	-do-	2,000.00	DACF	01/01/25	31/12/25	2,000.00		100		Target Achieved
Prepare documentation for projects and purchases in 2025	-do-	5,000.00	DACF	01/01/25	31/12/25	5,000.00		100		Target Achieved



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								(%)	Pictures (If any)	
Prepare Purchase Requisition, Purchase order and Stores Receipt Advice for transactions on the Ghana Integrated Financial Management Information System (GIFMIS)	-do-	1,000.00	IGF	01/01/25	31/12/25	1,000.00		100		Target Achieved
Organise Tender Committee meetings for projects within the threshold of Entity Tender Committee	-do-	5,000.00	IGF	01/01/25	31/12/25	5,000.00		100		Target Achieved
INTERNAL AUADIT UNIT										
Prepare and Submit quarterly Internal Audit Reports	Gov't. Corrupt. & Public Acc.	2,000.00	IGF	01/01/2025	31/12/2025	2,000.00	0.00	100%		Implemented
Prepare and submit 2025 Risk Based Annual Internal Audit Plan	-do-	500.00	IGF	01/01/2025	31/01/2025	500.00	0.00	100%		implemented
Facilitate the conduct of Audit Committee meetings	-do-	22,500.00	IGF	01/01/2024	31/01/2024	22,500.00	0.00	100%		Implemented
Collaborate with Audit Committee members to prepare and submit Annual Audit Committee Report.	-do-	500.00	IGF	01/01/2025	30/06/2025	500.00	0.00	100%		Implemented
Prepare and submit quarterly status of implementation of Internal Audit Reports.	-do-	500.00	IGF	01/01/2025	31/12/2025	500.00	0.00	100%		Implemented
Participate in Internal Audit Agency Conference	-do-	12,860.00	IGF	01/11/2025	30/11/2025	0.00	12,860.00	0%		
Participate in Regional Quarterly Internal Auditors Review Meeting (4 quarters)	-do-	19,840.00	IGF	01/01/2025	31/12/2025	0.00	19,840.00	0%		
Participate in National Internal Auditors Conference	-do-	10,500.00	IGF	01/07/2025	30/07/2025	4,440.00	6,060.00	100%		Implemented
Update risk Base Auditing, Performance Audit, Preparation of Risk Register Policy	-do-	20,000.00	IGF	01/01/2025	31/12/2025	0.00	20,000.00	0%		

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								(%)	Pictures (If any)	
MANAGEMENT INFORMATION SYSTEM										
Train Staff on Data Protection and Cyber Security	Gov't. Corrupt. & Public Acc	3,000.00	GoG	01/01/2025	31/12/2025	0	3000.00	70		Insufficient Funds
Perform periodic checks, Troubleshooting and updates on all Assembly and CIC machines i.e., PCs and laptop.	-do-	1,200.00	IGF	01/01/2025	31/12/2025	700.00	500	100		Insufficient Funds
Build Local Server for the Assembly and Network Setup	-do-	30,000.00	GoG	01/01/2025	31/12/2025	30,000.00	0	100		Insufficient Funds
Manage Assembly official website	-do-	3,600.00	GoG	01/01/2025	31/12/2025	3600.00	0	100		Insufficient Funds
Upgrade of data revenue software to be hosted on the Assembly local server.	-do-	4,000.00	IGF	01/01/2025	31/12/2025	0	0	100		Insufficient Funds
Activate clock-In machine to monitor and track reporting and closing time of staff	-do-	1,000.00	IGF	01/01/2025	31/12/2025	1000.00	0	100		Insufficient Funds
Train Basic student on Microsoft office Proficiency in the CIC.	-do-	20000	IGF	01/01/2025	31/12/2025					Insufficient Funds
RECORDS MANAGEMENT										
Undertake appropriate process and activities on all in-coming (Receipts) and out-going (Dispatched) correspondents	Gov't. Corrupt. & Public Acc	1,000.00	IGF	01/01/2025	31/01/2025	1,000.00		100		
Undertake activities/actions to box closed files and also for easy retrieval.	-d0-	3,000.00	IGF	01/01/2025	31/01/2025	3,000.00		100		Implemented
Submission of quarterly reports to ERCC on RMU activities.	-d0-	2,000.00	IGF	01/01/2025	31/01/2025	2,000.00		100		Implemented
HUMAN RESOURCE DEPARTMENT										
Facilitate all activities related to the compensation of schedule	Gov't. Corrupt. & Public Acc	8,832,963.93	GOG/IGF	01/01/2025	31/01/2025	8,832,963.93	0.00	100		Completed

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								(%)	Pictures (If any)	
Organize Capacity Building Programmes for Assembly Staff and Assembly Members	-do-	20,000	DACF	01/01/2025	31/01/2025	0.00	0.00	100		Not Completed
Facilitate all orientation activities for new entrants and newly posted staff.	-do-	6,000	IGF	01/01/2025	31/01/2025	0.00	0.00	100		Not Completed
Provide for Compensation of employees Monthly paid, Casual labour	-do-	57,992.22	IGF	01/01/2025	31/01/2025	57,992.22	0.00	100		Completed
Capacity building of Hon. Assembly Members and Sub-structures.	-do-	34,000	IGF	12/08/2025	12/08/2025	34,000	0.00	100		Completed
Capacity building for all staff on SMART workplace	-do-	17,390	DACF	15/09/2025	15/09/2025	17,390	0.00	100		Completed
Facilitate all activities related to capacity building post assessment report	-do-	1,000	IGF	12/11/2025	12/11/2025	1,000	0.00	20		Ongoing
To prepare and submit monthly HRMIS back-up at the end of every month	-do-	1,200	IGF	01/01/2025	31/01/2025	0.00	0.00	100		Completed
Facilitate all activities with regards to quarterly staff durbar.	-do-	2,550		18/07/2025	28/10/2025	0.00		100		Completed
Provide for drugs for first aid and refund of medical expenses of staff	-do-	1,000	IGF	01/01/2025	31/01/2025	0.00		0		Not Completed
FINANCE DEPARTMENT										
Prepare and submit monthly Financial Report	Gov't. Corrupt. & Public Acc	7,000.00	IGF	01/01/2025	31/12/2026	7,800.00	(800.00)	100		Target Achieved
Prepare and submit quarterly Financial Report	-do-	2,000.00	IGF	01/01/2025	31/12/2025	2,000.00	0	100		Target Achieved

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								(%)	Pictures (If any)	
Prepare and submit Annual Financial Report	-do-	5,000.00	IGF	01/01/2025	31/12/2025	5,000.00	0	100		Target Achieved
Purchase Value books	-do-	8,050.00	IGF	01/01/2025	31/12/2025	10,255.00	(2205)	100		Target Achieved
Organize quarterly review meetings and training for Revenue Staff	-do-	7,750.00	IGF	01/01/2025	31/12/2025	400.00	7,350.00	100		Target N0t met
Pay commission to Revenue staff and substructures	-do-	30,000.00	IGF	01/01/2025	31/12/2025	49,088.17	(19,008.17)	100		Target Achieved
Educate the public on payment of rates and fees	-do-	6,000.00	IGF	01/01/2025	31/12/2025	3,380.00	2,620.00	100		Partly Achieved Target of 56.33 Percent
Quarterly Account validation	-do-	8,000.00	IGF	01/01/2025	31/12/2025	11,350	(3,350)	100		Target Achieved
STATISTICS DEPARTMENT										
Collate and update Data Quarterly from Departments, Agencies and other Institutions of the Assembly.	Gov't. Corrupt. & Public Acc.	3,000.00	DACF	01/01/2025	31/12/2025	2000.00	1000.00	100		Activity successfully implemented
Conduct a market survey on selected farm produce in the district.	-do-	6000.00	GOG/IGF	01/01/2025	31/12/2025			0		Activity not successfully completed due to inadequate training needed to undertake the activity
Training on staff of the Statistical Department on statistical reporting.	-do-	1,500.00	DACF	01/01/2025	31/12/2025	1500.00	0.00	100		Activity implemented successfully
Provide for seminars/ conference for staff	-do-	2700.00	DACF/IGF	01/01/2025	31/12/2025	2700.00	0.00	100		Activity implemented successfully
Validation and Compilation of Administrative data of the district	-do-	2000.00	DACF	01/01/2025	31/12/2025	2000.00	0.00	100		Activity implemented successfully
Aid all departments and unit to undertake any statistical activity in o the district	-do-	2800.00	DACF	01/01/2025	31/12/2025	2800.00	0.00	100		Activity Implemented successfully
Collate data and report on indicators from MPI report of the district.	-do-	3000.00	GOG	01/01/2025	31/12/2025	500.00	2500.00	50		not completed

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								(%)	Pictures (If any)	
NATIONAL COMMISSION FOR CIVIC EDUCATION										
Undertake quarterly civic education on the rights and duties of a citizen with Faith Based Organizations, Community Based Organizations, Basic & Second Cycle Institutions.	Gov't. Corrupt. & Public Acc.	6,000.00	GOG	01/01/2025	31/12/2025	2,000.00	4,000.00	100%		Adequate funds required to reach furthest areas.
Undertake quarterly Civic Education Club activities to study the 1992 constitution in Basic & Second Cycle Institutions.	-do-	5,000.00	GOG	01/01/2025	31/12/2025	2,000.00	3,000.00	100%		Adequate funds required to pay regular visits to educate learners.
Undertake quarterly Civic Education on Child / Women's Right with Faith Based Organizations, Community Based Organizations and Basic & Second Cycle Institutions.	-do-	6,000.00	GOG	01/01/2025	31/12/2025	1,000.00	4,000.00	100%		Adequate funds required to reach furthest areas.
Undertake Civic Education on the District Level Elections and Duties of Assembly members with Identifiable Groups, Basic & Second Cycle Institutions and Assembly members	-do-	2,000.00	GOG	01/01/2025	31/12/2025	500.00	1,500.00	100%		Adequate funds required to reach furthest areas.
Undertake civic education on good governance and democracy with Identifiable Groups, Basic & Second Cycle Institutions.	-do-	2,500.00	GOG	01/01/2025	31/12/2025	500.00	2,000.00	100%		Adequate funds required to reach furthest areas.
Undertake civic education on revenue mobilization (payment of tolls and levies to the District Assembly) with Identifiable groups	-do-	5,000.00	Ok.DA	01/01/2025	31/12/2025	1000.00	2,000.00	100%		Adequate funds required to reach furthest areas.
Undertake education on environmental governance with Identifiable groups; Market and Lorry stations.	-do-	2,500.00	GOG	01/01/2025	31/12/2025	1000.00	1,500.00	100%		Frequent visitation required
Organize constitution and citizenship week celebration in Basic & Second Cycle Institutions.	-do-	1,500.00	GOG	01/01/2025	31/12/2025	500.00	1,000.00	100%		Regular visits to schools required

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DEPARTMENT OF CULTURE										
Build the cultural profile of Okere and promote it awareness	Gov't. Corrupt. & Public Acc.	4,000.00	IGF	18/02/2025	18/12/2025	3,700		60		Inadequate funds to carry out activity successfully
Promote Ghanaian theater in the SHS through the various performing art forms	-do-	2,000.00	IGF	04/05/2025	30/05/2025	1000		100		Much attention to be given to the activities of culture.
Collaborate with BAC to train the youth in indigenous employable skills e.g. Beading, batik etc.	-do-	5,000.00	IGF	01/01/2025	31/12/2025	0		0		Inadequate funds to carry out activity successfully
Celebrate heritage month (Ghana Month) in March	-do-		IGF	01/03/2025	31/03/2025			100		Inadequate funds to carry out activity successfully
	EMERGENCY PLANNING AND RESPONSE AND IMPLEMENTATION, COORDINATION, M&E									
Implement Emergency Planning, Response and rescue activities or plan.	-do-	500,000.00	MPCF	01/01/2025	31/12/2025	339,937.21	466,062.79	100%		implemented
Implement activities / projects to prevent disasters such as roads accidents on major roads.	-do-	5,000.00	DACF	01/01/2025	31/12/2025	5,000.00	0.00	100%		implemented

Source: OkDA DPCU, 2025

2.1.3: Project Register of Okere District in 2025.

The Assembly supervised the execution of 22 projects as (most of these are rolled over projects that have been completed but payment arrears) in the books of the Assembly.

In 2025, the district awarded 7 projects, all were DACF-RFG funded, and the rest 15 projects were rolled over projects from the year 2023.







The following are some of the projects and the rational for executing them;







The construction of 1 No. 3-Unit Classroom Block with ancillary facilities at Asaman, the construction of 1 No. 6-Unit Classroom Block with ancillary facilities at Deveme and the construction 1 No. 2-Unit KG Classroom Block with ancillary facilities at Otareso-Mankrado is to solve the issue of congestion, increase enrollment and provide access to education for all SDG 4, Target 4.1.







In addition to the re-roofing of 4-Unit Classroom Block and Girls Dormitory at Adukrom Senior High Technical School and re-roofing of 4-Unit Classroom Block at Kyekyeku D/A Primary School is to enhance the learning environment and to make it conducive for instructors and learners. This was also an attempt to achieve SDG 4, Target 4.1.






Finally, In the quest for the District Assembly to contribute towards the achievement of SDG 3, Target 3.8, the District Assembly is undertaking the construction of 1 No. CHPS Compound and Nurses Quarters at Dawu Sanfo and 1 No. CHPS Compound and Nurses Quarters at Mintakrom (Mile 14) to augment the existing health facilities in the District.

Table 4: shows Project Register of Okere District Assembly in 2025.

Project Description		Development Dimension	Location	Contractor	Contract Sum	Date of Award	Source Of Funding	Date Started	Expected Date Of Completion	Expenditure to Date	Out Standing Balance	Implementation Status		Strategies To Improve Project Completion Rate	How Citizens were involved in monitoring of works contract	Remarks Summary on land acquisition and resettlement
Code	Name											%	Pictures			
	Construct 1 No. 4-Seater Biofil Toilet Facility at Asenema Waterfall	Social Development	Asenema	Swift Connect Services	75,235.00	25 th July 2022	IGF	8 th Aug. 2022	10 th Feb. 2024	55,000.00	20,235.00	100%		Were part of visit to site and inspection	Donated by community	
	Complete the construction of 1 No. 12-seater pour flush toilet facility at Abiriw	Social Development	Abiriw	M/S Hatnim System LTD	144,108.30	14 th Feb 2020	DACF	28 th Feb. 2020	30 th August 2020	90,000.00	10,535.32	100%		Were part of visit to site and inspection	Donated by community	
	Complete 1 No. Teachers' quarters at Baware	Social Development	Baware	M/S Hatnim System LTD	405,765.80	30 th Jan. 2020	DACF	13 th Feb. 2020	18 th July 2020	296,199.50	13,100	100%		Were part of visit to site and inspection	Donated by community	
	Construct 1 No. durbar ground and floor concreting at Adukrom	Social Development	Adukrom	M/S GOKS Constructing Works	549,131.00	29 th Aug. 2022	DACF-RFG	16 th Sept. 2022	30 th Mar. 2024	450,302.00	54,514	65%		Were part of visit to site and inspection	Donated by community	
	Complete the Construction of a pantry and 3unit washroom facilities to Adukrom Durbar grounds	Economic Development	Adukrom	M/S GOKS Construction Works	199,882.00	14/03/2024	DACF-RFG	21/03/2024	30/09/2024	186,782.00	13,100	85%		Were part of visit to site and inspection	Donated by community	
	Construct Reception Centre at the birthplace of Okomfo Anokye in Awukugua	Social Development	Awukugua	Bryn Construction Works	404,881.58	29 th Aug. 2022	DACF-RFG	12 th Sept. 2022	30 th Mar. 2024	225,065.00	406,629.28	100%		Were part of visit to site and inspection	On-going Donated by community	

Project Description		Development Dimension	Location	Contractor	Contract Sum	Date of Award	Source Of Funding	Date Started	Expected Date Of Completion	Expenditure to Date	Out Standing Balance	Implementation Status		Strategies To Improve Project Completion Rate	How Citizens were involved in monitoring of works contract	Remarks Summary on land acquisition and resettlement
Code	Name											%	Pictures			
	Maintain 10 Hectar Oil Palm at Amanfro under LIPW by GPSNP 2	Social Development	Amanfro	GPSNP	128,937.00	18 th Aug. 2022	GPSNP	1 st Sept. 2022	31 st Dec. 2024	138,940.11	20,235.00	100%			Were part of visit to site and inspection	Completed. Project handed over to FMC
	Maintain 10 Hectar Oil Palm at Okrakwadwo under LIPW by GPSNP 2	Social & economic development	Okrakwadwo	GPSNP	128,937.00	18 th Aug. 2022	GPSNP	1 st Sept. 2022	31 st Dec. 2024	140,837.09	609,908.64	100%		Follow all implementation processes	Were part of visit to site and inspection	Completed. Project handed over to FMC
	Rehabilitate Ten (10) Ha degraded Communal land using Coconut Trees at Baware by GPSNP 2	Social & economic development	Baware	GPSNP	875,898.00	20 th May 2024	GPSNP	1 st June. 2023	31 st July. 2025	361,707.00	594,184.22	65%		Follow all implementation processes		Work halted per directive of GPSNP
	Rehabilitate Ten (10) Ha degraded Communal land using Mango Trees at Abonse by GPSNP 2	Social & economic development	Abonse	GPSNP	416,283.00	20 th May 2024	GPSNP	1 st June. 2023	31 st July. 2025	64,925.00	884,535.43	45%		Follow all implementation processes		Work halted per directive of GPSNP
	Rehabilitate 3.5 KM Klo Agogo Junction – Kyekyeku Feeder Road	Social & economic development	Klo-Agogo Junction to Kyekyeku	B Trust Works Ventures	609,908.64	15 th July 2024	GPSNP	7 th Aug. 2024	28 th Feb. 2026	242.005.05	671,827.53	65%		Follow all implementation processes		Work halted per directive of GPSNP
	Rehabilitation of Feeder Road (GPSNP) 6.5km at Okrakwadwo Jn – Dantekor	Social & economic development	Okrakwadwo - Dantekor	Annoco Ltd	671,827.53	25 th June 2024	GPSNP	15 th July, 2024	31 st Jan. 2026	386,687.26		70%				Work halted per directive of GPSNP

Project Description		Development Dimension	Location	Contractor	Contract Sum	Date of Award	Source Of Funding	Date Started	Expected Date Of Completion	Expenditure to Date	Out Standing Balance	Implementation Status		Strategies To Improve Project Completion Rate	How Citizens were involved in monitoring of works contract	Remarks Summary on land acquisition and resettlement
												%	Pictures			
Code	Name															
	Rehabilitation of Feeder Road (GPSNP) 6.5 at Krutiase Jn - Beware	Social & economic development	Krutiase-Baware	Annoco Ltd	884,535.43	25 th June 2024	GPSNP	9 th July, 2024	31 st Jan. 2025	238,433.07		30%				Work halted per directive of GPSNP
	Rehabilitation of Feeder Road (GPSNP) 4.0km at Nkyenoa Jn - Deveme	Social & economic development	Nkyenoa Jn - Deveme	Hikmalah Company Ltd	594,184.22	15 th July 2024	GPSNP	12 th Aug. 2024	28 th Feb. 2026	258,081.00	336,103.22	54%				Work halted per directive of GPSNP
	Rehabilitation of Feeder Road (GPSNP) 4.0km at Abomaa Jn - Lakpa	Social & economic development	Abomaa Jn - Lakpa	Rocata Enterprise	1,063,647.42	3 rd Jan. 2025	GPSNP	16 th Jan. 2025	31 st June 2026	7,091.00	1,056,556.42	10%				Work halted per directive of GPSNP
	Reshaping and spot improvement of Adukrom By-Pass Feeder road.	Economic development	Adukrom	M/S Swift connect services	120,650.00		DACF	2024	2024	110,000.00	10,650.00	100%				Donated by Community
	Re-roof 4-Unit Classroom Block and Girls Dormitory at Adukrom Senior High Technical School at Adukrom	Social Development	Adukrom	Alex King Ltd	181,370.00	27 th June 2025	DACF	7 th July 2025	15 th August 2025	163,233.00	18,137.00	100%				Work done and facility is in use
	Re-roof 4-Unit Classroom Block at Kyekyeku D/A Primary School	Social Development	Kyekyeku	Alex King Ltd	198,130.00	13 th June 2025	DACF	21 st June 2025	15 th August 2025	198,130.00	0.00	100%				Work done and facility is in use

Project Description		Development Dimension	Location	Contractor	Contract Sum	Date of Award	Source Of Funding	Date Started	Expected Date Of Completion	Expenditure to Date	Out Standing Balance	Implementation Status		Strategies To Improve Project Completion Rate	How Citizens were involved in monitoring of works contract	Remarks Summary on land acquisition and resettlement
Code	Name											%	Pictures			
	Construct 1 No. CHPS Compound and Nurses Quarters at Dawu Sanfo	Social Development	Dawu sanfo	Alex King Ltd	1,598,377.94	11 th Nov. 2025	DACF	25 th Nov. 2025	24 th July 2026	526,621.70	1,071,756.24	52%				Donated by community
	Construct 1 No. CHPS Compound and Nurses Quarters at Mintakrom	Social Development	Mintakrom	Godwin-NASS Ltd. Co	1,612,634.94	11 th Nov. 2025	DACF	25 th Nov. 2025	24 th July 2026	334,804.50	1,277,830.44	60%				Donated by community
	Construct 1 No. 6-Unit Classroom Block with ancillary facilities at Deveme	Social Development	Deveme	Catapult Innovations	1,068,838.05	11 th Nov. 2025	DACF	25 th Nov. 2025	30 th June 2026	0.00	1,068,838.05	20%				Donated by community
	Construct 1 No. 3-Unit Classroom Block with ancillary facilities at Asaman	Social Development	Asaman	Lordian Ventures	653,329.95	11 th Nov. 2025	DACF	25 th Nov. 2025	30 th June 2026	317,982.60	335,347.35	95%				Donated by community
	Construct 1 No. 2-Unit KG Classroom Block with ancillary facilities at Otareso-Mankrado	Social Development	Otareso-Mankrado	M/S Ondo Health and Safety	726,171.60	11 th Nov. 2025	DACF	25 th Nov. 2025	30 th June 2026	0.00	726,171.60	45%				Donated by community

Source: OkDA, Dev't. Planning Unit & Works Dept. – 2025.

Most of the following projects have been completed and in use but finds themselves in the 2025 Composite Action Plan and budget because, total payments have not been completed by the District Assembly to contractors.

Complete the Construction 1No. 12-seater pour flush toilet at Abiriw.
 Construct 1 No. 4-Seater Biofil Toilet Facility at Asenema Waterfall
 Construct 1 No. Teachers' Quarters at Baware
 Maintain 10Hector Oil Palm at Amanfro under LIPW by GPSNP 2
 Maintain 10 Hector Oil Palm at Okrakwadwo under LIPW by GPSNP 2
 Rehabilitate sixteen (16) Ha degraded Communal land using Coconut Trees and nursing of 40,000 coconut seedlings at Baware by GPSNP 2
 Rehabilitate Ten (10) Ha degraded Communal land using Mango Trees at Abonse by GPSNP 2
 Reshaping and spot improvement of Adukrom By-Pass Feeder Road etc.
 Source: OkDA, Works Dept. & Dev't. Planning Unit- 2025.

2.1.4: Number of active projects

There was a total number of Seven (7) active projects as found in the Project Register

Table 5: shows number of active projects

Development Dimension	Physical projects in the district						Total
	Roll over projects from previous years			Approved new projects introduced in the year			
	2022	2023	2025	2022	2023	2025	
Economic Development		5	6	2	4	0	17
Social Development	4		1	2	0	7	14
Environment /Infrastructure/ Human Settlement		1		1	1	0	3
Governance/Corruption /Public Accountability		1	1	2	0	0	4
Emergency							
ICME							
Total	4	7	8	7	5	7	38

Source: Devt. Planning Unit, 2025.

2.1.5: Distribution of projects among departments of the assembly

Table 6: shows distribution of projects among departments of the assemblies.

Departments	No. of projects		Total	Collaborating MDA
	Rollover from 2023	New in 2025		
Agric.	4	0	4	OkDA
Central Administration	3	0	3	OkDA
Works	6	0	6	OkDA
Environmental Health & Sanitation Unit	1	0	1	OkDA
Ghana Education Service	1	5	6	OkDA
Ghana Health Service	0	2	2	OkDA

Source: Devt. Planning Unit, 2025.

The following are the distribution of rollover Physical projects among departments of the assembly's form 2023.

Agric. Department

1. Maintain 10Hector Oil Palm at Amanfro under LIPW by GPSNP 2
2. Maintain 10 Hector Oil Palm at Okrakwadwo under LIPW by GPSNP 2
3. Rehabilitate sixteen (16) Ha degraded Communal land using Coconut Trees and nursing of 40,000 coconut seedlings at Baware by GPSNP 2
4. Rehabilitate Ten (10) Ha degraded Communal land using Mango Trees at Abonse by GPSNP 2

Department of Central Admin.

1. Construct Reception Centre at the birth place of Okomfo Anokye in Awukugua
2. Construct 1 No. durbar ground and floor concreting at Adukrom
3. Construct 1 No. 4-Seater Biofil Toilet Facility at Asenema Waterfall

Works Department

1. Rehabilitate 3.5 KM Klo Agogo Junction – Kyekyeku Feeder Road
2. Rehabilitation of Feeder Road (GPSNP) 6.5km at Okrakwadwo Jn – Dantekor

3. Rehabilitation of Feeder Road (GPSNP) 6.5 at Krutiase Jn – Beware
4. Rehabilitation of Feeder Road (GPSNP) 4.0km at Nkyenoa Jn – Deveme
5. Rehabilitation of Feeder Road (GPSNP) 4.0km at Abomaa Jn – Lakpa
6. Reshaping and spot improvement of Adukrom By-Pass Feeder Road

Environmental Health Unit

1. Complete the construction of 1 No. 12- seater pour flush toilet facility at Abiriw

Ghana Education Service

1. Complete 1 No. Teachers' quarters at Baware

The following are the distribution of New Physical projects among departments of the assemblies

Ghana Health Service

1. Construct 1 No. CHPS Compound and Nurses Quarters at Dawu Sanfo.
2. Construct 1 No. CHPS Compound and Nurses Quarters at Mintakrom.

Ghana Education service

1. Construct 1 No. 6-Unit Classroom Block with ancillary facilities at Deveme.
2. Construct 1 No. 3-Unit Classroom Block with ancillary facilities at Asaman.
3. Construct 1 No. 2-Unit KG Classroom Block with ancillary facilities at Otareso-Mankrado
4. Re-roof 4-Unit Classroom Block at Kyekyeku D/A Primary School
5. Re-roof 4-Unit Classroom Block and Girls Dormitory at Adukrom Senior High Technical School at Adukrom

2.1.6: Project Age Analysis

Table 7: shows project age analysis

Project Age	No. of Projects	Time Over runs (In years and months)	Cost overruns	Completion status			
				Average Rate (%)	Completion	Highest (%)	Least (%)
Projects that are 9 years but less than 10 years							
Projects that are 8 years but less than 9 years	6						
Projects that 7 years but less than 8 years	6						
Projects that 6 years but less than 7 years	13						
Projects that are 5 years but less than 6 years	19						
Projects that are 4 years but less than 5 years	3						
Projects that are 3 years but less than 4 years	4						
Projects that are 2 years but less 3 years	5						
Projects that are 1 year but less than 2 years	4						
Projects that are 0 years but less than 1yr	7						
Total projects							

2.1.7: Repair and Maintenance of Existing Infrastructure

Table 8: shows update on repair and maintenance of Existing Infrastructure

Asset/ infrastructure	Location	Type of maintenance	Estimated Cost	Actual Release	Gap	Expenditure	Recommendation
Door	DCD office	Replacement of door lock	350.00	350.00		350.00	
Door	Registry	Replacement of door lock	350.00	350.00		350.00	The entire door frame should be replaced with new one.
Water closet	Ground floor, Male washroom	Replacement of flashing kit	200.00	200.00		200.00	
Hand washing tab	Ground floor, Female washroom	Repair of stop cork	100.00	100.00		100.00	The entire stop corks should be changed, the screws are not good.
Door	Central Admin	Replacement of door lock	350.00	350.00		350.00	
Stand pipe	Behind the assembly building	Replacement of padlock	50.00	50.00		50.00	
Water pump	Behind the assembly building	Repair of pump	300.00	300.00		300.00	A new pump should be bought instead to replace the old.
Water tank	On top of assembly building	Replacement of valve system	300.00	300.00		300.00	

District Block	Assembly	Adukrom	Plumbing work	1,000.00	1,000.00		1,000.00	
District Vehicles	Assembly	Adukrom	Change and replacement of faulty parts, oil change	168,077.00	168,077.00		168,077.00	

Source: OkDA Estate manager, 2025.

2.2: Update on disbursements from funding sources

2.2.1: Update on Revenue Sources.

Table 9: shows Updates on Revenue sources.

Revenue Sources	Estimates					Performance				
	2021	2022	2023	2024	2025	2021	2022	2023	2024	2025
DACF	3,808,080.43	4,408,969.23	1,869,736.48	1,950,418.74	21,302,090.81	954,523.94	1,732,834.75	1,247,961.52	1,202,644.08	10,580,814.68
DACF- RFG	1,123,356.72	1,622,997.66	1,972,061.80	2,083,041.50	1,566,488.00	1,085,583.00	1,134,512.80	-	1,845,353.00	-
MP's CF	1,500,000.00	1,500,000.00	1,500,000.00	1,000,000.00	1,001,000.00	449,741.30	520,777.14	439,657.66	709,214.41	1,079,954.02
IGF	500,000.00	560,103.00	625,403.00	950,000.00	1,500,000.00	428,106.34	694,073.91	801,323.39	1,041,499.48	1,403,619.16
MSHAP/HIV	20,148.57	16,407.24	13,530.60	9,241.48	4,000.00	8,133.25	17,238.92	10,530.60	6,931.11	24,925.80
PWDs CF	201,485.70	164,072.45	66,148.95	70,315.21	165,900.00	63,669.70	142,429.94	60,148.95	162,916.66	335,080.36
MAG	106,000.00	64,490.09	118,197.24	0.00	-	82,031.62	64,490.09	118,197.24	-	-
GPSNP	1,200,848.39	54,378.00	1,885,386.13	3,014,383.82	2,193,392.77	22,623.48	319.99	488,775.00	-	174,357.69
GOG Paid Salaries	1,549,459.56	2,069,342.18	2,871,806.21	6,756,567.01	10,136,119.43	1,675,933.76	2,594,183.08	4,458,170.66	7,501,071.36	5,958,629.70
GoG Goods and Services	50,615.00	83,182.00	56,000.00	93,500.00	101,500.00	25,839.79	19,087.54	29,154.69	-	192,590.48
GoG Assets Transfer	-	25,180.00	25,180.00	-	-	-	-	-	-	-
NPA	-	380,000.00	32,942.00	-	-	-	180,000.00	-	-	-
DRIP				1,000,000.00	1,000,000.00				500,000.00	-
UNICEF	-	25,000.00	25,000.00	25,000.00	25,000.00	-	12,500.00	25,000.00	25,000.00	15,125.00
Total	10,059,994.37	10,974,121.85	11,061,392.41	16,952,467.76	38,995,491.01	4,796,186.18	7,112,448.16	7,678,919.71	12,994,630.10	19,765,096.89

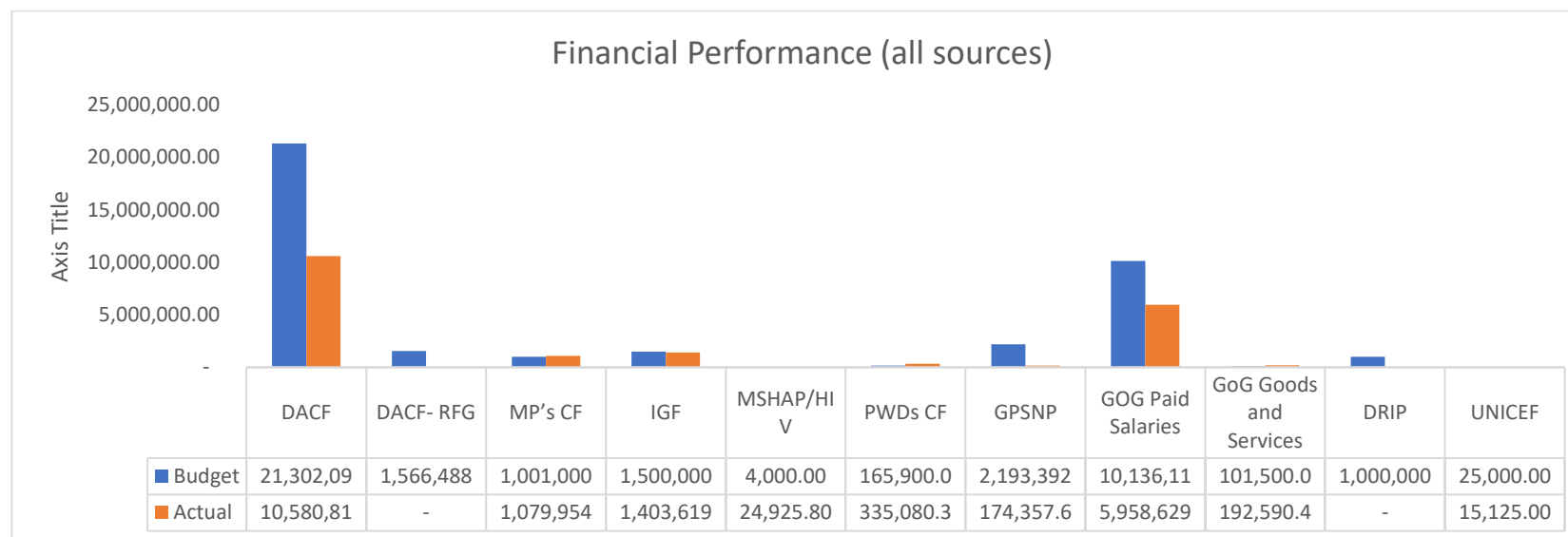
OkDA Budget Unit, 2025.

The year under review saw the District Assembly collecting and receiving GH¢ 19,765,096.89 from the budgeted GH¢ 38,995,491.01 representing 50.7 percent. This falls short of the 76.7 percent receipt in the year 2024. This fall is attributed to the high ceiling for DACF during the year 2025. The Assembly received only half (49.7 percent) of the estimated amount for the year. This financial constraint resulted in the district not being able to meet the anticipated target for critical provisions in the health and education sectors.

The table above highlights all revenue sources of the Assembly from 2021 to 2025. The targeted revenue for the years were not fully achieved, except for actual IGF which exceeded the yearly budgeted IGF. The year-on-year actual revenue continue to increased. Receipts from UNICEF has remained at GHC25,000.00 over the periods. A new revenue source was added in 2025, i.e. District Road Improvement Programme (DACF-DRIP). Revenue from MAG, NPA and GOG Assets Transfer were not budgeted for in the year 2025.

Figure 2: All Revenue sources

The graph below highlights all revenue sources of the Assembly in 2025.



OkDA Budget Unit, 2025.

2.2.2: Update on Expenditure

Table 10: shows update on Expenditure based on economic classification

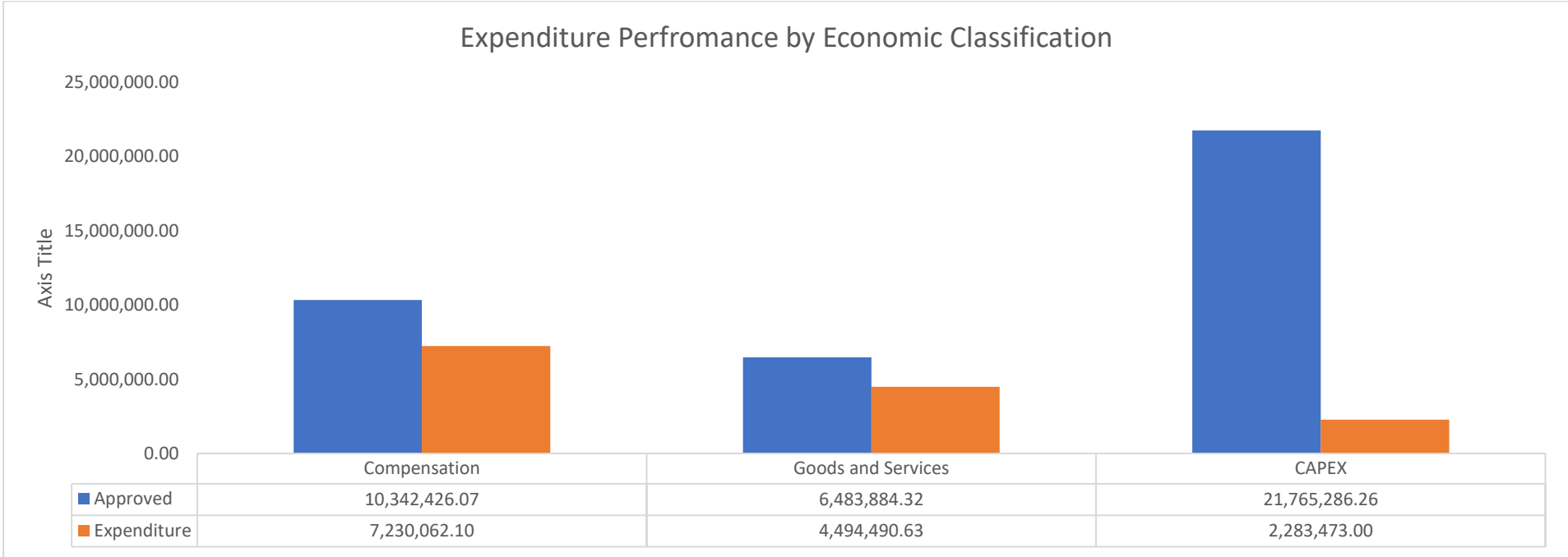
Budget Items	2022			2023			2024			2025		
	Approved	Released	Expenditure	Approved	Released	Expenditure	Approved	Released	Expenditure	Approved	Released	Expenditure
Compensation	2,144,130.43	2,672,505.48	2,672,505.48	2,949,279.01	4,171,858.06	4,171,858.06	6,890,839.79	7,145,758.72	7,145,758.72	10,342,426.07	7,230,062.10	7,230,062.10
Goods and Services	5,258,096.15	2,589,454.96	2,589,454.96	4,792,131.12	3,114,910.99	3,114,910.99	4,034,666.50	2,295,086.67	2,295,086.67	6,483,884.32	4,494,490.63	4,494,490.63
CAPEX	3,617,517.27	1,821,324.78	1,821,324.78	3,319,982.28	849,420.77	849,420.77	6,026,961.47	600,014.11	600,014.11	21,765,286.26	2,283,473.00	2,283,473.00
Total	11,019,743.85	7,083,285.22	7,083,285.22	11,061,392.41	8,136,189.82	8,136,189.82	16,952,467.76	10,040,859.50	10,040,859.50	38,995,491.01	14,008,025.73	14,008,025.73

Source: OkDA Budget Unit, 2025.

The District spent a total of GH¢ 14,008,025.73 of the annual estimates of GH¢ 38,995,491.01 representing 36.3 percent. This was below the percentage terms of the actual expenditure for the year 2024 at 59.23 percent. In absolute terms, the Assembly spent almost GH¢ 4m more in 2025 than it did in 2024. This primarily came from DACF releases.

The table above highlights all expenditures of the Assembly from 2021 to 2025 based on economic classification. The actual expenditure over the periods fell below the budgeted amounts due to inadequate releases largely from the government of Ghana and some donor partners. Nevertheless, the year-on-year actual expenditure increased.

Figure 3: Expenditure by economic classification for 2025.



source: Budget unit of OkDA 2025

The graph above highlights all expenditures of the Assembly for 2025 based on economic classification. The actual expenditure over the periods fell below the budgeted amounts due to inadequate releases largely from the government of Ghana and some donor partners. Nevertheless, the year-on-year actual expenditure increased.

2.2.3: Capex Budget Performance Analysis

Table 11: Shows MMDAs Capex Budget Performance Analysis, 2025

Estimate		Release	Expenditure	Variance		
Unconstrained (A)	Constrained (B)	C	(D)	(A-B)	(B-C)	C-D
GOG-39,140,233.77	34,276,098.24	18,171,995.04	12,504,616.75	4,864,135.53	16,104,103.20	5,667,378.29
IGF-2,252,252.24	1,500,000.00	1,403,619.16	1,376,911.24	752,252.24	96,380.84	26,707.92
Donor-6,560,055.82	3,219,392.77	189,482.69	126,497.74	3,340,564.81	2,028,910.08	62,984.95
Total – 47,952,541.83	38,995,491.01	19,765,096.89	14,008,025.73	8,957,050.82	18,229,394.12	5,757,071.16

OkDA Budget Unit, 2025.

The total unconstrained amount of GH¢ 47,952,541.83 represent the amount estimated to implement the AAP for the year 2025. However, the district had an MTEF ceiling totaling GH¢ 38,995,491.01 resulting in a variance of GH¢ 8,957,050.82. This variance significantly affected the District's ability to implement its planned projects and programmes.






Table 12: Shows CAPEX budget allocation and implementation for active projects.



Multi-Year CAPEX throw forward			MTBF Envelope		Performance		Details on Capital Projects, 2025											
Total Medium-Term Plan Estimate (plan)	Annual Estimate	Annual Estimate	Annual ceilings		Approved/Released	Expenditure	Project											
							Code	Name	Age	Original Estimate cost	Revised cost	Expenditure date	Outstanding balance	Completion status		Time overruns	Cost overruns	Land acquisition and resettlement
													%	Picture				
2022-2025	2026	2025	2026	2025	2025	2025												
32,128,848.53	31,065,608.99	21,765,286.26	31,065,608.99	21,765,286.26	21,765,286.26	2,283,473.00												

OkDA Budget Unit, 2025.

Note: Template to capture data on *details on Capital Projects, 2025* has been separated from the main Table 9 and is found below as table 9b to enable enough space in the cells where the data or information is reported.

Table 12 b: Shows CAPEX budget allocation and implementation for active projects.

Details on Capital Projects, 2025											
Project											
Code	Name	Age	Original Estimate cost	Revised cost	Expenditure to date	Outstanding balance	Completion status		Time overruns	Cost overruns	Land acquisition and resettlement
							%	Picture			
	1. Construct 1 No. durbar ground and floor concreting at Adukrom	2 years 3 months	549,131.00	549,131.00	450,302.00	98,829.00	95		1 year 9 months		Donated by community
	2. Complete the Construction of a pantry and 3unit washroom facilities to Adukrom Durbar grounds	2 years 3 months	199,882.00	199,882.00	186,782.00	13,100	85		4 months		Donated by community
	3. Construct a dam, downstream of Asenema waterfalls to promote tourism	5 months	544,940.00	544,940.00	490,426.00	54,514.00	50		Not applicable		Donated by community
	4. Construct 1 No. 4-Seater Biofil Toilet Facility at Asenema Waterfall	2 years 4 months	75,235.00	75,235.00	55,000.00	20,235.00	100		1 year 6 months		Donated by community
	5. Construction and furnishing of CHPs compound and Nurses Quarters at Mile 14 – Mintakrom	2 years 5 months	987,627.82	987,627.82	334,804.5	652,823.32	60		Not applicable		Donated by community

Details on Capital Projects, 2025											
Project											
Code	Name	Age	Original Estimate cost	Revised cost	Expenditure to date	Outstanding balance	Completion status		Time overruns	Cost overruns	Land acquisition and resettlement
							%	Picture			
	6.Construction and furnishing of CHPs compound and Nurses Quarters at Dawu Sanfo	2 years 5 months	987,627.82	987,627.82	326,621.70	661,006.12	52		Not applicable		Donated by community
	7.Construction and furnishing of 1No 3 Unit JHS block with furniture at Asaman	2 years 5 months	605,255.65	605,255.65	317,982.60	287,273.05	95		Not applicable		Donated by community
	TOTAL		3,949,699.29	3,949,699.29	2,161,918.80	1,787,780.49					

OkDA Budget Unit, 2025.

Table 12 c: Shows Cumulative CAPEX throw forward and MTBF Envelope, 2025-2028

Item	Amount
Capex throw Forward	7,750,946.99
MTEF (Ceilings)	8,807,235.79
Variation	1,056,288.80

Table 12d: Amount of capital envelope spent on active projects

Department	Capital envelope amount	Amount spent on rollover projects	Amount spent on new projects
Education	4,210,511.30		317,982.60
Health	2,775,255.64	23,910.00	637,516.20
Works	1,821,468.85		76,880.00
Total	8,807,235.79	23,910.00	1,032,378.80

Table 12 e: Estimated Cost and Cost overruns of Active Projects

Departments	Total Contract Sum	Revised Contract Sum	Cost overruns	Actual Payment	Outstanding Balance	% Work Done
Education	4,210,511.30	4,210,511.30	0.00	317,982.60	3,892,528.70	5%
Health	2,775,255.64	2,775,255.64	0.00	661,426.20	2,113,829.44	6%
Works	1,821,468.85	1,821,468.85	0.00	76,880.00	1,744,588.85	2%
TOTAL	8,807,235.79	8,807,235.79	0.00	1,056,288.80	7,750,946.99	13%

2.3: UPDATE ON INDICATORS AND TARGETS.

Table 13: Shows update on performance of District Core and Specific Indicators.

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
	Economic Development									
1.	Total output in agricultural production							1. Direct agricultural extension services. 2. PJF 2.0/GHAAP registration and fertilizer supply. 3. Crops demonstration on good agronomic practices. 4. Implementation of government flagship programmes. Eg PERD and PFJ. 5. Animal health and disease control (General Veterinary services) 6. Capacity Building on alternative livelihood ventures of youth and women. 7. Undertaking yield and agricultural data collection exercises. 9. Sensitization on critical issues eg, climate change, HIV/AIDS/Child labour, land degradation, safe use of agro chemicals.	1. Inadequate Staff 2. Inadequate funds and logistics/ Delays in release of funds. 3. Climatic changes/ drought/ erratic rainfall pattern. 4. Non-existent Mechanization centers in the District.	1. The district assembly should facilitate recruitment of staff into the district. 2. Enough financial allocations should be made for agricultural activities. 3. A more National and a holistic approach is needed in dealing which is climatic changes and promotion of climate smart Agriculture 4. The District Assembly should make it a priority to gradually set up and stock the centre to aid the modernization of
		23,860.76	24,440.20	26,629.00	21,515.90	27,694	27,594			
	i. Maize									
	ii. Cassava	213902.1	226,865	247,123.9	208,025	257,009	239,986			
	iii. Plantain	2		0						
	iv. Cattle	1918.8	18,372.90	21,294.00	20,619	22,146	23,619			
	v. Sheep									
	vi. Goat	1316	1,342	1,349	742	2025	1,470			
	vii. Pig	44091	48,941	49,602	48,522	14,85	54,066			
	viii. Poultry	117,828	124,324	131,378	121,109	54,615	12,402			
		5873	6,343	6,020	3,212	12,528	6,562			
		438830	474,468	489,295	694,678	6,629	533,332			
2.	Average productivity of selected crop (mt/ha):									
	Maize	2.81	2.81	3.10	2.45	3.0	2.85			
	Cassava	27.56	28.90	3.12	26.5	29.0	28.4			
	Plantain	8.53	9.10	9.40	8.7	9.0	9.8			
3.	Percentage of arable land under cultivation (NB: arable land in Okere is estimated to be 215.9 km ² representing 65% of the land area of 332.1 km ² out of which few is cultivated.)	25	40	32	42.5	45	43.2			

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
								10. Organization and participation of national programmes/occasions/events, eg Farmers day, agricultural fairs etc.		agriculture agenda in the District.
4.	Number of new industries established i. Agriculture, ii. Industry, iii. Service	11	8	7	6	10	14			
5.	Number of new jobs created iv. Agriculture v. Industry vi. Service		859	902	1543	1500	834			
6	Percentage change in IGF	12.98%	62.12	22.85	30.1	30	34.7			
	Social Development									
7	Net enrolment ratio iii. Kindergarten iv. Primary v. JHS	45.8	45.8	50.2	53.7	55.6	54.8	1.Organizing my first day at school. 2. Conducting confirmation for lower rank promotion of teachers.	1.Enough Funds and resources were not provided to complete the programmes.	1.Enough resources and funds should be made available to complete the programmes.
8	Gender Parity Index i. Kindergarten ii. Primary iii. JHS iv. SHS	30.2	30.3	34.4	36.1	40.0	41.9	3. Organizing Career Guidance for BECE candidates. 4. Organizing speech with parents of special needs learners in the special schools.		
9	Completion rate i. Kindergarten ii. Primary	2.0	1.02	0.95	1.01	1.0	1.02			
		1.6	0.94	1.03	0.98	1.0	0.94			
		1.5	1.03	0.95	1.02	1.0	1.03			
		2.0	1.0	0.97	0.98	1.0	1.0			
		64.1	86.4	90.3	95.8	96.7	86.4			
		76.7	90.1	92.4	96.9	97.0	90.1			

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
	iii. JHS iv. SHS	56.5	76.1	80.0	84.8	85.0	84.1	5.Organization and Administering of Simulation examination (District Based) Mock Exams. 6. Education on adolescent Reproductive Sexual Health (ASRH)		
		90.2	94.2	92.0	97.8	97.8	94.2			
10	Pass rate • JHS • SHS	50.0	71.3	71.4	73.8	90.0				
11	Proportion of health facilities that are functional i. CHPS Compound ii. Clinic iii. Health Center iv. Polyclinic v. Hospital							1.Construction of 3 new CHPS underway to expand health facility network to improve access to primary healthcare to achieve UHC 2.Extensive public health service delivery in all areas to help reducing disease burden especially communicable and non-communicable diseases 3. Immunization services, child welfare clinic, Antenatal care, Delivery, Postnatal Care, Family Planning Services, HIV testing etc were services provided by health facilities	1.Inadequate financial resources to effectively manage services 2.Lack of important logistics hindering service provision in certain areas. e.g infantometers for CWC 3.Lack of staff accommodation making it difficult for proper implementation of CHPS policy 4.Challenge of teenage pregnancy among schoolgirls	1.Assembly should be releasing part of the common fund for Health to the health directorate to be able to carry out services efficiently 2.Health directorate should be consulted on where to site new CHPS facilities to prevent congestion of facilities in urban areas and disadvantaging rural areas 3.Comprehensive look at staff accommodation during construction of new facilities
		11/11	12/12	12/12	11/11	2	11/11			
		0	0	0	0	0	1			
		2/2	2/2	2/2	3/3	1	3/3			
		0	0	0	0	0	0			
		0	0	0	1 (not yet functioning)	2	1/1			
12	Prevalence of malnutrition (institutional) •Wasting •Underweight •Stunting •Overweight	0	0	0	0	0	0			
		0	0.05	0.01	0.07	0	0			
		0	0	0.01	0.07	2%	1.5%			
		0	0	0	0	0	0			
13	Maternal mortality ratio (Institutional)	0	0	163.93	0	0	0			
14	Malaria case fatality (Institutional) i. District total ii. Under five years iii. Women between 15-49	0	0	0	0	0	0			
		0	0	0	0	0	0			
		0	0	0	0	0	0			

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
15	Proportion of population who have tested positive for covid-19 (NB: The District no longer test for covid-19)		0	0	0	0	0	<p>4. Community engagement and sensitisation were carried out to help individuals adopt healthy lifestyles</p> <p>5. Disease surveillance and control activities to help in early detection of emerging diseases of public health importance to curb any outbreak</p> <p>1. Child Welfare Clinic services</p> <p>2. School health services</p> <p>3. Vitamin A supplementation</p> <p>4. Deworming of children</p> <p>5. Food demonstration with community members at CWC</p>	<p>5. Increasing non communicable disease burden among the population</p> <p>6. Lack of accommodation for staffs.</p> <p>1. Inadequate number of infantometers hence facilities are not able to assess more children.</p> <p>2. Lack of support for vulnerable children from poor homes that are malnourished</p> <p>3. Frequent breakdown of weighing scales</p>	<p>4. Assembly should support in procurement important logistics needed for quality and efficient healthcare delivery.</p> <p>1. Assembly should support procure infantometers for every health facility</p> <p>2. Assembly should support in procuring weighing scale for facilities twice within the year</p> <p>3. There should be local support aside the LEAP program for malnourished children from poor homes</p>
16	Proportion of population with valid NHIS card							<p>1. Special registration exercise.</p> <p>2. Engagment with service providers.</p>	<p>1. Poor working environment</p> <p>2. Extortion from clients by some providers</p>	<p>1. construction of a new office building</p>
	i. Total	81,347	114,406	79,226	87,676		230,099			
	ii. Indigents									
	iii. Informal	1,766	1,834	2,592	9,724		133,824			

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
	iv. Aged	29,292	25,882	30,127	30,567		26,980	3.Joint programmes with service providers. 4. community durbars 5.Operation storm.	3.Inadequate storage facility. 4.New office not completed.	2.Merging of NHIS card with Ghana card 3.Collaborate effectively with key stakeholders. 4.Sustain education on mobile renewal.
	v. Under 18years	5,476	5,476	5,743	3,504		5,243			
	vi. Pregnant Women	35,409	32,013	33,924	32,589		29,853			
		3,307	2,610	2,213	1,844		1,605			
17	Number of births and deaths registered i. Birth (sex) ii. Death (sex, age group)		Infants: 311 (M-159, F-152)	Infants: 523 (M-255, F-268)	Infants Total – 936	Infant birth: 1286	Infant birth: 878 M: 431 F:447 Late birth: 707 M:361 F: 364 Early death: 102 M: 38 F: 64			
			Above 1yr-587 (M-308 F-279)	Above 1yr-64 (M-30 F-34)	Deaths: Early Death Total– 69	Death: 318 Male: 172				

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
18	Percent of population with sustainable access to safe drinking water sources¹	66%	70%	75%	88%	100%	93%	Community engagement and sensitization.	1.Presence of iron in the borehole water. 2.Frequent breakdown of the borehole. 3.Unaccountability of WASAN committee.	
	i. District	85%	95%	95%	35%	60%	38%			
	ii. Urban	47%	60%	65%	53.3%	70%	55%			
	iii. Rural									
19	Proportion of population with access to improved sanitation services	56%	65%	70%	86%	100%	95%			
	i. District	80%	75%	80%	51%	70%	55%			
	ii. Urban	32%	55%	60%	35%	50%	40%			
	iii. Rural									
20	Recorded cases of child abuse									
	i) Child trafficking,		0	0	0	1	0			
	ii) child labour,		3	1	1	1	0			
	iii) sexual abuse,		5	0	0	1	0			
	iv) emotional abuse		12	1	1	1	0			
	v) neglect.		0	3	0	0	45			
	vi) early marriage		1	3	0	1	0			
	vii) female genital mutilation		0	0	0	1	0			
viii) family-child separation		18	3	3	1	0				
21	Percentage of road network in good condition									
	Total		80%	90%	97%		97%			
	Urban		90%	95%	97%		97%			
	Feeder		70%	70%	87%		87%			

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
22	Percentage of communities covered by electricity									The electricity power district or operational areas should be synonymous to the local administrative jurisdiction for ease of data collection and interpretation.
	• District		85%	95%	88%	95%	92%			
	• Rural		80%	90%	83%	95%	90%			
	• Urban		95%	100%	97%	100%	98%			
23	Reported cases of crime									
	i. Rape		0	0	0		2			
	ii. Armed robbery		1	0	1					
	iii. Defilement		0	0	0		2			
	iv. Murder									
	v. Drug trafficking		0	2	0					
	vi. Peddling		0	0	0					
	vii. Drug abuse		0	0	0					
	viii. Domestic violence		0	0	0					
	ix. Causing harm		0	0	0			5		
	x. Assault		3	5	6			52		
	xi. Threat of death		38	64	75			4		
	xii. Stealing		16	9	18			75		
	xiii. Offensive conduct		67	88	91			11		
	xiv. Fraud		12	14	14					
	xv. Fraudulent sale of land		13	0	0			9		
	xvi. Possessing of fire arm without authority		10	5	11					
	xvii. Trespassing		2	0	0			14		
	xviii. Threat of harm		9	12	27			19		
	xix. Possessing fake currency		8	35	48					
	xx. Defrauding by pretence		3	0	0			18		
	xxi. Possessing Narcotic drug									

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
	xxii. Causing damage		0	10	17		1			
			0	5	0					
24	Number of communities affected by disaster		25	37	43			1.Educate and sensitize commercial drivers and okada riders on road safety. 2. Field trips to disaster prone areas for assessment, research and rescue activities. 3. Education on tree planting.	1.Lack of relief items for disaster victims. 2.Unavailability of vehicle to aid immediate respond to disaster. 3.Lack of funds for capacity building and training.	1.Funds should be provided to help for capacity building, training and safety campaign programmes. 2. Provision of official vehicle to aid quick responds to disaster. 3.Relief items should be provided from time to time.
	i. Bushfire		10	6	34		15			
	ii. Domestic fire		10	8	29		10			
	iii. Floods		10	9	55		9			
	iv. Wind/Rain Storm		10	9	36		15			
	v. Drought (Hydro-meteorological hazard)		5	5	23		5			
25	Percentage of annual action plan implemented		95%	97.3%	96.53%	100%	90.22%			
	District Specific Indicators (Start with the ISS variables)									
1	Number of trainings conducted on ISSOPs		N/A	2	1	0	0	There was no financial support from the Donor partner to carry out activities		
2	Proportion of case workers trained in child protection and family welfare		1	11	11	11	11			
3	Number of child violence cases benefitting from social welfare/social services		1	1	1	3	0			
4	Number of children reached by social work/social services		30	39	58	4000	3797			
5	Number of people reached with child protection and SGBV information		178	996	996	4500	4300			
6	Number of LEAP household members on NHIS		897	897	897	547	547			

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
7	Number of households with adolescent girls benefiting from LEAP		N/A	122	122	122	122			
8	Number of outreach visits to communities with LEAP households		0	24	25	28	28			
9	Number of referrals received from GHS		1	1	1	5	1			
10	Proportion of referrals receiving adequate follow-up		1	6	6	0	0			
11	Number of DSWCD's that have shared their MMDA's LEAP Household data with both NHIS and GHS		1350	1350	1350	1	1			
12	Number of regional intersectoral monitoring visits conducted		5	2	1	1	0			
13	Number of meetings organised to discuss integrated services		N/A	2	1	1	1			
14	Number of girls reached by prevention and care services		110	545	585	2200	2058			
15	Number of CP/SGBV cases referred to other services and followed up		7	6	2	5	0			
16	Number of NGOs, including RHCs, trained		N/A	1	1	0	0			
17	Number of children in RHCs profiled and reunified		7	0	0	0	0			
18	Proportion of sub-standard RHCs closed		3	0	0	0	0			
19	Number of children placed in foster care		-	0	0	0	0			
20	Proportion of population with access to basic drinking water sources		70%	80%	88.3%	95%	89%			
21	Proportion of population with access to improved sanitation services		65%	85%	86%	100%	89%			

DACF Indicators

	Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
1	Percentage coverage of portable water					93%				
	<ul style="list-style-type: none"> Percentage coverage of portable water under 									
	<ul style="list-style-type: none"> Community Water and Sanitation Agency 									
	<ul style="list-style-type: none"> Ghana Water Company 									
2	Population data									
3	Total kilometres of Tarred Roads									
	<ul style="list-style-type: none"> Urban 									
	<ul style="list-style-type: none"> Feeder 									
4	Number of Public Health Facilities						15			
5	Number of Public Health Professionals						217			
6	Number of Kindergarten, Primary and Junior High	124	140	141	152	155	152			
7	Number of Classrooms									
	KG	86	96	96	96	110	96			
	Primary	264	266	266	266	280	266			
	JHS	115	120	120	120	125	120			
	SHS	65	70	70	70	75	70			
8	Enrolment									
	KG	2,408	2,889	2,526	2,034	1,800	1,660			
	Primary	6,840	7,235	7,433	6,678	6,500	5,826			
	JHS	3,018	2,696	2,859	3,063	4,500	3,247			
	SHS	3,832	4,539	4,656	4,826	5,000	4,927			
9	Number of Trained Teachers									
	KG									
	<ul style="list-style-type: none"> Male 	10	10	10	10	15	10			
	<ul style="list-style-type: none"> Female 	64	74	104	94	115	97			
	Primary									

Indicator (Categorised by Development Dimension)	Baseline 2021	Actual 2022	Actual 2023	Actual 2024	Target 2025	Actual 2025	Key programmes undertaken during the year	Challenges encountered in the year	Departmental policy recommendations
• Male	131	148	162	163	178	168			
• Female	119	136	151	132	146	136			
JHS									
• Male	75	162	180	172	180	162			
• Female	98	86	103	98	110	98			
SHS									
• Male	125	126	130	135	145	140			
• Female	55	55	57	57	65	53			

Source: OkDA, collated by Devt. Planning Unit, 2025

Note:

The District Police Service

- From the District Ghana Police Service, Adukrom division, domestic violence, murder, rape and defilement cases are not handled by them but referred to Akropong divisional Police Service hence they have no data to that effect.
- Request for information from Akropong DOVSU for information on Domestic violence, rape and defilement cases but data was not provided.

District Health Service

- Concerning the zero figures recorded for stunting and wasting, there are inadequate logistics for taking these measurements, hence very few children are assessed compared to all children seen at service delivery points. For instance, the district has fifteen facilities but only has four infantometers that are shared by all the facilities hence at certain service provision time, one or more facilities don't have access to help provide services.
- On zero maternal deaths over the years, the health directorate has helped in improving skilled delivery and prompt referrals of danger maternal health cases to the regional hospital which results in better outcomes that prevent maternal death. Constant training for midwives has also helped improve the skills of midwives in helping mothers deliver safely.
- Also, COVID testing has stopped, hence no data on the number of populations tested.

District Education Service

- From the Ghana Education Service, they do not receive the pass rate from the senior high schools when they request for it. Again, allocations for School feeding and Free SHS are not given to them, hence they do not have any information to that effect.

2.4: UPDATE ON CRITICAL DEVELOPMENT AND POVERTY ISSUES.

Table 14: shows update on critical development and poverty issues.

Critical Development and Poverty Issues	Allocation GH¢	Actual receipt GH¢	No of beneficiaries					
			Targets			Actuals		
			M	F	T	M	F	T
Ghana School Feeding Programme	N/A	N/A	3,051	3,642	6,693	2,768	2,921	5,669
Capitation Grants	KG	129,558.43	1,345	1,630	2,975	826	867	1,693
	PRIM		3,814	3,210	7,024	3,228	2,883	6,111
	JHS		1,843	1,615	3,458	1,559	1,509	3,068
National Health Insurance Scheme	268,730.84	268,730.84						
Livelihood Empowerment Against Poverty (LEAP) programme	1,220,880.00	1,220,880.00	547			547 (M=157 F=390)		
National Youth Employment Program	-	-	-	-	-	-	-	-
Agriculture for Job Programme	-	-	-	-	-	-	-	-
Free SHS Programme								
24-Hour Economy initiatives	-	-	-	-	-	-	-	-
Feed Ghana Programme	-	-	-	-	-	-	-	-
Payment of monthly allowance to Assembly Members	483,600.00	362,700.00	31 (M=24 F=7)			31 (M=24 F=7)		

Source: OkDA, Collated by Dev't. Planning Unit.

2.4.1: Update of Staff Strengths of MMDAs

Table 15: Update on Staff Strengths of MMDAs.

Departments	Requirements		Actual	% Covered	Training Required
	Minimum	Maximum	2025		
Administration	16	21	25	156.25%	Communication and Professional Development
Budget	3	4	11	366.65%	Public Sector Budget Preparation, Execution and Monitoring
Procurement	8	8	6	75%	GHANEPS
Internal Audit	2	2	7	350%	Internal Audit Practices and Risk-Based Auditing
Records Management	4	4	4	100%	Electronic Records and Digital Systems & Records Security and Confidentiality
MIS	3	3	5	166%	Data Management, System Administration and IT Support
Development Planning	6	9	4	66.65%	Integrated Development Planning and Project Management Documentation
Statistics	2	2	2	100%	Applied Data Management, Analysis and Reporting
Human Resource	2	3	4	200%	Emotional Intelligence and Occupational Health and Safety Practice
Social Welfare & Community Dev't	9	12	12	133%	Community-based Social Welfare Management and Inclusive Development
Works	9	12	15	166.67%	Public Infrastructure Project Management and Contract Supervision
Environmental Health	18	25	11	61%	Inspection and public health Compliance
Physical Planning	4	6	4	100%	Urban & Physical Planning, Development Control and Land Use Management
Agriculture	16	24	16	100%	Agricultural Extension and Sustainable Farming Practices
Total	102	135	126		

Source: OkDA, HR Dep't, 2025.

2.4.2: Update on Capacity Development.

Name or type of the Capacity Development	Venue/Location	Purpose of the programme	Source of funding	Target group	Facilitators	No. of beneficiaries		
						Total	Male	Female
Training of staff on smart Workplace portal.	Okere District Assembly Conference Hall	To equip staff to confidently and effectively use the system to improve productivity, communication, and overall workplace efficiency	DACF	All staff	OHLGS	73	37	36
Decentralization Policy and local government system, Roles and Responsibilities of Assembly Members and Model Standing orders.	Okere District Assembly Conference Hall	To equip newly elected and appointed Assembly Members (AMs) with the necessary competencies to effectively discharge their duties.	IGF	Assembly Members	Dr. Kofi Yeboah Asare (Deputy Director, Admin)	11	7	4

2.4.3: Update on Logistics Analysis.

Table 17: shows update Logistics Analysis.

Required	Required	Actual	Remarks
Computers	15	15	The required computers required were provided
Printers	5	5	The required printers were provided
Projectors	2	0	The required projector was not provided
Office Space	42	39	Statistics, Information and National Service Authority do not have their separate office space
Vehicle	3	0	The required vehicles were not provided

Source: OkDA, Procurement Unit, 2025

2.5: EVALUATION AND PARTICIPATORY MONITORING AND EVALUATION.

With guardians from the Development Planning Unit, most Departments and Units conducted evaluation on selected projects and programmes as executed within the year, though the evaluation exercises were challenged with resources and logistical constraints. Both Ex-ante and Ex post evaluations were conducted on these projects and programmes. The conduct of the evaluations involved scrutinizing the physical projects and programmes, holding meetings, stakeholder discussions, interacting with community key actors (such as Assembly Members, Unit Committee Members, Head Teachers, Nurses, etc). Veracity of other reports and the analysis of data from both primary and secondary sources.

Field visits or surveys were also employed for data collection, analysis, observations, presentation, and reporting on the evaluation conducted on the selected programmes and projects implemented.

In addition, DPCU met and heads of department where they did a presentation on the status of implementation of programmes and projects in their 2025 Annual Action Plans.

Some challenges during the conduct of monitoring and evaluation were inadequate resources such as funds, vehicles and stationery that were not readily available, the lukewarm attitude and low appreciation of the importance of M&E from stakeholders impeded the smooth conduct of effective M&E.

2.5.1: Update on Evaluations Conducted

Table 18: Shows Update on evaluations conducted.

Name of the Evaluation	Policy/ Programme / Project involved	Consultant or resource persons involved	Methodology used	Findings	Recommendations
Environmental Health and Sanitation Unit					

Ex-Ante	Support the implementation of WASH programme and promoting the construction of household latrine.	1.Environmental Health Unit 2.Hunger Project 3.Assembly members 4.Unit Committee members 5.Chiefs.	1.Organized community durbar. 2.House-to-house 3.Education.	1.Inadequate logistics and funding to undertake WASH program. 2.Household latrine construction has increased by 16%, 3.Most community members still depend on public toilets.	1.More logistics and funding should be allocated for WASH program. 2.Household latrine construction education should be intensified by the assembly,
Post-Ante	Support the implementation of WASH programme and promoting the construction of household latrine.	1.Environmental Health Unit 2.Hunger Project 3.Assembly members 4.Unit Committee members 5.Chiefs.	1.Organized community durbar 2.House-to-house inspection. 3.Education.	1.Adequate logistics and funding to undertake WASH program, 2.Household latrine construction has increased by 16%, 3.Reduction in community members that depend on public toilets.	1.The assembly should assist WASH program to implement more projects. 2.Household latrine construction education was intensified by the assembly.
Ghana Education Service					
Ex-Ante	Monitoring of Teaching & Learning in Selected Basic Schools.	District Basic School Coordinator SISO's	Preparation of action plan. Report from monitoring visits	1. Poor attendances of some teachers and Students. 2. Improper use of teaching and learning materials and methods of teaching.	1. Review of action plans 2. Quarterly reports from Coordinators and SISO's
Post-Ante	Monitoring of Teaching & Learning in Selected Basic Schools.	District Basic School Coordinator SISO's	Adherence to action plan prepared. Report generated from monitoring visits	1. Teachers and students attendance improved. 2. proper used of teaching and learning materials and approved methods of teaching.	1. Regular review of action plan and report submitted quarterly
Ex-Ante	Organize Sensitization on Teenage Pregnancy in schools	District Girl Child Coordinator	Training of Teachers on teenage pregnancy among school girls Creation of girls' clubs in all school	Increasing of teenage pregnancies among school going girls.	Reports on training
Post-Ante	Organize Sensitization on Teenage	District Girl Child Coordinator	Teachers were trained on teenage pregnancy.	Teenage pregnancies among girls decreased.	Reports submitted frequently

	Pregnancy in schools		Girls' clubs were created in all schools		
Ex-Ante	Organize screening exercise for children with disabilities of KG 1, KG 2 and basic 1.	District Special education Coordinator Regional Assessment Center, Koforidua	Screening some students suffering from some form of disabilities	Challenges in identifying the form of disabilities	Reports
Post-Ante	Organize screening exercise for children with disabilities of KG 1, KG 2 and basic 1.	District Special education Coordinator Regional Assessment Center, Koforidua	Students screened to identify disabilities.	Various forms of disabilities among students were identified.	Reports from the screening exercise Regular visits of personnel from the assessment center
Development Planning Unit					
Ex-ante	Organized DPCU and sub-committee meetings.	District Coordinating Director, Heads of Departments/Units and Stakeholders	Discussions, observation, Presentation and analysis of data	1. Some Heads of Departments/units not attending meetings. 2. untimely submission of required data by some HODs/units. 3. some sub-committee members not concerning themselves with meetings and discussions.	1. Heads of departments/units must attend meetings regularly. 2. HODs/Units must submit requested data on time. 3. sensitized sub-committee members on important roles they play.
Post-ante	Organized DPCU and sub-committee meetings.	District Coordinating Director, Heads of Departments/Units and Stakeholders	Discussions, observation and analysis of data	1. increased in attendance of head of departments/units at meetings. 2. improvement in timely submission of requested data from HODs/units. 3. Increased in numbers of sub-committee involvement during meetings.	1. Intensify the need for heads of departments/units to attend meetings. 2. intensify the need for timely submission of data. 3. Tasked the sub-committee chairman to
Ex. ante	Monitoring and evaluation of projects	District Coordinating Director, DPCU members and Stakeholders	Observation Inspection, analyze	1. Delay in completion of a project and shoddy work 2. contractors not being on site regularly to supervise work progress. 3. Delay in payments of some contractors to carry out projects	1. Contractors must be task to complete work on time and do a good work. 2. Contractors be tasked to frequent project sites for regular supervision. 3. Timely payment Contractors

Post- ante	Monitoring and evaluation of projects	District Coordinating Director, DPCU members and Stakeholders	Observation Inspection, analyze	<ol style="list-style-type: none"> 1. Some contractors complete their projects on time as well as doing good work 2. Some contractors are always present to supervise work carried out at site. 3. Timely payment for contractors after certificate is raised. 	<ol style="list-style-type: none"> 1. Continued monitoring of contractors to do good work 2. Tasking Contractors to always be at site for supervision. 3. Frequent monitoring and evaluation by DPCU members and stakeholders to enable timely raised of certificate for payment.
Internal audit					
Ex-ante	Prepare and submit quarterly Internal Audit Reports, quarterly Status of Implementation Reports, Audit Committee Report and Risk Based Annual Internal Audit Plan	District Assembly's Management, Audit Committee, IAA, OHLGS, ERCC.	<ol style="list-style-type: none"> 1. Observations 2. Interviews 	<ol style="list-style-type: none"> 1. Unaccounted payment vouchers 2. Payment vouchers not routed through the GIFMIS platform 3. Payment vouchers without expenditure warrants 4. Failure to obtain VAT receipt from suppliers 5. Improper Book keeping and Absence of vehicle log Book 6. Inadequate infrastructure at Asenema Waterfalls 	<ol style="list-style-type: none"> 1. Official receipts should be attached to the payment vouchers. 2. Expenditure items should be processed through the GIFMIS platform. 3. Warrants should be prepared and approved before payments are effected. 4. VAT receipts should be requested from suppliers and ensure that future procurements are done from only VAT registered entities. 5. Drivers should be trained on the book keeping and log books should be made available. 6. Management should ensure that the Asenema Waterfalls is rehabilitated
Ex-post evaluation	Prepare and submit quarterly Internal Audit Reports, quarterly Status of Implementation Reports, Audit Committee Report and Risk Based	District Assembly's Management, Audit Committee, IAA, OHLGS, ERCC	<ol style="list-style-type: none"> 1. Observations 2. Interviews 	<ol style="list-style-type: none"> 1. Receipts attached to payment vouchers 2. All payment vouchers routed through the GIFMIS platform. 3. Warrants prepared and attached to payment vouchers. 4. VAT receipts obtained from suppliers and attached to payment vouchers. 5. Drivers have been trained on log books and Log books have been procured. 6. The Asenema waterfall has been rehabilitated 	<ol style="list-style-type: none"> 1. Finance officers should continue to ensure that receipts are attached to payment vouchers immediately after payments are made. 2. Finance officers should ensure that all payments are processed through the GIFMIS platform. 3. Management should continue to ensure that warrants are prepared before payments are made. 4. Management should procure items from VAT registered entities only.

	Annual Internal Audit Plan.				5. The transport officer should ensure that vehicle log books are always updated. 6. Management Should ensure that the Asenema waterfall is always in a good state.
Budget Unit					
1.Ex-ante	Organise stakeholder engagements and sub-committee meetings	District Chief Executive, District Coordinating Director, Budget Officers, Heads of Departments/Units and Stakeholders	Discussions, Examinations and Interviews	1.Delay in payment of property rates 2.Inadequate knowledge about the achievements of the District Assembly 3.Apathy of citizens about local government.	1.Improve communication methods and stakeholder engagement strategies 2.Sensitize departmental heads on the budget guidelines
2.Post-ante	Organise stakeholder engagements and sub-committee meetings	District Chief Executive, District Coordinating Director, Assembly Members, Unit Committees, Budget Officers, Heads of Departments/Units, NGO's, Traditional Authorities and Stakeholders,	Focus Group Discussions, Interviews, Examinations	1.Reduce delay in payment of rates. 2.Increased knowledge about the achievements of the District Assembly and activities in Local Governance	1.Extend and intensify stakeholder meetings 2.Appoint Assembly members with adequate financial knowledge to serve on the sub-committee
3. Ex-ante	Prepare mandatory documents for budget purposes	District Chief Executive, District Coordinating Director, Budget Officers, Heads of Departments/Units and Stakeholders	Discussions, Examinations and Interviews	1.Non-compliance with Budget Preparation guidelines. 2. Inefficient implementation of the activities in the Revenue Improvement Action Plan (RIAP)	1.Involvement of key stakeholders in the budget preparation cycle 2.Provide adequate resources to implement the RIAP.
4. Post-ante	Prepare mandatory documents for budget purposes	District Chief Executive, District Coordinating Director, Assembly Members, Unit Committees,	Focus Group Discussions, Interviews, Examinations	1.Compliance with Budget Preparation guidelines and directives issued by the Ministry of Finance, Ghana. 2.Inadequate provision of resources to implement the activities in the RIAP	Provide adequate resources to implement the RIAP.

		Budget Officers, Heads of Departments/Units, Traditional Authorities and Stakeholders,			
Physical planning					
1. Ex-Ante	Organize Stakeholder engagement	Physical planning Staffs	Participatory mapping, Focus group discussion	1.lack of knowledge on settlement planning process 2. Apathy of citizens of Permitting processes 3. Lack of funds by the assembly to embark on planning education	1.Perodic education on settlement planning processes 2.Enforcement of the local governance Act. 3.A must to consider creating a congenial living environment within the district.
2. Post Ante	Organised Stakeholder engagement	Physical Planning staffs, Opinion leaders, traditional authorities, community members	Participatory mapping, Focus group discussion, Interview.	1.Knowledge on settlement planning processes 2.Adequate resources to embark on planning education	1.Periodic visitation by staffs on the focus area of planning 2.Preparation of land use plans to avoid haphazard development
3.Ex-Ante	Organise Technical and Spatial Planning Committee meeting	Technical and Spatial Planning Committee members	Focus group discussion	1.Lack of regular meeting retard the growth of the activities of the department. 2. Delay in the permitting process 3.Unauthorise developer nicodemusly build without passing through the right process	1.Monthly meetings are to be organized to ensure smooth service delivery to clients. 2. Funds should be reality available to conduct the monthly meetings.
4.Ex-Ante	Organise Technical and Spatial Planning Committee meeting	Technical and Spatial Planning Committee members	Focus group discussion	1.Timely delivering if letters to applicants on the decision of the spatial planning committee. 2.Increase in the IGF of the assembly	1.Regular meeting are to be held to effectively deliver. 2. Keen interest should be taken to address the behavior of some staffs within the planning and building inspectorate unit.
MIS					
Ex-ante evaluation	Perform periodic checks, troubleshooting and updates on	MIS unit	1.Troubleshooting 2.Machine assessment	1.All Assembly machines running an outdated OS 2.Occasional malfunction of official machines 3.Unavailability of funds	1. Funds should be made readily available 2. Recent machines should be purchased for staff

	all Assembly and CIC machines i.e., PCs and laptop.				3. Latest OS should be purchased for official machines
Ex-post evaluation	Perform periodic checks, troubleshooting and updates on all Assembly and CIC machines i.e., PCs and laptop.	MIS unit	1.Troubleshooting 2.Machine assessment	1.All Assembly machines running an updated OS 2.Occasional malfunction of official machines have been resolved 3.Unavailability of funds	1. Funds should be made readily available 2. Recent machines were purchased for staff 3. Latest OS were installed on official machines
Ex-ante evaluation	Manage Assembly's official website	MIS unit	1.Interview 2.Assesment	1. Official website needs consistent monthly update 2.Constant monitoring of website so hosting doesn't expire	1. Funds should be made readily available 2.Website not fully functioning
Ex-post evaluation	Manage Assembly's official website	MIS unit	1.Interview 2.Assesment	1.Official website needs consistent monthly update 2.Constant monitoring of website so hosting doesn't expire	1.Funds should be made readily available 2.Website is fully functioning
Ex-ante evaluation	Activate clock-In machine to monitor and track reporting and closing time of staff	MIS unit	1.Assesment	1.Staff attendance was untracked 2.New staff weren't registered in clock-in device's database	1. New Clock-in machine must be purchased 2.Not all staff were in the old Clock-in machine's database
Ex-post evaluation	Activate clock-In machine to monitor and track reporting and closing time of staff	MIS unit	1.Assesment	1.Staff attendance is tracked 2.New staff are registered in clock-in device's database	1. New Clock-in machine has been purchased 2.All staff were in the old Clock-in machine's database
Ex-ante evaluation	Network Setup in the entire Assembly building	MIS unit	1.Interview 2.Assesment	1.There is no stable internet service in the office 2.All work done manually	1.Allocate funds for procurement of network equipment and internet subscription. 2. Engage a reliable ISP for stable connectivity.

					<ul style="list-style-type: none"> 3. Provide structured cabling and secure network devices (router, switches, access points). 4. Train staff on basic internet usage and cybersecurity best practices.
Ex-post evaluation	Network Setup in the entire Assembly building	MIS unit	<ul style="list-style-type: none"> 1.Interview 2.Assesment 	<ul style="list-style-type: none"> 1.Internet service has been installed in the office 2.Work migrating to online platform 	<ul style="list-style-type: none"> 1. Maintain internet subscription and renew on time. 2. Implement access control, password policy and basic network security. 3. Provide routine maintenance and monitoring of the network. 4. Continue staff training and support to ensure smooth migration to SMARTWORKPLACE.
Procurement					
Ex-Ante	Prepare 2025 Annual procurement plan and undertake four quarterly updates of the 2024 Annual procurement plan.	District Procurement Officer, District Coordinating Director, District Planning Officer, District Budget Analyst and District Finance Officer.	Prepare and upload procurement plan on the GHANEPS Platform.	<ul style="list-style-type: none"> 1.Conflict of interest. 2.Reckless or unplanned spending. 3.Unprofessionalism. 	1.Quarterly Updates of the Procurement Plan.
Post-Ante	Prepare 2025 Annual procurement plan and undertake four quarterly updates of the 2024 Annual	District Procurement Officer, District Coordinating Director, District Planning Officer, District Budget Analyst and District Finance Officer.	Report generated from the GHANEPS Platform.	<ul style="list-style-type: none"> 1.Transparency in the Procurement process. 2.Professionalism among the parties involved in procurement process. 	<ul style="list-style-type: none"> 1.Regular updates on the GHANEPS Platform. Clearly defined roles of parties involved in the procurement process

	procurement plan.				
Ex-Ante	Organise Tender Committee meetings for projects within the threshold of Entity Tender Committee.	Entity Tender Committee.	Entity Tender Committee Meetings.	1.Awarding projects above the threshold of the Entity Tender Committee Lack of Transparency and Accountability	1.Ensure tender committee meetings are organised for all projects. 2.Ensure that all procurement activities are in adherence to thresholds.
Post-Ante	Organise Tender Committee meetings for projects within the threshold of Entity Tender Committee.	Entity Tender Committee.	Entity Tender Committee Meetings.	1.Projects are awarded in accordance to thresholds. 2.There is Transparency and Accountability	Continuous organization of Tender Committee Meetings for all projects.
HRD					
Ex-ante Evaluation	Organized Training and Development for all staff	Human Resource Department	1.Questionnaire / Surveys	1.Poor knowledge of the policies and procedures of Local Government Service Protocols. Lack of relevant knowledge on HR guiding principles. Inadequate preparedness of individual roles and responsibilities Inadequate knowledge of degree of responsibilities and the duties of the job for each level	1.Capacity building on Local Government Service Protocols 1.Dissemination of educational information 3.Liaise with the respective supervisors to know if learning has taken place. 4.Conduct Post Training Assessment
Post-Ante Evaluation	Organized Training and	Human Resource Department	1.Observation 2.Interview	1. The newly recruited/posted staff are well poised and prepared adequately for	1. Regular capacity building on Local Government Service Protocols.

	Development for all staff.			<p>their new respective roles and responsibilities.</p> <p>2. Required knowledge on the policies and procedures of Local Government Service Protocol.</p> <p>3. Appropriate knowledge of degree of responsibilities and duties of the job for each level</p>	<p>2.Continuous dissemination of educational information.</p> <p>3.Retaining of staff.</p> <p>4.Conduct Post Training Assessment.</p>
Ex-Ante Evaluation	Performed Compensation and Benefits for all Staff	Human Resource Department	<p>1.Observation</p> <p>2.Interview</p>	<p>1. Highly unmotivated staff</p> <p>2.Low morale and dissatisfaction</p> <p>3. Absenteeism</p>	<p>1. Benefits due staff are to be paid on time.</p> <p>2.Necessary measures should be taken in generating enough IGF's.</p> <p>3.The rate of prioritizing payment of benefit should be reduced.</p>
Post-Ante Evaluation	Performed Compensation and Benefits for all Staff	Human Resource Department	<p>1.Observation</p> <p>2.Interview</p>	<p>1. Highly motivated staff</p> <p>2. Morale boosted and satisfied staff</p> <p>3. Satisfactory attendance</p>	<p>1. On time payment of benefit would be maintained.</p> <p>2.Ensure consistency of reduced prioritization of payment of benefit.</p>

Source: OkDA, Dev't. Planning Unit.

2.5.2: PARTICIPATORY MONITORING AND EVALUATIONS (PM&E) UNDERTAKEN AND THEIR RESULTS.

The district Assembly, through its statutory engagement with the public, conducted substantial participatory monitoring and evaluation. Majority of these participatory engagements took the following procedure, it started with a Power point presentation of the performance of the District Assembly in the year, 2025, then Open forum and question and answer time as well as Programme evaluation and reporting.

Key stakeholders who participated in these major engagements included Traditional Authorities, Assembly Members, Unit Committee Members, Opinion Leaders, Heads of Decentralized Department and Agencies; the details of the PM&E conducted is presented in Table 19.

Table 19: shows updates on PM&E tools used.

Name of the PM&E Tool	Policy/ programme/ project involved	Consultant or resource persons involved	Methodology used	Findings	Recommendations
Ghana Education Service					
Stakeholder Analysis	Monitoring of Teaching & Learning In Selected Basic Schools.	District Basic School Coordinator SISO's	Adherence to action plan prepared. Report generated from monitoring visits	1. Teachers and students attendance improved. 2. proper used of teaching and learning materials and approved methods of teaching.	1. Regular review of action plan and report submitted quarterly
Stakeholder Analysis	Organize Sensitization on Teenage Pregnancy in schools	District Girl Child Coordinator	Teachers were trained on teenage pregnancy. Girls clubs was created in all schools	Teenage pregnancies among girls decreased.	Reports submitted frequently
Stakeholder Analysis	Organize screening exercise for children with disabilities of KG 1, KG 2 and basic 1.	District Special education Coordinator Regional Assessment Center, Koforidua	Students screened to identify disabilities.	Various forms of disabilities among students were identified.	Reports from the screening exercise Regular visits of personnel from the assessment center
Development Planning Unit					
Stakeholders' analysis	Organized DPCU and sub-committee meetings.	District Coordinating Director, Heads of	Discussions, observation, Presentation and analysis of data	1. Some Heads of Departments/units not attending meetings. 2. untimely submission of required data by some HODs/units.	1. Heads of departments/units must attend meetings regularly. 2. HODs/Units must submit requested data on time.

		Departments/Units and Stakeholders		3. some sub-committee members not concerning themselves with meetings and discussions.	3.sensitized sub-committee members on important roles they play.
	Organized DPCU and sub-committee meetings.	District Coordinating Director, Heads of Departments/Units and Stakeholders	Discussions, observation Presentation and analysis of data	1. increased in attendance of head of departments/units at meetings. 2. improvement in timely submission of requested data from HODs/units. 3.Increased in numbers of sub-committee involvement during meetings.	1.Intensify the need for heads of departments/units to attend meetings. 2. intensify the need for timely submission of data. 3.Tasked the sub-committee chairman to
Project monitoring and evaluation.	Monitoring and evaluation of projects	District Coordinating Director, DPCU members and Stakeholders	Observation Inspection, analyze	1.Delay in completion of a project and shoddy work 2. contractors not being on site regularly to supervise work progress. 3. Delay in payments of some contractors to carry out projects	1.Contactors must be task to complete work on time and do a good work. 2. Contractors be tasked to frequent project sites for regular supervision. 3. Timely payment Contactors
	Monitoring and evaluation of projects	District Coordinating Director, DPCU members and Stakeholders	Observation Inspection, analyze	1.Some contractors completes their projects on time as well as doing good work 2.Some contractors are always present to supervise work carried out at site. 3. Timely payment for contactors after certificate is raised.	1. Continued monitoring of contactors to do good work 2. Tasking Contactors to always be at site for supervision. 3. Frequent monitoring and evaluation by DPCU members and stakeholders to enable timely raised of certificate forpayment.
Internal Audit					
Stakeholder Analysis	Prepare and submit quarterly Internal Audit Reports, quarterly Status of Implementation Reports, Audit Committee Report and Risk Based Annual Internal Audit Plan	District Assembly's Management, Audit Committee, IAA, OHLGS, ERCC	1.Observations 2. Interviews	1. . Receipts attached to payment vouchers 2. All payment vouchers routed through the GIFMIS platform. 3. Warrants prepared and attached to payment vouchers. 4. VAT receipts obtained from suppliers and attached to payment vouchers. 5. Drivers have been trained on log books a and Log books have been procured.	1 Finance officers should continue to ensure that receipts are attached to payment vouchers immediately after payments are made. 2. Finance officers should ensure that all payments are processed through the GIFMIS platform. 3. Management should continue to ensure that warrants are prepared before payments are made. 4. Management should procure items from VAT registered entities only.

				6. The Asenema waterfall has been rehabilitated	5. The transport officer should ensure that vehicle log books are always updated. 6. Management Should ensure that the Asenema waterfall is always in a good state.
Budget Unit					
Stakeholder Analysis	Organise stakeholder engagements and sub-committee meetings	District Chief Executive, District Coordinating Director, Budget Officers, Heads of Departments/Units and Stakeholders	Discussions, Examinations and Interviews	1.Delay in payment of property rates 2.Inadequate knowledge about the achievements of the District Assembly 3.Apathy of citizens about local government.	1.Improve communication methods and stakeholder engagement strategies 2.Sensitize departmental heads on the budget guidelines
Stakeholder Analysis	Organise stakeholder engagements and sub-committee meetings	District Chief Executive, District Coordinating Director, Assembly Members, Unit Committees, Budget Officers, Heads of Departments/Units, NGO's, Traditional Authorities and Stakeholders,	Focus Group Discussions, Interviews, Examinations	1.Reduce delay in payment of rates. 2.Increased knowledge about the achievements of the District Assembly and activities in Local Governance	1.Extend and intensify stakeholder meetings 2.Appoint Assembly members with adequate financial knowledge to serve on the sub-committee
Stakeholder Analysis	Prepare mandatory documents for budget purposes	District Chief Executive, District Coordinating Director, Budget Officers, Heads of	Discussions, Examinations and Interviews	1.Non-compliance with Budget Preparation guidelines. 2. Inefficient implementation of the activities in the Revenue Improvement Action Plan (RIAP)	1.Involvement of key stakeholders in the budget preparation cycle 2.Provide adequate resources to implement the RIAP.

		Departments/Units and Stakeholders			
Stakeholder Analysis	Prepare mandatory documents for budget purposes	District Chief Executive, District Coordinating Director, Assembly Members, Unit Committees, Budget Officers, Heads of Departments/Units, Traditional Authorities and Stakeholders,	Focus Group Discussions, Interviews, Examinations	1.Compliance with Budget Preparation guidelines and directives issued by the Ministry of Finance, Ghana. 2.Inadequate provision of resources to implement the activities in the RIAP	Provide adequate resources to implement the RIAP.
Physical Planning					
Stakeholder Analysis	Organise Stakeholder engagement	Physical planning Staffs	Participatory mapping, Focus group discussion	1. lack of knowledge on settlement planning process 2. Apathy of citizens of Permitting processes 3. Lack of funds by the assembly to embark on planning education	1.Perodic education on settlement planning processes 2.Enforcement of the local governance Act. 3.A must to consider creating a congenial living environment within the district.
Stakeholder Analysis	Organise Technical and Spatial Planning Committee meeting	Technical and Spatial Planning Committee members	Focus group discussion	1.Timely delivering if letters to applicants on the decision of the spatial planning committee. 2.Increase in the IGF of the assembly	1.Regular meeting are to be held to effectively deliver. 2. Keen interest should be taken to address the behavior of some staffs within the planning and building inspectorate unit.
Stakeholder Analysis	Organise Technical and Spatial Planning Committee meeting	Technical and Spatial Planning Committee members	Focus group discussion	1.Timely delivering if letters to applicants on the decision of the spatial planning committee. 2.Increase in the IGF of the assembly	1.Regular meeting are to be held to effectively deliver. 2. Keen interest should be taken to address the behavior of some staffs within the planning and building inspectorate unit.

Stakeholder Analysis	Organise Stakeholder engagement	Physical Planning staffs, Opinion leaders, traditional authorities, community members	Participatory mapping, Focus group discussion, Interview.	1.Knowledge on settlement planning processes 2.Adequate resources to embark on planning education	1.Periodic visitation by staffs on the focus area of planning 2.Preparation of land use plans to avoid haphazard development
MIS					
Periodic checks, troubleshooting and updates	Perform periodic checks, troubleshooting and updates on all Assembly and CIC machines i.e., PCs and laptop.	MIS unit	1.Troubleshooting 2. Machine assessment	1.All Assembly machines running an outdated OS 2.Occasional malfunction of official machines 3.Unavailability of funds	1. Funds should be made readily available 2. Recent machines should be purchased for staff 3. Latest OS should be purchased for official machines
Assembly's official website management	Manage Assembly's official website	MIS unit	1. Interview 2. Assessment	1. Official website needs consistent monthly update 2.Constant monitoring of website so hosting doesn't expire	1. Funds should be made readily available 2.Website is fully functioning
Clock-In machine activation and attendance monitoring	Activate clock-In machine to monitor and track reporting and closing time of staff	MIS unit	1.Device assessment 2.Staff registration 3.Monthly attendance extraction and reporting	1. Staff attendance was previously untracked. 2. New staff were registered into the device database. 3. Monthly attendance reports can now be generated.	1. Maintain the device and update staff database regularly. 2. Ensure power backup to avoid downtime. 3. Allocate funds for periodic servicing and replacement parts.
Network setup and internet installation	Network Setup in the entire Assembly building	MIS unit	1.Interview 2.Assessment 3.Network installation and testing	1. Stable internet service has been installed across the Assembly building. 2. Work is gradually migrating to online platforms (SMARTWORKPLACE preparation).	1. Maintain internet subscription and renew on time. 2. Implement basic network security and access control. 3. Provide routine maintenance and monitoring.
Procurement Unit					
Seasonal Calendars	Prepare 2026 Annual procurement plan	District Chief Executive, District Procurement	Report generated from the	1. Transparency in the Procurement process.	1.Regular updates on the GHANEPS Platform.

	by 30th November 2025 and undertake four quarterly plan updates of the 2025 Annual procurement plan by 30th December 2025.	Officer, District Coordinating Director, District Budget Analyst and District Finance Officer.	GHANEPS Platform.	Professionalism among the parties involved in procurement process.	Clearly defined roles of parties involved in the procurement process
Participatory Public expenditure tracking survey	Organize Tender Committee meetings for projects within the threshold of Entity Tender Committee.	Entity Tender Committee.	Entity Tender Committee Meetings.	Projects are awarded in accordance with thresholds. There is Transparency and Accountability	Continuous organization of Tender Committee Meetings for all projects.
HRD					
Seasonal Calendar	Organized Training and Development for all staff	Human Resource Department (Okere D/A) ERCC Team	1.Questionnaire / Surveys	1. Technical know-how for entry and career. 2. Progression through each grade within the relevant cadre 2.Adequate knowledge of degree of responsibilities and duties of the job for each level 3. Relevant knowledge of grade levels and corresponding salary ranges	1. Regular capacity building on Local Government Service Protocols. 2.Continuous dissemination of educational information. 3. Retraining of staff. 4. Conduct Post Training Assessment.
Stakeholder Analysis	Performed Compensation and Benefits for all Staff	Human Resource Department	1.Observation 2.Interview	1. Highly motivated staff 2. Morale boosted and satisfied staff 3. Satisfactory attendance	1. On time payment of benefit would be maintained. 2.. Ensure consistency of reduced prioritization of payment of benefit.

Source: OkDA, Dev't. Planning Unit.

CHAPTER THREE

THE WAY FORWARD

3.0. INTRODUCTION

This chapter talks about the way forward for the district after the implementation of programmes and projects in the 2025 Composite Annual Action Plan, challenges encountered and how some of these challenges were addressed and those yet to be addressed as well as recommendations to further improve upon the entire project and programme implementation in the district.

3.1 KEY ISSUES ADDRESSED AND THOSE YET TO BE ADDRESSED.

During implementation of the 2025 Composite Annual Action Plan, the following key issues have been identified, and most are yet to be addressed.

3.1.1: KEY ISSUES ADDRESSED

The following were key issues the District Assembly tried to find an interim solution to;

1. Inadequate funds for the Decentralized Departments of the Assembly to carry out their mandated projects and activities.

To address this issue, Heads of Departments were advised to revise their Action plans during the mid-year review.

2. Due to the issue of no funds, DPCU could not undertake all the mandatory quarterly meetings.

The District Assembly tried to solve this problem by conducting what is termed ‘a composite meeting’ thus organizing Management or Heads of Departments, executive committee and DPCU meetings at the same sitting.

3. Inadequate provision of funds and other logistics to conduct effective and efficient monitoring and evaluation exercises on all major projects and programmes executed.

Most often, the DCE’s or DCD’s Official vehicle was used to undertake the selected monitoring and evaluations that were conducted.

3.1.2: KEY ISSUES YET TO BE ADDRESSED

1. Inadequate and untimely release of DACF has negatively affected the implementation of projects and programmes funded by DACF in the District.

1. Lack of assigned permanent vehicle for Monitoring and Evaluation of projects and programmes in the district.
2. Low interest and response of Department to produce M&E reports on time, though periodic reminders are being circulated to heads of Department / Unit to produce and submit reports on time.

3.2 RECOMMENDATIONS

The way forward to addressing the challenges faced in the Monitoring and Evaluation activities, in addition to those yet to be addressed, includes the following.

1. Management should provide adequate funds and logistics for planning implementation.
2. Setting-up separate funds to promote the functionality of DPCU as enshrined in the Local Governance Act 936, 2016 and the National Development Planning (System) Regulations, LI 2232, 2016.
3. Provision of permanent vehicle for Monitoring and Evaluation exercises in the district will help to improve the routine inspection and supervision of projects and programmes.
4. The DACF Secretariat should timely and adequately release DACF to finance the plan and budget implementation in the district.